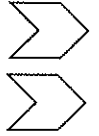


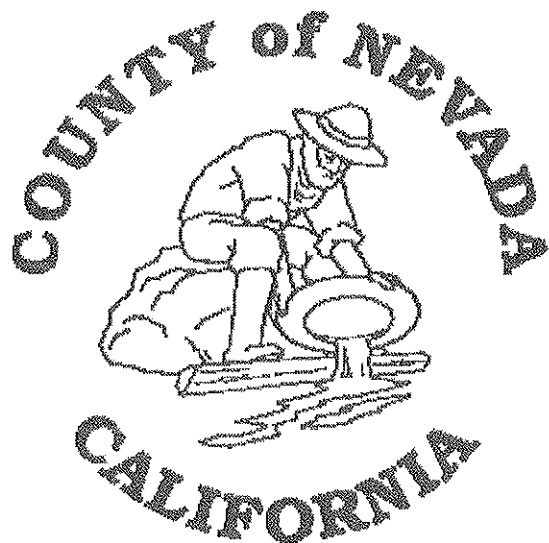
INFORMATION & GENERAL SERVICES

Steve Monaghan, Chief Information Officer



<input type="checkbox"/>	IGS Administration (11003)	\$	12,802
<input type="checkbox"/>	Information Systems (11007)		1,446,740
<input type="checkbox"/>	Geographic Information Systems (11008)		396,965
<input type="checkbox"/>	Cable Television (11010)		130,256
<input type="checkbox"/>	Purchasing (10204)		292,584
<input type="checkbox"/>	Central Services (92004)		565,163
<input type="checkbox"/>	Emergency Management (20702)		486,538
<input type="checkbox"/>	Facilities Management (10702)		2,227,267
<input type="checkbox"/>	Capital Facilities (10801)		98,098
<input type="checkbox"/>	Airport (91004)		1,069,876
	Total	\$	6,726,289





Information and General Services Summary

	<u>11/12</u> <u>Actual</u>	<u>12/13</u> <u>Adopted</u>	<u>12/13</u> <u>Estimated</u>	<u>13/14</u> <u>Proposed</u>	<u>13/14</u> <u>Adopted</u>	<u>% Change</u> <u>From Prior</u> <u>Adopted</u>
Revenues						
Taxes	61,293	57,300	55,916	54,300	54,300	-5.2%
Licenses, Permits & Franchises	-	-	-	-	-	NA
Fines, Forfeitures, & Penalties	-	-	-	-	-	NA
Use of Money & Property	559,084	519,872	526,502	519,840	519,840	0.0%
Federal/State Intergovernmental	2,157,255	443,175	1,274,332	543,450	543,450	22.6%
Charges for Services	1,220,681	1,133,206	1,159,511	1,183,741	1,183,741	4.5%
Miscellaneous Revenues	705,929	641,260	759,993	659,556	659,556	2.9%
Other Financing Sources	353	-	150	200	200	NA
General Fund Transfers	-	-	-	-	-	NA
General Fund Allocation	4,572,460	3,500,562	4,226,961	3,800,065	3,800,065	8.6%
Total Revenues	9,277,055	6,295,375	8,003,365	6,761,152	6,761,152	7%
Expenses						
Salaries & Benefits	5,489,686	5,348,192	5,249,520	5,310,081	5,310,081	-0.7%
Services & Supplies	4,708,045	4,363,432	4,728,393	4,806,246	4,806,246	10.1%
Other Charges	131,813	33,482	34,039	32,720	32,720	-2.3%
Overhead Cost Allocation (A87)	221,307	179,915	179,915	128,515	128,515	-28.6%
Capital Assets	3,023,359	50,000	1,677,089	210,000	210,000	320.0%
Other Financing Uses	(130,195)	-	-	-	-	NA
Interfund Activity	(4,145,077)	(3,669,957)	(3,839,276)	(3,761,273)	(3,761,273)	NA
Contingency	-	-	-	-	-	NA
Total Expenses	9,298,938	6,305,064	8,029,680	6,726,289	6,726,289	7%
Fund Balance Added (Used)	(21,883)	(9,689)	(26,315)	34,863	34,863	
Staffing:	48.88	48.88	48.60	49.00	49.00	

		June 30, 2013				June 30, 2014
		Projected	FY 13/14	FY 13/14	FY 13/14	Projected
		Fund Balance	Revenue	Expense	Net Change	Fund Balance
General Fund	Fund #0101	*	5,015,612	5,015,612	-	*
Cable Inet & PEG	Fund #1190	67,055	88,100	75,638	12,462	79,517
Central Services	Fund #4332	47,232	565,163	565,163	-	47,232
Airport	Fund # 4116	143,672	1,092,277	1,069,876	22,401	166,073
			6,761,152	6,726,289	34,863	

* See General Fund Balance and Reserves in Section 1 for the FY 2013-14 General Fund analysis.



Information & General Services Administration

Mission Statement:

The Information & General Services Department is committed to providing a superior level of service to County departments and the public in the areas of information technology, facilities planning and management, procurement, emergency preparedness, and internal services, and to ensure sound management of the County Library system.

Service Description:

Information & General Services Administration provides fiscal, administrative, management, long-range planning, training and coordination services that support the operating divisions of the IGS department. IGS Administration also provides administrative oversight of the Library.

Major Accomplishments in 2012-13:

- Provided sound management and oversight for budgets totaling more than \$11 million for all IGS Divisions and the Library.
- Won second place in the Digital Counties national competition.
- Won CSAC Challenge award for the New Citizens Website – Transparency and Navigation features
- Conducted over 100 training sessions for County staff on a variety of applications
- Completed a countywide county customer satisfaction survey and reported results to staff.
- Upgraded video streaming infrastructure and enabled mobile device viewing for all county streaming video.
- Successfully implemented the County’s Mobile Device initiative including rollout of the Air Quality Mobile Worker grant pilot project and associated mobile implementation projects for various departments.
- Organized and gave presentations and training sessions regarding the County Website and IT services to several outside organizations.

Objectives & Performance Measures for 2013-14:

Objective: To provide a superior level of fiscal and administrative oversight and support to the operations of the IGS Department.

Performance Measures:

- Maintain a master calendar for budget development and financial management.
- Meet quarterly with managers to review budget status.
- Document administrative procedures and provide cross-training of staff to ensure continuity of operations.
- Develop a knowledge base for IGS administrative staff to ensure consistent application of policies and procedures.

Objective:

To enhance customer care services through strategic alignment, project management and communication channels.

Performance Measures:

- Provide at least 40 technology training sessions to County staff to raise the level of expertise on desktop tools, new technology and productivity techniques.
- Provide increased training opportunities through self-service user groups and increased web and video resources.
- Enhance public and county staff customer communication with newsletters, tips and regular status meetings with departments.
- Increase the effectiveness of the PMO office and IT project management by implementing a project portfolio management tool and associated project management processes.
- Update and maintain the IGS Service Directory.

