



Nevada County
Adult & Family Services Commission Meeting Minutes
October 8, 2019 - 1-2:30 p.m.
Empire Room, 950 Maidu Ave, Nevada City CA 95959

Call to Order: 1:03 p.m.

Members in Attendance: Ana Acton, Douglass Fleming, Jennifer Hershon, Dena Malakian, Janeth Marroletti, Langdon Waters

Members Absent: None

Quorum: Established

Staff in Attendance: Rob Choate, Annette LeFrancois

Others in Attendance: Jennifer Morill, Mary Schleeter

Additions to the Agenda: None

Minutes:

Approval of May 14, 2019 and June 11, 2019 minutes needed, but no minutes received from Secretary since April. Tables until November meeting.

AAA4 Advisory Council Appointments:

There are 2 vacancies. Jennifer Morill expressed an interest in serving

Officer's Reports

- Chair: No report
- Vice Chair: No report
- Correspondence Secretary: No report

Commission Applications & Resignations

- 1 Public Vacancy: No candidates
- 1 Low Income Vacancy: No candidates
- 3 Private Vacancies: Jennifer Morrill submitted her application for consideration. **Dena moved to nominate Jennifer Morrill to serve on the commission under the Private sector, Jennifer Hershon seconded the motion, and everyone voted in favor of the nomination.**

Standing Items

- CSBG/CIF Budget/Funding/Program Update: CSBG grantees are finishing up their contracts on 12/31/19 and everyone is on target to spending their remaining funds. The only exception is that Project MANA was subsumed by another entity, Sierra Community House, so funds could not be released to the new entity under the existing contract.
- 2020-2021 NCA & CAP updates: CNA and CAP went to Board of Supervisors in June and was officially approved by BOS in July. CSD approved and certified on 7/17/19.

- Organizational Standards Report submitted 9/3/19 to CSD and they responded with clarifying questions that will be responded to by the end of this week.

CSBG RFP 2020/2021 Contracts

- Discuss and Select Priority: There were 5 priority areas identified by CAP: Improving Household Income, Affordable Housing, Transportation, Health/Dental Services, and Mental Health/Addiction Treatment. The group discussed whether or not to include all 5 priority areas in the RFP or focus on 1 or 2 areas. Everyone was in agreement that it would be best to focus on one area and thought the priority of “Improving Household Income” would be best since that is a big need for low income people in our community. Rob requested any other commissioner input on the RFP, including a definition of the priority area selected with examples, be submitted to him by 11/1/19. **Dena moved to focus the funding on the CAP priority of Improving Household Income, Jennifer Hershon seconded the motion, and all voted in favor.**
- Approve CSBG RFP documents and process: Rob suggested that we change the process of scoring to the following: the selection committee will review the submitted applications before the public meeting, then ask clarifying questions of applicants at the public meeting. The selection committee will then score the applications after receiving clarifying information from applicants at the public meeting. These scores will be shared publicly at the meeting. Rob will update rules for the selection process and will email out to the commissioners.
- Approve CIF Contract Extension for IFM: Due to delays in kitchen construction for the commercial dehydrator that IFM was going to purchase for the preservation of food, they are requesting an extension to their CIF contract to 6/30/2020. **Doug moved that IFM’s CIF contract to purchase the dehydrator be extended to 6/30/2020, Langdon seconded the motion, and all voted in favor.**

Agency on Aging Area 4 Report:

Mary Schleeter reported that AAA4 funded Gold Country Community Services, 211/Connecting Point, Lift for Sunday services, and FREED. She also reported that the Nevada County workgroup for AAA4 was disbanded and there will be no Nevada County town hall this fall for the area plan.

Request for New Business: None

Public Comment: No comments.

Adjourned: 2:13 p.m.