



**Nevada County**  
**Adult & Family Services Commission Minutes**  
**October 13, 2020 – 1:00PM**  
**ZOOM Meeting**

To follow social distancing guidelines as outlined by the Nevada County Public Health Department, the Empire Room will remain closed to the public until further notice. This meeting is available for viewing live through the ZOOM Application at <https://zoom.us/j/91909202425?pwd=d2hHanpsTnFJSEQ5dDFJcVhmRjJ6Zz09>

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Closed Captioning is available for hearing impaired viewers.

**1. Welcome – AFSC Chair - (1 Minute)**

The meeting was called to order at 1:02 p.m.

**2. AFSC Board Business - (4 Minutes) - ACTION ITEMS**

- Roll Call & Quorum –  
Attendees: Langdon Waters, Janeth Marroletti, Joel Radtke, Kari Stehmeyer, Dena Malakian, Mike Dent, Rob Choate, Mary Schleeter, Annette LeFrancois and Phil Alonso.  
Absent: Ana Acton and Jennifer Morrill (resigned).  
There is a quorum.
- Additions to the Agenda – none.
- Approve July 14, 2020 Minutes – A motion was made by Langdon Waters to approve the July minutes. The motion was seconded by Janeth Marroletti. All members present approved. None opposed. No abstentions.
- AAA4 Advisory Council Appointments – There are still two vacancies.

**3. Officer's Reports – (3 Minutes)**

- Chair – Dena Malakian.
- Dena Malakian announced the Friendship Club and NEO have merged. Their new name is Bright Futures for Youth. The Friendship Club program, NEO Youth program and Safe program for youth experiencing homelessness will continue. The Distance Learning Center will open on Monday October 26<sup>th</sup> at the Fairgrounds. It is open to all school age youth who do not have reliable internet access at home and need a place to go to for distance learning. It will be open 5 days each week from 8:00 a.m. to 2:00 p.m. Youth in Third Grade and younger will need to be accompanied by an adult. Youth in Fourth Grade and older can be dropped off, there will be staff supervising. Students should bring their own equipment (laptops).

- Vice Chair – Langdon Waters.  
Lang announced he and Rob have been participating in the Nevada County Relief Fund. The third round of funding was reviewed and has been allocated. There was a follow-up meeting with the consultant who helped facilitate. There was discussion of what worked well and what did not.
- Correspondence Secretary – No report.

#### **4. Executive Director’s Report – Mike Dent – (15 Minutes)**

Mike Dent announced Nevada County is being considered for Homekey funding of 2.8 million to purchase a motel. Nevada County is getting 6 more brand new trailers from the city of Los Angeles. There is a truck going to pick them up.

#### **5. Commissioner Standings – Annette LeFrancois**

- 700 Forms that were due have been completed.
- Oath of Office for Joel Radtke has been completed.

#### **6. Commission Applications & Resignations – (10 Minutes) – Action Item**

- Review and approve/recommend application  
There are no new applications. Jennifer Morrill submitted her resignation today.

#### **7. Standing Items – Rob Choate – (10 Minutes) -**

- CSBG/CIF Budget/Funding/Program Update  
The two vendors quarterly reports are due. Everything is on track for the current CSBG budget.
- 2020 -2021 CSBG Contracts
- 2020 Discretionary funds  
Susie Kochems will be helping us with the Community Action Plan (CAP) which is due by June 30, 2021. There are two surveys (survey monkey) we will be putting out. Included in the survey is a question about gaps. What are providers receiving the most requests for? Not what you think the needs are. There will need to be a public meeting on the community needs assessment. In the past we did a separate meeting for Truckee. Since the hearings will be virtual, Rob Choate asked for Commission members thoughts on whether we should have one combined meeting or two. The CAP is not segregated by Eastern and Western County. It is one CAP for the entire county. In the past when we have looked at needs for Eastern and Western county, they have been similar. The gaps are usually transportation and food. The consensus is to have one combined meeting with a follow-up meeting date for those unable to attend the first meeting. The tentative dates are October 27<sup>th</sup> and November 17<sup>th</sup>. Commission members are not required to attend. This year we would like to get more input from individuals on what they feel the gaps are and not rely solely on input from providers.

#### **8. CARES Funding – Rob Choate - Action Item - (20 Minutes)**

- **Review Applications received**  
There were 6 applications received: Interfaith Food Ministry, Hospitality House, The Food Bank of Nevada County, Bright Futures for Youth, Gold Country Senior Services and SPIRIT Peer Empowerment Center. The applications were emailed to commission members. Rob Choate meet with fiscal staff this morning and we will be able to fund 5 vendors. The total amount of funds is \$250,000. Commission members with agencies that submitted an application must recuse themselves. Kari Stehmeyer and Lang Waters will be scoring the applications.