Service Budget Unit Code	- 11003
Office/Department	- Information & General Services
Major Service Area	- General Government/Finance



Information & General Services Administration (11003)

	<u>11/12</u> <u>Actual</u>	<u>12/13</u> <u>Adopted</u>	<u>12/13</u> <u>Estimated</u>	<u>13/14</u> <u>Proposed</u>	<u>13/14</u> <u>Adopted</u>	<u>% Change</u> <u>From Prior</u> <u>Adopted</u>
Revenues						
Taxes	-	-	-	-	-	NA
Licenses, Permits & Franchises	-	-	-	-	-	NA
Fines, Forfeitures, & Penalties	-	-	-	-	-	NA
Use of Money & Property	-	-	-	-	-	NA
Federal/State Intergovernmental	-	-	-	-	-	NA
Charges for Services	-	-	-	-	-	NA
Miscellaneous Revenues	-	-	-	-	-	NA
Other Financing Sources	-	-	-	-	-	NA
General Fund Transfers	-	-	-	-	-	NA
General Fund Allocation	37,065	12,137	7,333	12,802	12,802	5.5%
Total Revenues	37,065	12,137	7,333	12,802	12,802	5%
Expenses						
Salaries & Benefits	871,373	846,116	844,607	864,632	864,632	2.2%
Services & Supplies	23,858	24,719	24,696	27,846	27,846	12.7%
Other Charges	-	-	-	-	-	NA
Overhead Cost Allocation (A87)	45,195	50,201	50,201	18,654	18,654	-62.8%
Capital Assets	-	-	-	-	-	NA
Other Financing Uses	-	-	-	-	-	NA
Interfund Activity	(903,361)	(908,899)	(912,171)	(898,330)	(898,330)	NA
Contingency	-	-	-	-	-	NA
Total Expenses	37,065	12,137	7,333	12,802	12,802	5%
Fund Balance Added (Used)	-	-	-	-	-	
Staffing:	7.00	7.00	7.00	7.00	7.00	
2013/14 Fund Analysis:						
		<u>Revenues</u>	<u>Expenses</u>	<u>Fund Balance</u> <u>Added (Used)</u>		
General Fund	Fund #0101	12,802	12,802	-		
		<u>12,802</u>	<u>12,802</u>	<u>-</u>		

Comments/Analysis of Differences:

Public Hearing Comments:

Adopted as proposed.



Information Systems

Mission Statement:

To provide an outstanding level of service, quality products and innovative information technology solutions to those we serve. Through teamwork, professionalism and responsibility, we strive to meet and exceed the expectations of our customers, building an environment that promotes long-term relationships and creates value for our clients, our employees and the citizens of Nevada County.

Service Description:

Information Systems provides voice and data communication services, office automation, data sharing and support services, application programming and business systems consultation, project development and oversight, and development and coordination of County-wide information systems strategic plans and policy. Information Systems is responsible for maintaining more than 1100 networked computers, printers and other devices; 1000 telephones, 150 servers, including 85 virtualized servers; and over 50 major applications in more than 36 locations, serving nearly 800 County employees, 24 hours a day, 7 days a week.

Major Accomplishments in 2012-2013:

- Launched the Emergency Operations Center (EOC) Incident Management System, providing mobile information management for senior management and the Board of Supervisors in the event of an EOC incident.
- Completed an upgrade of the Sheriff's record management system, providing the latest web-based technology and foundation for mobile information exchange with deputies on the street.
- Completed the implementation, testing and documentation of a data backup and recovery solution and completed the planning for the Disaster Recovery Site (phase I). Completed the backup EOC at Fire Station #2, including installation of WiFi. Completed the implementation of Virtual Desk Top (VDI) for the primary EOC.
- Designed and launch an automated Friday Memo workflow sytem, enabling the CEO to collect information and publish the weekly memo with

content aggregating to all social media sites such as Facebook and LinkedIn.

- Developed a comprehensive set of requirements, performed an RFP, and procured a new property tax software system.
- Managed infrastructure improvement projects to provide increased data speeds and capacity to the District Attorney's Offices, Truckee and Crown Point.
- Completed the final phase of the implementation of the advanced Intrusion Prevention System to provide security for County infrastructure, applications and data.
- Developed and implemented policies for mobile computing, including the implementation of a Mobile Device Management solution to provide for data security and delivery of mobile applications.
- Designed and launched the County's first multi-agency reporting system in SharePoint with the AB109 tracking system. CEO, Sheriff, Probation and HHSA all utilize the system to provide vision into the impact of this program on county resources.

Objectives & Performance Measures for 2013-2014

Objective:

Support the replacement of the Property Tax System through infrastructure development, project management, data conversion, and report development.

Performance Measures:

- Infrastructure improvements, including additions and upgrades to the virtual server farm, data storage, network performance, and the backup and recovery system, will be operational in time to meet project deadlines for the installation of the new Property Tax System.
- In collaboration with the vendor and the end-user offices (Assessor, Auditor-Controller, and Treasurer-Tax Collector), the new software will be installed and tested, data will be converted from the old system to the new system, and reports and interfaces will be developed in order to ensure the new system meets all of the specified requirements.



Information Systems

Objective:

The existing County 3COM voice-over-internet (VOIP) phone system is at the end of life and requires replacement.

Performance Measures:

- Complete the implementation of required pilot projects to assist in the determination of the best replacement solution.
- Perform the decision analysis to select the appropriate solution and complete the procurement process.
- Implement phase 1 by January 2014, covering approximately half of the County phone users.
- Implement phase 2 by June 2014, covering the remaining half of County phone users.

Objective:

Improve the productivity, collaboration and communication of County employees and third parties through implementation of technology improvements to support unified communication and interoperability of all Microsoft Enterprise Systems (Exchange, Active Directory, Lync, SharePoint) and the phone system.

Performance Measures:

- Upgrade from Microsoft Exchange 2010 to Microsoft Exchange 2013 by January 2014.
- Implement Microsoft Lync Server in coordination with the implementation of the first phase of the phone system replacement by January 2014.
- Upgrade from SharePoint Enterprise 2010 to SharePoint Enterprise 2013 by November 2013.

Objective:

Extend business process improvement and enterprise reporting capabilities utilizing SharePoint and other available tools and business intelligence technology.

Performance Measures:

- Enhance and promote the use of on-line forms to increase efficiency and collaboration across County departments.
- Implement an enterprise contract tracking system.
- Expand and enhance enterprise reporting capability utilizing web-based dashboards.

