

CITIZENS' OVERSIGHT COMMITTEE
NEVADA CITY, CALIFORNIA

MINUTES: February 11, 2019

Minutes for the regular meeting of the Citizens' Oversight Committee (COC) held on Monday, February 11, 2019, at the Madelyn Helling Library in Nevada City, CA. Prepared and submitted by Acacia Daniels.

Present:

Committee Members: Michael Hill-Weld (Chair), Bob Branstrom, Dick Fay, Ruth Hall, and JoAnn Marie

County Staff: Elise Strickler, Yolande Wilburn, and Acacia Daniels

Absent:

1. Call Meeting to Order/Roll Call: The meeting was called to order at 3:08 p.m. by Hill-Weld, Chair.
2. Review and Adoption of Prior Meeting Minutes: Marie moved to adopt the minutes of the December 17, 2019, meeting. Fay seconded the motion. With a unanimous vote the minutes were approved.

New Business:

3. Measure A Sales Tax Report: The committee reviewed the quarterly sales tax report and the Library's overall quarterly financials as well as the 6 year tax revenue comparison chart. A few Committee members would like to have a walk through the State report link (Acacia provided a short demonstration after the meeting adjourned).
4. County Librarian's Report: County Librarian Wilburn reported on progress to meet Measure A objectives. Of note this quarter:

Operations/Outreach: The library is coordinating with the California State Library's push for literacy. The new Literacy Coordinator, Liza Alvarez, contributed to getting the new \$35,000 grant for developing a Family Literacy program. Stay & Play pilot program, programmed by Rachel Tucker, is tied to literacy education as well. Yolande also explained literacy grant tracking. Hall expressed concern over the continued health of the Truckee Library literacy program. Megan Lloyd, the new Adult Services Librarian has started. NC Reads and Writes kicked off last week. StoryCorp will be coming to Helling Library in conjunction with the NC Reads and Writes selection, Ties That Bind.

Technology: EnvisionWare contracts have been signed and implantation continues to move forward. An \$85,000 grant was received to cover the cost of upgrading printers, computers, furniture, and tech support at Truckee, Penn Valley, Grass Valley, and Helling Libraries. Hoopla and Overdrive circulations are both up. There are over 80,000 OverDrive circulations projected for 18/19. A usage report detailing digital vs print circulation was requested.

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Personnel Rachel Tucker will be in Truckee Mon, Tue, Fri, as acting Branch Manager until that position is filled (recruitment is open until March 6th). A.S.A. interviews are beginning. Two LAI positions are currently open; three-quarter time in Penn Valley and half-time in Truckee. Recently hired are; Tracey Lilyquist, Library Technician at Doris Foley Library for Historical Research, Lauren Plantenga, Library Assistant I, Grass Valley full-time, and Christina Johnson, Library Assistant I, Grass Valley half-time.

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Other Yolande shared the Penn Valley renovation plans with the committee members.

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5. Truckee Library Status: Rachel Tucker will be at the Truckee Library on Mon, Tue, and Fri.
6. Truckee Community Report – Ruth Hall
The Town of Truckee is recommending that they not take over the Library due to unsustainable financial projections. The Town is in negotiations with the Recreation Department to secure Regional Park for a community center/new library.
7. Public Comment: No comments were received by the public.
8. Additional: Committee members Dick Faye and JoAnne Marie’s 4-year terms are expiring. This will be their last meeting. **Thank you for your years of service on the COC!** There are two applications for new members with the Clerk of the Board. A third person has expressed interest as well.
9. Next Meeting: The next COC meeting will be held at 3:00 p.m. on May 20, 2019, in the Gene Albaugh Community Room of the Madelyn Helling Library in Nevada City.
10. Adjournment: The meeting adjourned at 4:10 p.m.