



**Nevada County
Adult & Family Services Commission
Minutes
May 11, 2021 – 1:00PM**

Pursuant to Governor Gavin Newsom's Executive Order pertaining to the convening of public meetings in response to the COVID-19 pandemic, the County of Nevada hereby provides notice that it will hold the regularly scheduled Adult and Family Services Commission. The Adult and Family Services Commission members will attend the meeting and participate remotely to the same extent as if they were present.

To follow social distancing guidelines as outlined by the Nevada County Public Health Department, the Empire Room will remain closed to the public until further notice. This meeting is available for viewing live through the ZOOM Application at:

<https://zoom.us/j/96411392044?pwd=WVQ3OFVxdms2RVB5SzZ6dFdHcE1aUT09>

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Closed Captioning is available for hearing impaired viewers.

The meeting is accessible to people with disabilities. Anyone requiring reasonable accommodation to participate in the meeting should contact the Clerk of the Board's office by calling (530) 265-1480 at least four days prior to the meeting. TTY/Speech-to-Speech users may dial 7-1-1 for the California Relay Service

1. **Welcome – AFSC Chair - (1 Minute)** – meeting called to order at 1:01pm
2. **AFSC Board Business - (3 Minutes) - ACTION ITEMS**
 - Roll Call & Quorum – Dena Malakian, Ana Acton, Lindy Beatie, Joel Radke. There is a quorum.
 - Not in attendance:
 - Staff: Mike Dent, Rob Choate, Annette LeFrancois
 - Guests – Barbara Larsen, German Ayon, Paige Derdowski, Stephanie Fisher, Suzie Kochems
 - Additions to the Agenda – none
 - Approve April 13, 2021 Minutes – motion made by Lindy, Dena seconded. So moved.
 - AAA4 Advisory Council Appointments – Two vacancies. Annie Mikal-Hein has submitted an application to the AAA4 Advisory Council. Advisory Committee meets once a month, currently virtually. Lindy is interested in joining the AAA4 Advisory Committee as a commissioner.
3. **Officer's Reports – (3 Minutes)**
 - Chair - none
 - Vice Chair – do not currently have a vice-chair

- Correspondence Secretary – Eddy Cassell submitted an application to join the AFSC. Ana Acton submitted a letter of resignation from the AFSC due to going to the Department of Rehabilitation as Deputy Director of Independent living and Community Access Division.
4. **Executive Director’s Report – Mike Dent – (10 Minutes)** – only received one application for CIF, usually receive 6 to 7 applications. Major focus is affordable housing right now. New housing development, Cashin’s Field, starting.
 5. **Commissioner Standings – Annette LeFrancois - (5 Minutes)**
 - 700 Forms – everyone is up to date but Ana will need to complete for leaving the commission.
 6. **Commission Applications & Resignations – (20 Minutes) – Action Item**
 - **Affirm re-appointments for those Commissioners with expiring terms**
 - i. Eddy Cassell has applied for appointment to the AFSC. She works for Sierra Harvest and would represent low-income communities. Motion to recommend Eddy to the AFSC made by Ana, seconded by Joel. So moved.
 - ii. Resignation – Janeth resigned end of April, Ana’s resignation effective at the end of May. The vice-chair position is open and secretary positions will be open next month.
 - iii. Motion made by Dena to appoint Joel to vice-chair, seconded by Lindy. So moved.
 7. **Standing Items – Rob Choate – (10 Minutes)**
 - CSBG/CIF Budget/Funding/Program Update- wrapping up CSBG. Have 90 days to close out the grant, by June 30.
 - 2020 -2021 CSBG Contracts - FY2020 CSBG grant awardees, should have received notice that the Board of Supervisors approved last month.
 - Monitoring –monitoring was conducted last week and some confusion as to required paperwork for contractors that they will work to clear up. Increasing income services – job training and getting jobs are the only eligible activities. Primary goal of funding is to lift people out of poverty through job training and employment. The CAP identifies the priorities. The commission should be monitoring vendors, discussion about possibly selecting one vendor rather than multiple. CBSG is block granted in 2 year cycles. County will institute bringing vendor reports to the commission quarterly to monitor outcomes. The focus has shifted to require more oversight and monitoring and evaluation of meeting targets and benchmarks. Needs assessment should drive the RFP process to meet those needs.
 8. **Silk Consulting – Updates – (10 Minutes) – Action item**
 - **CAP – review and discuss** – complete once every 2 or 3 years. Take information through community needs assessment and identified priorities for funding. Funding is discretionary as long as it goes to address needs of low income population and eliminate poverty. Can be used for County staffing and can leverage county staff activities to address low-income issues.
 - Review of CAP priorities and discussion on how organization collaborate and coordinate services, how many vendors to fund and for how many years. Funded partners will be monitored and will present to the commission annually.
 - CAP –Motion made by Lindy based on needs identified and priorities for funding, seconded by Dena. Motion passed.
 9. **Agency on Aging Area 4 Report – German Ayon – (10 Minutes)**
 - FY2021 RFP awardees will be announced this month. Funded partners are currently being evaluated. Free classes are being offered for individuals. Smart speakers are available for older adults.
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- 10. **Request for New Business – (2 Minutes)** – Next meeting will include a presentation from Connecting Point on the Community Data Exchange.
- 11. **Public Comment - 1 Minutes)** - none
- 12. **Adjournment - (1 Minute)** – at 2:21pm

*****Times assigned to the above agenda items are strictly estimates, each item will directly follow the previous without break or intermission.*****