Objective:

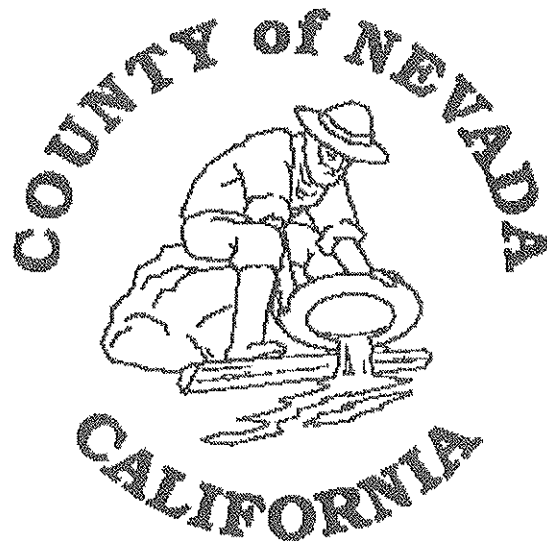
Continue to support and expand the mobile worker initiative, creating work efficiencies across the enterprise

Performance Measures:

- Work with each department's mobile device coordinators on policies and processes as needed.
- Hold quarterly mobile device user groups to garner best practices, encourage collaboration, conduct training and facilitate information sharing.
- Research and test new mobile solutions for use by county staff and the public that will increase job efficiency and improve service delivery to the public.

Service Budget Unit Code	- 11007
Office/Department	- Information and General Services
Major Service Area	- General Government/Finance





Information Systems (11007)

	11/12 <u>Actual</u>	12/13 <u>Adopted</u>	12/13 <u>Estimated</u>	13/14 <u>Proposed</u>	13/14 <u>Adopted</u>	% Change From Prior <u>Adopted</u>
Revenues						
Taxes	-	-	-	-	-	NA
Licenses, Permits & Franchises	-	-	-	-	-	NA
Fines, Forfeitures, & Penalties	-	-	-	-	-	NA
Use of Money & Property	-	-	-	-	-	NA
Federal/State Intergovernmental	-	-	53,600	-	-	NA
Charges for Services	81,784	61,340	74,383	58,190	58,190	-5.1%
Miscellaneous Revenues	23,390	-	528	-	-	NA
Other Financing Sources	-	-	-	-	-	NA
General Fund Transfers	-	-	-	-	-	NA
General Fund Allocation	1,160,051	1,113,088	1,885,980	1,388,550	1,388,550	24.7%
Total Revenues	1,265,225	1,174,428	2,014,491	1,446,740	1,446,740	23%
Expenses						
Salaries & Benefits	2,533,445	2,474,704	2,409,328	2,451,297	2,451,297	-0.9%
Services & Supplies	1,123,807	1,158,567	1,347,095	1,426,481	1,426,481	23.1%
Other Charges	102,078	-	-	-	-	NA
Overhead Cost Allocation (A87)	-	-	-	-	-	NA
Capital Assets	131,065	-	758,518	-	-	NA
Other Financing Uses	(91,356)	-	-	-	-	NA
Interfund Activity	(2,533,814)	(2,458,843)	(2,500,450)	(2,431,038)	(2,431,038)	NA
Contingency	-	-	-	-	-	NA
Total Expenses	1,265,225	1,174,428	2,014,491	1,446,740	1,446,740	23%
Fund Balance Added (Used)	-	-	-	-	-	
Staffing:	21.00	21.00	21.00	21.00	21.00	
2013/14 Fund Analysis:						
					Fund Balance	
					Added (Used)	
General Fund	Fund #0101	1,446,740	1,446,740	-		
		1,446,740	1,446,740	-		

Comments/Analysis of Differences:

Reduction in intergovernmental revenue in FY 13/14 reflects a loss of revenue from the Courts which will no longer require the use of the the County's NEMO system for application support. For FY 12/13, the Manatron Government Revenue Management System purchase and implementation had significant impacts on capital expenditures and related reimbursements. The budget for that system /implementation in FY 13/14 will be brought to the Board of Supervisors in a separate resolution after the 12/13 results are known.

Public Hearing Comments:

Adopted as proposed.



Geographic Information Systems

Mission Statement:

To provide an outstanding level of service, quality products and innovative GIS solutions. Through teamwork, professionalism and responsibility, to build an environment that promotes long-term relationships and creates value for our clients, our employees and the citizens of Nevada County.

Service Description:

The Geographic Information Systems (GIS) Division supports and maintains the County's geographic data. It provides tools to allow County departments, outside agencies and the public to view many county systems from a map-based point of view. It also provides mapping and analysis support for these same groups. The services to the public include an internet application that provides access to parcel-based information that is not easily obtainable elsewhere. GIS strives to create and maintain a collaborative environment where County departments share in the responsibility for maintaining accurate GIS Data related to their day-to-day business processes.

Major Accomplishments in 2012-13:

- Launched a major data creation effort to improve the county parcel layer. Parcels that are created with this new data model will contain as-surveyed property boundaries and much improved positional accuracy.
- Completed significant updates to the parcel property report (launched from myNeighborhood). Added several new property attributes, as well as the ability to see all building permits, code cases, and land use applications for any historical parcels for the many parcels whose parcel number has changed over the years.
- Created a tool that allows Public Works to link the GIS road layer with their asset management and pavement management systems. This allows for visualizing data, performing analysis, and producing maps using the data from these systems.
- Performed a major GIS architecture change that brings us into compliance with web mapping standards. This allows us to use freely available

image services in all web applications with more current and higher resolution images than we were previously able to offer, and opens the door for "mashups" with other data providers.

- Created site address standards in cooperation with the Planning Department and updated existing addresses in the Planning Master Address Database to meet the standards. Collaborated with other local jurisdictions to improve compliance with previously established standards when for maintaining their own situs addresses within their boundaries.

Objectives & Performance Measures for 2013-14:

Objective:

Continue to improve parcel geometry and maintenance workflows.

Performance Measures:

- Complete the migration of approximately 10,000 parcels to the improved parcel data model.
- Make districts, zoning, general plan and other layers coincident with the improved parcel geometry.

Objective:

Further improve ability for the public to access pertinent property data.

Performance Measures:

- Add appraisal related property information to the parcel report.
- Create a new front end for the parcel report so that users have the option of bypassing myNeighborhood and accessing data for a parcel using parcel number or address.

Objective:

Integrate GIS technology into the new property tax system.

Performance Measure:

- Provide map-based applications that give access to property based data from the tax system.

