



Nevada County
Adult & Family Services Commission Meeting Minutes
February 11, 2020 - 1-2:30 p.m.
Empire Room, 950 Maidu Ave, Nevada City CA 95959

1. **Welcome – AFSC Chair - (1 Minute)**
2. **AFSC Board Business - (4 Minutes) - ACTION ITEMS**
 - Roll Call & Quorum – Douglass Fleming, Dena Valin, Langdon Waters, Janeth Marroletti, Kari Stehmeyer and Joel Radtke
 - Guests: Rob Choate, Mike Dent, Suzi Kochems, Mary Schleeter, Annette LeFrancois
2. Jennifer Hershon excused absence
 - Additions to the Agenda - None
 - Approve January 14, 2020 Minutes – **Motion by Dena, seconded by Langdon, Ana abstained, so moved.**
 - AAA4 Advisory Council Appointments – Two vacancies looking to fill with individuals interested in advocacy and services for older adults.
3. **Officer’s Reports – (3 Minutes)**
 - Chair - none
 - Vice Chair - none
 - Correspondence Secretary - none
4. **Commission Applications & Resignations – (10 Minutes) – Action Item**
 - Review and approve/recommend application
 - Approving both applications – Kari Stehmeyer and Joel Radtke were approved by the Board of Supervisor today to serve on the AFSC.
5. **Standing Items – Rob Choate – (15 Minutes) -**
 - CSBG/CIF Budget/Funding/Program Update – \$74,000 goes to local non-profits, the remaining goes to leverage other grants such as CalHOME and County administration. Working on executing contracts with new reporting requirement for 2 grant recipients.
 - 2020 CSD Contract - County just received fully executed contract in the amount \$271,287
6. **CIF RFP 2020/2021 Contracts – (10 Minutes) – ACTION ITEMS**
 - Need to add new reporting standards and release RFP this month. Grant recipients need to be selected before April. \$30,000 will be awarded in 2 grants of \$15,000 each. March will have to select scoring committee. Proposal made to have Susie do initial standards review to make sure they fall into organizational standards strategic priorities. March meeting will select the scoring committee who will get the applications, recommendations. Another March meeting with proposers for Q&A. Scoring Committee will submit score to Rob who will submit to entire committee for final vote. Any commission members who has a conflict of interest will no be able to serve on the Selection Committee and will abstain from voting on selection of grantees.
 - Approval needed to go forward with CIF RFP for two \$15,000 grants for a total of \$30,000, new selection process, and with the addition of putting reporting expectations into RFP. **Motion made by Kari, seconded by Douglass. So moved.**

7. **Silk Consulting – Capacity Building** – Suzi Kochems is working on updating organization standards and outcome measures required by the Federal and State government. Susie’s contract is through December 31, 2021.
8. **Agency on Aging Area 4 Report – Mary Schleeter – (10 Minutes)** – Save the Date for ACL Listening Session to learn from people with disabilities and older adults and their experience with disasters. Provided information on Care Consultation services for older adults and caregivers.

Aging & Disability Resource Connection for Nevada County received state designation.

Aging & Disability Conference will take place June 17th.

California Commission on Aging is coming to Nevada County May 19th and 20th.

9. **Request for New Business – (2 Minutes)** - none
10. **Public Comment - (4 Minutes)** - none
11. **Adjournment - (1 Minute)**