It was mentioned that some of the applicants followed the formatting requirements and some did not. There was discussion on whether this can be part of the scoring in the future. Fairness was raised as some agencies submitted more information than the provided form allowed. Mike Dent mentioned that in the past applicants have pushed back against being too strict with the application guidelines and staff were directed to be as lenient as possible. Commission members can decide to have more restrictive guidelines, but any fallout would be on commissioners and not staff. There was discussion on picking one way or the other and being clear about the guidelines.

- **Funding of applications received – Action Item**

The average scores were: Interfaith Food Ministry 70, Hospitality House 56, The Food Bank 67, Bright Futures for Youth 57, Gold Country Senior Services 45 and SPIRIT 42. Kari Stehmeyer made a motion to fund the 5 highest scored non-profits with CARES Act funding. Lang Waters seconded the motion. All members present were in favor. Dena Malakian, Joel Radtke, and Janeth Marroletti abstained. Funding is approved for Gold Country Senior Services, Interfaith Food Ministry, The Food Bank, Hospitality House, and Bright Futures for Youth. Rob Choate will get a workplan together to submit to the State. Once the State approves, Rob will get the contracts together, send contracts to the providers, and then it goes to the Board of Supervisors for approval. We estimate it will take one month to get the contracts together and signed. There is only one Board of Supervisors meeting in December and we may not be able to make this deadline. Most likely the funding will be available in January.

**9. Silk Consulting – Updates – (10 Minutes) – Reviewed by Rob Choate under item number 7.**

**10. Agency on Aging Area 4 Report – Mary Schleeter – (10 Minutes)**

Mary Schleeter gave an update on the dine at home program in Sacramento. The program is in its 15<sup>th</sup> – 16<sup>th</sup> week and has served over 90,000 meals. The program will last through December or until the funds run out. There are county workgroups making recommendations for an RFP process that will be coming up early next year. The workgroups consisting of county representatives provided recommendations on the types of services to include in the RFP process. Nevada County's representatives are Rachel Roos and Kelly Carpenter. Agency on Aging received their first round of CARES Act funding. They are currently reviewing requests from various funded partners. The first round of funding will go out to nutrition partners due to the high need. Funding amounts will be based on the highest level of need. All funded partners are under their annual evaluation for Fiscal Year 2019/20. Agency on Aging staff have been working from home. They may not return to the office until some time after the beginning of the year or until June if a vaccine is not available.

**11. Request for New Business – (2 Minutes)**

Rob Choate gave an update on Odyssey House. Construction started yesterday, it is expected to take 168 days (April or May completion). All but one wall will be torn down. It will go from 3,000 square feet to over 6,000 square feet. It will be a modern facility with a commercial kitchen. Odyssey House provides transitional housing for severe mentally ill adults. The Odyssey House remodel is due to CSBG funds that were used to write the grant.

## **12. Public Comment - (4 Minutes)**

Kari Stehmeyer mentioned the Karing Closet has partnered with agencies to distribute clothing, but the pandemic is impacting this as agencies are working from home and there are no gatherings or events. Kari is looking for agencies that will accept prepackaged items on their site to give to clients. Kari mentioned she still has some backpacks and school supplies left over. Dena will contact Kari about coming to the Distance Learning Hub to distribute clothing. Phil Alonso from Interfaith Food Ministry will email Kari about participating in a drive through food distribution.

Kari Stehmeyer mentioned she will be student teaching and may not be able to attend all of the January and February meetings depending on her schedule.

Janeth Marroletti mentioned CAREs Act funding coming to Agency on Aging Area 4. One of their biggest needs is food access to seniors who are in the meals on wheels program. Gold Country Senior Services is almost tripling the number of meals they are serving. This is where they are planning to use the bulk of the funding they have been awarded. This will benefit seniors and ensure they have access to food especially seniors who are homebound. The senior center is moving forward, progress has been slowed down due to the pandemic.

Janeth Marroletti has joined the faculty at Sacramento State University in the Gerontology Department. This will bring bachelor and masters level gerontology interns to Nevada County. Janeth will be reaching out to agencies. Having an intern will help bring awareness to rural community needs. Some of the interns are nursing students and have a lot of experience. The requirement is the agency would need to be connected to the senior population. The intern would be with the agency for one year. Reach out to Janeth if you are interested in having an intern.

Janeth mentioned the tree cutting controversy. There are rumors that Gold Country Senior Services Firewood Program is collaborating with PG&E to cut the trees. Gold Country Senior Services is not associated with PG&E and is not trying to cut trees. The firewood they receive is from members of the community who donate the wood.

## **13. Adjournment - (1 Minute)**

The meeting was adjourned at 2:14 pm.

**\*\*\*Times assigned to the above agenda items are strictly estimates, each item will directly follow the previous without break or intermission.\*\*\***