Service Budget Unit Code	- 11008
Office/Department	- Information and General Services
Major Service Area	- General Government/Finance



Geographic Information Systems (11008)

	11/12 <u>Actual</u>	12/13 <u>Adopted</u>	12/13 <u>Estimated</u>	13/14 <u>Proposed</u>	13/14 <u>Adopted</u>	% Change From Prior <u>Adopted</u>
Revenues						
Taxes	-	-	-	-	-	NA
Licenses, Permits & Franchises	-	-	-	-	-	NA
Fines, Forfeitures, & Penalties	-	-	-	-	-	NA
Use of Money & Property	-	-	-	-	-	NA
Federal/State Intergovernmental	-	-	-	-	-	NA
Charges for Services	278,631	274,874	274,458	274,458	274,458	-0.2%
Miscellaneous Revenues	416	-	416	416	416	NA
Other Financing Sources	-	-	-	-	-	NA
General Fund Transfers	-	-	-	-	-	NA
General Fund Allocation	125,010	124,712	117,686	122,091	122,091	-2.1%
Total Revenues	404,057	399,586	392,560	396,965	396,965	-1%
Expenses						
Salaries & Benefits	297,881	308,919	297,915	303,640	303,640	-1.7%
Services & Supplies	90,306	74,043	78,021	76,512	76,512	3.3%
Other Charges	-	-	-	-	-	NA
Overhead Cost Allocation (A87)	15,870	16,624	16,624	16,813	16,813	1.1%
Capital Assets	38,839	-	-	-	-	NA
Other Financing Uses	(38,839)	-	-	-	-	NA
Interfund Activity	-	-	-	-	-	NA
Contingency	-	-	-	-	-	NA
Total Expenses	404,057	399,586	392,560	396,965	396,965	-1%
Fund Balance Added (Used)	-	-	-	-	-	
Staffing:	3.00	3.00	3.00	3.00	3.00	
2013/14 Fund Analysis:						
					Fund Balance	
		Revenues	Expenses		Added (Used)	
General Fund	Fund #0101	396,965	396,965		-	
		396,965	396,965		-	

Comments/Analysis of Differences:

Public Hearing Comments:

Adopted as proposed.



Cable Television Services

Mission Statement:

To provide exceptional customer service and consumer protection to Nevada County cable television subscribers. To perform those functions mandated in the “1992 Cable Television Consumer Protection & Competition Act, as amended in 1996.” To support and assist community partners in the pursuit of Public, Educational and Government (PEG) programming.

Service Description:

The Cable TV Service is supported by staff from the administration unit of the Information and General Services Department. It is the single point of contact for County cable franchise activity. Primary responsibilities include managing the County’s relationship with cable operator providers (Comcast & Suddenlink Communications), Nevada County Television (NCTV) and other local government agencies; engaging the local community in determining future cable needs; and assessing cable provider performance.

Major Accomplishments in 2012-13:

- Continued to provide a high level of customer satisfaction for CATV subscribers by clearing 100% of requests for problem resolution by the end of the week in which they were reported.
- Continued the operations of the regional cable partnership with the cities of Grass Valley and Nevada City, Sierra College and the Nevada County Superintendent of Schools.
- Produced and broadcasted live Board meetings over the two cable TV provider systems.
- Installed a new encoder and decoder for production and broadcast of Board of Supervisors and other public meetings to ensure consistent delivery of content for broadcast.
- Supported the move of NCTV to the Grass Valley Group site, coordinating relocation of I-Net infrastructure to the new site.

Objectives & Performance Measures for 2013-14:

Objective:

To maintain an Institutional Fiber Optic Network (I-Net) that will provide high-speed connectivity for data transmission and PEG broadcasting between public institutions.

Performance Measures:

- Provide 100% operational support of I-Net services.
- Maintain high levels of availability and reliability of the I-Net.

Objective:

To provide a high level of franchise administration customer service for Cable TV subscribers by ensuring local cable operator presence and responsiveness through active follow-up and accountability.

Performance Measures:

- Achieve 100% citizen request follow-up.

Objective:

To ensure government business remains transparent and is accessible to the public.

Performance Measures:

- Maintain 100% digital Internet live streaming and video on demand services of the meetings for citizens’ home access.
- Broadcast live government meetings.
- Support the partnership with NCTV for broadcasting government programs.

Service Budget Unit Code	- 11010
Office/Department	- Information & General Services
Major Service Area	- General Government/Other Government



Cable Television Services (11010)

	<u>11/12</u> <u>Actual</u>	<u>12/13</u> <u>Adopted</u>	<u>12/13</u> <u>Estimated</u>	<u>13/14</u> <u>Proposed</u>	<u>13/14</u> <u>Adopted</u>	<u>% Change</u> <u>From Prior</u> <u>Adopted</u>
Revenues						
Taxes	-	-	-	-	-	NA
Licenses, Permits & Franchises	-	-	-	-	-	NA
Fines, Forfeitures, & Penalties	-	-	-	-	-	NA
Use of Money & Property	1	-	-	-	-	NA
Federal/State Intergovernmental	-	-	-	-	-	NA
Charges for Services	28,721	15,300	15,300	15,300	15,300	0.0%
Miscellaneous Revenues	72,501	48,000	43,656	72,800	72,800	51.7%
Other Financing Sources	-	-	-	-	-	NA
General Fund Transfers	-	-	-	-	-	NA
General Fund Allocation	42,673	52,210	46,007	54,618	54,618	4.6%
Total Revenues	143,896	115,510	104,963	142,718	142,718	24%
Expenses						
Salaries & Benefits	-	-	-	-	-	NA
Services & Supplies	133,860	98,728	108,783	110,371	110,371	11.8%
Other Charges	305	-	557	1,248	1,248	NA
Overhead Cost Allocation (A87)	3,932	15,032	15,032	20,137	20,137	34.0%
Capital Assets	10,150	-	11,491	-	-	NA
Other Financing Uses	-	-	-	-	-	NA
Interfund Activity	(8,089)	(1,500)	(1,500)	(1,500)	(1,500)	NA
Contingency	-	-	-	-	-	NA
Total Expenses	140,158	112,260	134,363	130,256	130,256	16%
Fund Balance Added (Used)	3,738	3,250	(29,400)	12,462	12,462	

Staffing: None

2013/14 Fund Analysis:

		<u>Revenues</u>	<u>Expenses</u>	<u>Fund Balance</u> <u>Added (Used)</u>
General Fund	Fund #0101	54,618	54,618	-
Cable Inet & PEG	Fund #1190	88,100	75,638	12,462
		142,718	130,256	12,462

Comments/Analysis of Differences:

Public Hearing Comments:

Adopted as proposed.



Purchasing

Mission Statement:

The mission of the Purchasing Division is to procure goods and services for the County in a manner that assures the best value is obtained and that recognizes the public trust embodied in the authority to expend County funds.

