



Nevada County
Adult & Family Services Commission Minutes
April 14, 2020 – 1:00-2:30 p.m.
Empire Room, 950 Maidu Ave, Nevada City CA 95959

Pursuant to Governor Gavin Newsom's Executive Order pertaining to the convening of public meetings in response to the COVID-19 pandemic, the County of Nevada hereby provides notice that it will hold the regularly scheduled Adult and Family Services Commission. The Adult and Family Services Commission members will attend the meeting and participate remotely to the same extent as if they were present.

To follow social distancing guidelines as outlined by the Nevada County Public Health Department, the Empire Room will remain closed to the public until further notice. This meeting is available for viewing live through the ZOOM Application at <https://zoom.us/j/304817202> Meeting ID: 304 817 202 Password: 263009) or Telephone 1(669)900-6833, Meeting ID: 304817202#, Password: 263009#

You can post comments on this Agenda through the Zoom Chat feature or by email at
HNSA@co.nevada.ca.us.

Closed Captioning is available for hearing impaired viewers.

The meeting is accessible to people with disabilities. Anyone requiring reasonable accommodation to participate in the meeting should contact the Clerk of the Board's office by calling (530) 265-1480 at least four days prior to the meeting. TTY/Speech-to-Speech users may dial 7-1-1 for the California Relay Service

1. **Welcome – AFSC Chair - (1 Minute)** – welcome at 1:08pm
2. **AFSC Board Business - (4 Minutes) - ACTION ITEMS**
 - Roll Call & Quorum
 - i. Commission Members: Lang Waters, Kari Stehmeyer, Doug Fleming, Dena Malakian, Jennifer Morrill, Janeth Marroletti, Ana Acton, Jennifer Hershon, Joel Radtke,
 - ii. Others: Mike Dent, Rob Choate, Mary Schleeter, Annette LeFrancois, Suzi Kochems
 - Additions to the Agenda – none
 - Approve February 11, 2020 Minutes – approved with names corrected – **Motion by Doug, seconded by. So moved.**
 - Approve March 10, 2020 Minutes – correct office reports as Lang is not the vice-chair and with corrected names. **Motion made by Doug, seconded Lang, so moved.**
 - AAA4 Advisory Council Appointments – still 2 vacancies for AAA4 Advisory Council.
3. **Officer's Reports – (3 Minutes)**
 - Chair – none
 - Vice Chair – none
 - Correspondence Secretary – none
4. **Executive Director's Report – Mike Dent – (10 Minutes)**
 - CSBG recommendation approved by Board of Supervisors.

- \$100,000 Community Relief Fund approved by Board of Supervisors. Half money will go to small businesses and other half will go to HHS partners and community members. Sierra Business Council will coordinate funding to businesses. About \$50k is realignment funding and cannot be given to businesses but can be given to service and CBOs.
 - COVID Update: No new cases in 4 or 5 days. County received \$74k in COVID-19 general funds to county based on point in time count. Continuum of Care received \$85k has been allocated to Hospitality House. Had 32 hotel rooms rented. HH program delivering hot meals to people in hotels. Now there are about 5 people in hotels who are at-risk from COVID complications. Funding to county for washing stations, hotel rooms, case management. Expect another \$50k next month for Project Roomkey for at-risk and reduction of hospitalization due to COVID, can be leveraged for FEMA match. Meeting 3 times a week now with EFS-6 taskforce to address homelessness and housing. Looking at master lease with hotel in Eastern and hotel in western County. This would be for COVID position or exposed and cannot go home to put them in hotels.
5. **Commission Applications & Resignations – (10 Minutes) – Action Item**
- Review and approve/recommend application – left as standing item. No current applications or resignations.
6. **Standing Items – Rob Choate – (10 Minutes) -**
- CSBG/CIF Budget/Funding/Program Update and 2020 -2021 CSBG Contracts – contracts approved by board this morning for GCCS and Friendship Club. Contracts effective April 1. Worked with non-profits for new reporting requirements. On track for spending this year’s funding. Waiting for CSBG amendment funding for COVID-19 but do not know how much, how, or when.
7. **Silk Consulting – Capacity Building –(20 Minutes) – Action Item**
- **Evaluation Plan** – Updating reporting requirements to assist with County reporting. Long term tool that can be updated as needed.
 - **Plan Update** – Changes can be made to the document. It is for internal processes for tracking national performance indicators. ROMA framework is what CSBG network is trying to implement so support evidence-based programs that demonstrate results. Evaluation questions and domains have been linked to current grantee activities. Reviewed plan with AFSC members. No changes recommended to the plan at this time.
 - **Gold Country Community Services and Friendship Club** – each receiving \$74,000 for FY.
8. **Agency on Aging Area 4 Report – Mary Schleeter – (10 Minutes) – COVID-19 update.** California Department of Aging has asked them to make a priority to focus on nutrition and I&A. AAA4 doing wellness calls in Yolo, Yuba and Sutter counties. Also, helping deliver meals in Sacramento. AAA4 awarded approx. \$1.2 million in new funding for AAA4 funded programs. CDA is developing a statewide I&A number for people 60 years and older. People contacting number will be transferred to local 211 or Senior I&A for County.
9. **Request for New Business – (2 Minutes) – Caleb Dardick** sent an email after the Board approved Community Relief Funding asking how they could engage the AFSC. Recommendations to put together 3 or 4 people Ad-hoc Committee to help with the Community Relief Fund. Request people to assist who do not intend to apply for funding. Would assist with application and selection process. Lang, Dena, Jennifer Morrill, and Kari are interested in serving.
10. **AFSC Election of Officers – (15 Minutes) – Action Item – 2-year term for each position and all terms are ending.**
- **Chair** – Doug’s term ending at end of month. Presentation once a year to Board of Supervisors and provide reports. Nomination for Dena as Chair made by Doug.
 - **Vice-chair** – Lang nominated as Vice-Chair made by Doug.

- **Secretary** – Nomination of Ana for second term as Secretary by Doug.
- **Motion by Doug, seconded by Jennifer Morrill, slate of officers unanimously approved. Motion passed.**

11. Public Comment - (4 Minutes) –

- Thanks to Doug for his leadership on the AFSC.

12. Adjournment - (1 Minute) – meeting adjourned at 2:06pm

*****Times assigned to the above agenda items are strictly estimates, each item will directly follow the previous without break or intermission.*****