Service Description:

The Purchasing Agent serves pursuant to the California Government Code and the County Administrative Code to procure goods and services for all County departments. The Purchasing Division is also responsible for managing the County's surplus goods program, by redistributing surplus throughout the County and to other local governments and districts, and conducting public sales as necessary to dispose of goods. The Purchasing Division's responsibilities include leases of certain equipment and property for County use.

Major Accomplishments in 2012-13:

- Issued approximately 820 purchase orders and contracts totaling approximately \$9.5 million, and executed 186 contracts for services and leases.
- Issued 50 invitations for bids, requests for qualifications and requests for proposals. Facilitated the evaluation and contracting process for the Property Tax System procurement and the evaluation process for the Economic Development Program Management, Electronic Payment System, and Instrument Maintenance and Calibration procurements.
- Developed a contract template for use in procurement of software systems.
- Negotiated with the jail's inmate telephone service provider to also provide service at the Juvenile Hall, resulting in an improved level of service and an expected approximate doubling of revenue to the Juvenile Hall.
- Realized approximately \$33,000 in documented savings to County departments through competitive solicitations, research, re-quoting and vendor negotiations.
- Redeployed surplus furnishings and equipment between County departments and to 23 other public agencies and non-profit organizations.

Realized net revenue of more than \$60,000 from public sales of surplus goods, and recycled four tons of electronic waste.

- Conducted a competitive solicitation and entered into a master contract for propane delivery service, consolidating a number of purchase agreements and streamlining administration.

Objectives & Performance Measures for 2013-14:

Objective:

Ensure excellence in purchasing services provided to county departments by identifying benchmarks and pursuing an improvement process to achieve nationally recognized standards.

Performance Measures:

- Enable on-line registration of vendors for bid and RFP opportunities.
- Develop and present training for County program managers on the RFP process and contract administration.
- Complete an annual survey of County staff to evaluate Purchasing's performance and identify opportunities to improve customer service.

Objective:

Enhance cost savings for the County by employing professional purchasing practices in the procurement of goods and services for the County.

Performance Measures:

- Enter into competitively bid master contracts for at least two new commodities or services for which the County is not presently receiving competitive pricing.
- Achieve documented cost savings of at least \$40,000, measured by the difference between the cost estimates provided by the requisitioner and the actual cost.

Objective:

Maximize the useful life of resources through efficient management of the surplus goods program.



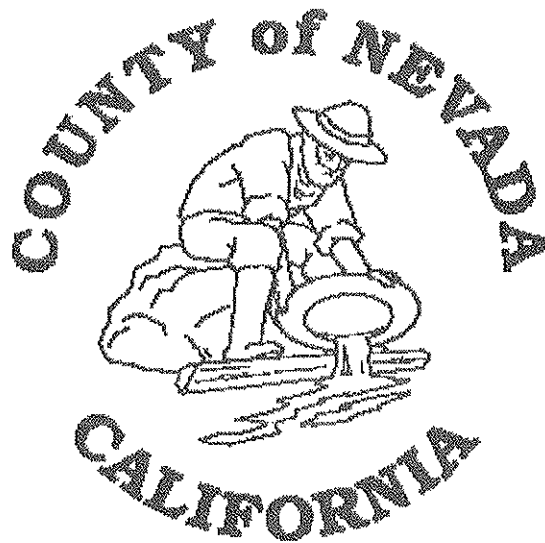
Purchasing

Performance Measures:

- Provide surplus goods to at least five other public agencies and non-profit organizations.
- Conduct at least three public surplus sales, including at least one on-line public auction.

Service Budget Unit Code	- 10204
Office/Department	- Information and General Services
Major Service Area	- General Government/Finance





Purchasing (10204)

	11/12 <u>Actual</u>	12/13 <u>Adopted</u>	12/13 <u>Estimated</u>	13/14 <u>Proposed</u>	13/14 <u>Adopted</u>	% Change From Prior <u>Adopted</u>
Revenues						
Taxes	-	-	-	-	-	NA
Licenses, Permits & Franchises	-	-	-	-	-	NA
Fines, Forfeitures, & Penalties	-	-	-	-	-	NA
Use of Money & Property	-	-	-	-	-	NA
Federal/State Intergovernmental	-	-	-	-	-	NA
Charges for Services	-	-	-	-	-	NA
Miscellaneous Revenues	9,482	3,000	6,500	3,000	3,000	0.0%
Other Financing Sources	353	-	150	200	200	NA
General Fund Transfers	-	-	-	-	-	NA
General Fund Allocation	286,744	299,451	285,440	289,384	289,384	-3.4%
Total Revenues	296,579	302,451	292,090	292,584	292,584	-3%
Expenses						
Salaries & Benefits	209,213	197,580	182,465	169,935	169,935	-14.0%
Services & Supplies	96,129	109,226	109,879	122,649	122,649	12.3%
Other Charges	-	-	-	-	-	NA
Overhead Cost Allocation (A87)	-	-	-	-	-	NA
Capital Assets	-	-	-	-	-	NA
Other Financing Uses	-	-	-	-	-	NA
Interfund Activity	(8,763)	(4,355)	(254)	-	-	NA
Contingency	-	-	-	-	-	NA
Total Expenses	296,579	302,451	292,090	292,584	292,584	-3%
Fund Balance Added (Used)	-	-	-	-	-	
Staffing:	2.00	2.00	2.00	2.00	2.00	
2013/14 Fund Analysis:						
					Fund Balance	
		Revenues	Expenses		Added (Used)	
General Fund	Fund #0101	292,584	292,584		-	
		292,584	292,584		-	

Comments/Analysis of Differences:

Public Hearing Comments:

Adopted as proposed.



Central Services

Mission Statement:

To provide quality support services to all County departments at a reasonable cost.

Service Description:

The Central Services Division of the Information and General Services Department provides the following services: incoming and outgoing mail handling, courier service to remote worksites, scheduling pool vehicles, answering the central telephone information line, and providing multi-function (copy/fax/scan) office machines and related services and supplies. Central Services is a fee-for-service internal services fund and receives no support from the General Fund.

Major Accomplishments in 2012-13:

- Processed 202,000 pieces of outgoing mail
- Answered more than 8,000 general information calls from the public.
- Assisted with reservation and maintenance schedules for the car pool fleet.
- Provided support and customer liaison services for the multi-function office machines.

Objectives & Performance Measures for 2013-14:

Objective:

Ensure excellence in Central Services provided to County departments by improving operational procedures to improve efficiency.

Performance Measures:

- Provide training on how to correctly use the USPS and Nevada County mail room services and car reservation system.
- Provide a live voice for the county information line to assist members of the public

Objective: Ensure that high quality and cost-effective resources continue to be available to meet the needs of all County departments for document printing, copying, scanning and faxing, including specialized printing services.

Performance Measures:

- Promote effective business process improvement through the use of scanning, workflow automation and Sharepoint integration with the multi-function device fleet.
- Improve the cost accounting process and operations of the multi-function office machine fleet.

Objective: Provide quality customer care through effective communication and services.

Performance Measures:

- Review and update the Central Services Infonet portal page on a semi-annual or as needed basis to educate customers on products and services.
- Look for additional cost saving opportunities for departments in mailing services.
- Effectively answer the main Nevada County information telephone line.
- Provide pool car services by reserving pool cars and monitoring tickets, and coordinate with Fleet maintenance staff.

Service Budget Unit Code	- 92004
Office/Department	- Information and General Services
Major Service Area	- ISF/Central Services



Central Services (92004)

	11/12 <u>Actual</u>	12/13 <u>Adopted</u>	12/13 <u>Estimated</u>	13/14 <u>Proposed</u>	13/14 <u>Adopted</u>	% Change From Prior <u>Adopted</u>
<i>Revenues</i>						
Taxes	-	-	-	-	-	NA
Licenses, Permits & Franchises	-	-	-	-	-	NA
Fines, Forfeitures, & Penalties	-	-	-	-	-	NA
Use of Money & Property	244	200	200	200	200	0.0%
Federal/State Intergovernmental	-	-	-	-	-	NA
Charges for Services	564,677	542,705	553,580	564,963	564,963	4.1%
Miscellaneous Revenues	664	-	-	-	-	NA
Other Financing Sources	-	-	-	-	-	NA
General Fund Transfers	-	-	-	-	-	NA
General Fund Allocation	-	-	-	-	-	NA
Total Revenues	565,585	542,905	553,780	565,163	565,163	4%
<i>Expenses</i>						
Salaries & Benefits	52,878	57,746	74,413	76,146	76,146	31.9%
Services & Supplies	450,707	471,302	454,095	493,761	493,761	4.8%
Other Charges	323	-	-	-	-	NA
Overhead Cost Allocation (A87)	42,203	13,857	13,857	(4,744)	(4,744)	-134.2%
Capital Assets	-	-	-	-	-	NA
Other Financing Uses	-	-	-	-	-	NA
Interfund Activity	-	-	-	-	-	NA
Contingency	-	-	-	-	-	NA
Total Expenses	546,111	542,905	542,365	565,163	565,163	4%
Fund Balance Added (Used)	19,474	-	11,415	-	-	
Staffing:	0.88	0.88	1.00	1.00	1.00	
2013/14 Fund Analysis:						
					Fund Balance	
		Revenues	Expenses		Added (Used)	
Central Services	Fund #4332	565,163	565,163		-	
		565,163	565,163		-	

Comments/Analysis of Differences:

Public Hearing Comments:

Adopted as proposed.



Emergency Management

Mission Statement:

To develop and maintain a state of readiness in preparation for any natural, technological, or human conflict-related emergency that could adversely impact residents of Nevada County. To minimize loss of lives, destruction of property and damage to the environment, and to ensure continuity of government services.

Service Description:

The Office of Emergency Services is responsible for coordinating with County departments, local cities, and special districts to mitigate against, prepare for, respond to, and recover from disasters. The Office is responsible for designing and conducting simulated disaster preparedness and response exercises, and evaluating emergency staff training. OES is also responsible for maintaining the County Emergency Operations Center (EOC) in a state of readiness.

Major Accomplishments in 2012-2013

- Managed federal preparedness grants totaling approximately \$600,000. These grants provided emergency response equipment, planning and training to public safety and non-profit agencies located in Nevada County.
- Collaborated with Information Systems to create a web-based EOC Incident Page that provides real-time disaster response and recovery information to key personnel. The Incident Page was tested during an EOC exercise and then validated during the November/December winter storm event.
- Developed a Strategic Plan as a guide to the management of OES' major programs during the years 2013-2016. As part of the plan, areas were evaluated on their current status and areas requiring improvement were noted.

Objectives & Performance Measures for 2013-2014:

Objective:

Secure and administer grants to enhance Nevada County's emergency readiness and response capabilities.

Performance Measures:

- Fulfill all the requirements of current grants, including completion of 100% of all grant purchases in accordance with appropriate grant guidance.
- Collaborate with other agencies (public safety and non-profit) with disaster preparedness responsibilities to identify needed programs and activities.
- Submit applications for federal preparedness grants and other grants that historically have not been applied for by emergency preparedness organizations.

Objective:

Provide advanced disaster response training to EOC personnel to include a countywide disaster exercise.

Performance Measures:

- Provide quarterly training to county personnel identified to work in the EOC during a disaster.
- Schedule and organize an exercise that involves county EOC personnel, local public safety agencies, non-profit agencies, state agencies, and local jurisdictions.

Objective:

Identify an alternate EOC that could be utilized in the event the primary EOC located in the Eric Rood Administrative Center could not be accessed.

Performance Measures:

- Identify a location providing the required space and technology infrastructure.
- Identify required equipment that should be installed at the alternate EOC.
- Identify required technology enhancement requirements to maintain a functional alternate EOC.

Service Budget Unit Code	- 20702
Office/Department	- Information & General Services
Major Service Area	- Public protection/other protection



Emergency Management (20702)

	11/12 <u>Actual</u>	12/13 <u>Adopted</u>	12/13 <u>Estimated</u>	13/14 <u>Proposed</u>	13/14 <u>Adopted</u>	% Change From Prior <u>Adopted</u>
Revenues						
Taxes	-	-	-	-	-	NA
Licenses, Permits & Franchises	-	-	-	-	-	NA
Fines, Forfeitures, & Penalties	-	-	-	-	-	NA
Use of Money & Property	-	-	-	-	-	NA
Federal/State Intergovernmental	398,668	384,487	374,420	335,000	335,000	-12.9%
Charges for Services	-	-	-	-	-	NA
Miscellaneous Revenues	-	-	822	-	-	NA
Other Financing Sources	-	-	-	-	-	NA
General Fund Transfers	-	-	-	-	-	NA
General Fund Allocation	119,212	140,502	138,936	151,538	151,538	7.9%
Total Revenues	517,880	524,989	514,178	486,538	486,538	-7%
Expenses						
Salaries & Benefits	135,050	136,055	132,058	137,861	137,861	1.3%
Services & Supplies	327,818	351,510	311,194	309,156	309,156	-12.0%
Other Charges	-	-	-	-	-	NA
Overhead Cost Allocation (A87)	23,158	37,424	37,424	39,521	39,521	5.6%
Capital Assets	31,854	-	33,502	-	-	NA
Other Financing Uses	-	-	-	-	-	NA
Interfund Activity	-	-	-	-	-	NA
Contingency	-	-	-	-	-	NA
Total Expenses	517,880	524,989	514,178	486,538	486,538	-7%
Fund Balance Added (Used)	-	-	-	-	-	
Staffing:	1.00	1.00	1.00	1.00	1.00	
2013/14 Fund Analysis:						
					Fund Balance	
		Revenues	Expenses		Added (Used)	
General Fund	Fund #0101	486,538	486,538		-	
		486,538	486,538		-	

Comments/Analysis of Differences:

Public Hearing Comments:

Adopted as proposed.



Facilities Management

Mission Statement:

The mission of the Facilities Management Division is to plan for, operate, maintain, and preserve County facilities. This includes providing for the management of facility improvements and new construction projects. Our goal is to provide safe, functional, esthetically pleasing and comfortable facilities and grounds to the public and County departments in the most cost efficient, expeditious, and effective manner possible.

Service Description:

Facilities Management is responsible for and provides services to 503,141 square feet (36 buildings) of County owned facilities and to County departments in 41,812 square feet (11 locations) of leased space. Facilities Management is also responsible for managing leases of County-owned facilities in eight locations for cell tower space. Services include maintenance of buildings and grounds, facility security, leased space development, space planning, remodeling, and capital facilities planning.

Major Accomplishments in 2012-13:

- Updated the County Energy Plan and Capital Facilities Master Plan. These plans will guide the County in energy conservation, equipment replacement, facilities management, and renewable energy.
- Competitively bid for countywide contractual services including janitorial, snow removal, and propane services. Contracts were successfully implemented with an estimated savings to the County of \$20,000 per year.
- Completed siding replacement, exterior paint, roof repair and increased parking at the Crown Point Facility.

Objectives & Performance Measures

For 2013-14:

Objective:

Improve overall appearance and safety of County facilities by upgrading signage, landscaping, and parking lot improvements.

Performance Measures:

- Facilitate improved signage at County facilities to include ADA requirements.
- Improve landscaping and irrigation to provide for attractive, low maintenance, and irrigation responsible landscape.
- Upgrade and repair parking areas to ensure safe transition to County facilities.

Objective:

Utilize the available process automation tools to enhance work order management, project management, and document management.

Performance Measures:

- Fully implement a new work order system and project management system in coordination with Information Systems.
- Implement SharePoint for document management and collaboration on current operations.
- Archive past projects into SharePoint.

Objective:

Update the safety and operations plans to ensure that staff and public are protected from all hazards.

Performance Measures:

- Update Division Safety Plan to include lockout/tagout, fall protection, and bio-hazards protection.
- Update Operational Plan to show all facility infrastructure and safety equipment locations.
- Coordinate with County Risk Manager to ensure that the plans is adequate to protect staff and the County.

Service Budget Unit Code	-10702
Office/Department	-Information and General Services
Major Service Area	-Gen.Services/FM & Plant Acquisition



Facilities Management (10702)

	11/12 <u>Actual</u>	12/13 <u>Adopted</u>	12/13 <u>Estimated</u>	13/14 <u>Proposed</u>	13/14 <u>Adopted</u>	% Change From Prior <u>Adopted</u>
Revenues						
Taxes	-	-	-	-	-	NA
Licenses, Permits & Franchises	-	-	-	-	-	NA
Fines, Forfeitures, & Penalties	-	-	-	-	-	NA
Use of Money & Property	288,299	269,631	286,761	283,453	283,453	5.1%
Federal/State Intergovernmental	-	-	-	-	-	NA
Charges for Services	256,923	226,987	221,225	213,830	213,830	-5.8%
Miscellaneous Revenues	2,244	2,000	1,999	2,000	2,000	0.0%
Other Financing Sources	-	-	-	-	-	NA
General Fund Transfers	-	-	-	-	-	NA
General Fund Allocation	1,676,979	1,744,070	1,731,187	1,727,984	1,727,984	-0.9%
Total Revenues	2,224,445	2,242,688	2,241,172	2,227,267	2,227,267	-1%
Expenses						
Salaries & Benefits	1,122,094	1,083,379	1,073,139	1,062,265	1,062,265	-1.9%
Services & Supplies	1,587,935	1,455,669	1,592,934	1,498,702	1,498,702	3.0%
Other Charges	-	-	-	-	-	NA
Overhead Cost Allocation (A87)	-	-	-	-	-	NA
Capital Assets	-	-	-	-	-	NA
Other Financing Uses	-	-	-	-	-	NA
Interfund Activity	(485,584)	(296,360)	(424,901)	(333,700)	(333,700)	NA
Contingency	-	-	-	-	-	NA
Total Expenses	2,224,445	2,242,688	2,241,172	2,227,267	2,227,267	-1%
Fund Balance Added (Used)	-	-	-	-	-	
Staffing:	12.00	12.00	12.00	12.00	12.00	
2013/14 Fund Analysis:						
					Fund Balance	
		Revenues	Expenses		Added (Used)	
General Fund	Fund #0101	2,227,267	2,227,267		-	
		2,227,267	2,227,267		-	

Comments/Analysis of Differences:

Public Hearing Comments:

Adopted as proposed.



Capital Facilities

Service Description:

The Capital Facilities budget provides for capital development and construction of new facilities and capital improvements of existing facilities. The Facilities Management Division provides project management for these capital projects.

Major Accomplishments in 2012-13:

- Completed the sale of the HEW Building.
- Updated the Capital Facilities Master Plan.
- Purchased new facilities in Nevada City for housing the District Attorney and Probation Department.
- Collaborated with American Rivers on a grant to install 14 new parking spaces for the Helling Library and provide stormwater treatment.
- Completed the installation of the Collaborative Technology Center buildings at the Helling Library.

Objectives & Performance Measures for 2013-14:

Objective:

Support the Capital Facilities Subcommittee.

Performance Measures:

- Hold monthly Capital Facility Subcommittee meetings.
- Provide support for projects being brought forth to the Committee.

Objective:

Coordinate the development of a master plan for the new Corporation Yard.

Performance Measures:

- Determine property space allocation to end users.
- Prepare a needs assessment.
- Complete a high level master plan for the facility.

Objective:

Position the County to facilitate the reconfiguration or expansion of the Wayne Brown Correctional Facility.

Performance Measures:

- Monitor grant opportunities from the State of California.

- Monitor successes and challenges of other jail projects throughout the state.
- Develop a construction plan if there are indications that grants will be available, including evaluation of alternative construction processes, i.e., design-build vs. design-bid-build.

Objective:

Implement alternative energy where technical and economic conditions permit.

Performance Measures:

- Research opportunities for funding alternative energy installations, such as rebate and grant programs.
- Research alternative energy technologies and evaluate the feasibility of implementing them at County facilities.

Service Budget Unit Code	- 10801
Office/Department	- Information & General Services
Major Service Area	- General Government/Plant Acquisition



Capital Facilities (10801)

	<u>11/12 Actual</u>	<u>12/13 Adopted</u>	<u>12/13 Estimated</u>	<u>13/14 Proposed</u>	<u>13/14 Adopted</u>	<u>% Change From Prior Adopted</u>
Revenues						
Taxes	-	-	-	-	-	NA
Licenses, Permits & Franchises	-	-	-	-	-	NA
Fines, Forfeitures, & Penalties	-	-	-	-	-	NA
Use of Money & Property	-	-	-	-	-	NA
Federal/State Intergovernmental	-	-	-	-	-	NA
Charges for Services	-	-	-	45,000	45,000	NA
Miscellaneous Revenues	-	-	-	-	-	NA
Other Financing Sources	-	-	-	-	-	NA
General Fund Transfers	-	-	-	-	-	NA
General Fund Allocation	1,124,726	14,392	14,392	53,098	53,098	268.9%
Total Revenues	1,124,726	14,392	14,392	98,098	98,098	582%
Expenses						
Salaries & Benefits	-	-	-	-	-	NA
Services & Supplies	274,409	-	-	140,000	140,000	NA
Other Charges	-	-	-	-	-	NA
Overhead Cost Allocation (A87)	44,187	14,392	14,392	8,098	8,098	-43.7%
Capital Assets	1,011,596	-	-	-	-	NA
Other Financing Uses	-	-	-	-	-	NA
Interfund Activity	(205,466)	-	-	(50,000)	(50,000)	NA
Contingency	-	-	-	-	-	NA
Total Expenses	1,124,726	14,392	14,392	98,098	98,098	582%
Fund Balance Added (Used)	-	-	-	-	-	

Staffing: None

2013/14 Fund Analysis:

		<u>Revenues</u>	<u>Expenses</u>	<u>Fund Balance Added (Used)</u>
General Fund	Fund #0101	98,098	98,098	-
		98,098	98,098	-

Comments/Analysis of Differences:

There will be expenses in this budget unit for FY 12/13 and 13/14 related to the Building Purchases and tenant improvements, but the accounting details are not yet final, and the appropriate budget amendments will occur during the respective fiscal years.

Public Hearing Comments:

Adopted as proposed.



Airport

Mission Statement:

Operating as an Enterprise Fund, the Nevada County Airport's mission is to develop and deliver safe and efficient aviation facilities for Nevada County residents, businesses, visitors, the California Department of Forestry's fire protection-suppression base and other emergency service providers through a commitment to quality services, professional competence and fiscal responsibility.

Service Description:

This budget unit is responsible for the day-to-day operations of the Nevada County Airport, and for ensuring the ongoing physical and financial viability of the airport. This includes administering hangar and tie-down rentals, administering concession agreements with fixed base operators, providing general information about the airport to the public, delivering aviation fuel services, and providing for the planning, development and on-going maintenance of airport facilities. A critical role is the "dawn to dusk" fuel service support during the fire season to the CALFIRE air tanker base. An Airport Commission provides decision-making support to the Airport Manager, and advises the County Board of Supervisors on all airport matters.

The Nevada County Airport plays a vital role in the economic and recreational health of Nevada County. The airport is currently the site of several improvement projects. As such, the airport will continue to assume an increasingly important role in meeting the flying needs of the region it serves.

Major Accomplishments in 2012-13

- Expect completion of the erosion and drainage improvement project no later than June 1st, 2013.
- Reduced the long term debt service by \$32,476.85.
- Managed the airport enterprise fund without requiring any general fund subsidy.

Objectives & Performance Measures for 2013-14:

Objective:

Manage and operate Nevada County Airport in a manner that ensures airport users, tenants, pilots, visitors, outside agencies, employees and community members receive airport services and benefits in a safe, responsive, economical, environmentally-sound and cooperative manner.

Performance Measures:

- Increase in permanently based aircraft by 5% (6-7 aircraft).
- Increase transient aircraft visits by 3% in periods 3 and 4 of FY 2013-2014.
- Increase airport visibility within the community through school and business outreach opportunities including at least 3 school field trips (elementary/middle/high) to the airport/CALFIRE base, at least 1 high school career day event, and at least 1 airport-sponsored pancake breakfast in conjunction with a community festival.
- Successful execution of AirFest 2013 on July 12th and 13th, 2013.
- Establish a scheduled mobile food catering service for tenants, users, employees and visitors of the airport.

Objective:

Manage and operate Nevada County Airport in a manner that ensures a financially viable and vital future.

Performance Measures:

- Manage airport without General Fund subsidy
- Manage airport fiscal requirements to establish a neutral or positive balance sheet.

Objective:

Using a previously completed environmental assessment and preliminary survey, remove obstructions from a twenty-acre area on the eastern end of airport property to ensure compliance with regulated airport runway approach and transition surface areas.



Airport

Performance Measures:

- Submit draft FAA grant request no later than May 1st, 2013 to cover 90% of the cost of clearing the obstructions.
- Receive contractor bids no later than June 30th, 2013 for the final survey and obstruction removal using a competitive bid process.
- Receive and accept the FAA grant for the project no later than September 15th, 2013.
- Complete the obstruction removal before April 1st, 2014.

Objective:

Complete a survey for removal of obstructions outside of airport property, but within regulated airport runway approach and transition surface areas.

Performance Measures:

- Submit draft FAA grant request no later than May 1st, 2013 to cover 90% of the cost of the survey.
- Complete the survey no later than June 1st, 2014.

Objective:

Complete an environmental assessment for removal of obstructions outside of airport property, but within regulated airport runway approach and transition surface areas.

Performance Measures:

- Submit draft FAA grant request no later than May 1st, 2013 to cover 90% of the cost of the environmental assessment.
- Complete the environmental assessment no later than June 1st, 2014.

Objective:

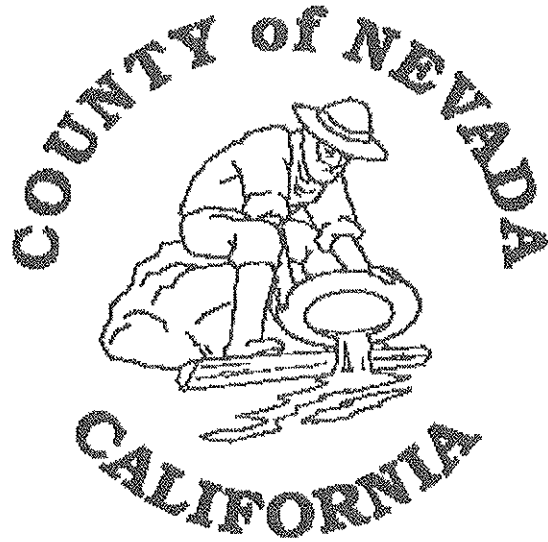
Obtain Categorical Exclusion (CATEX) for the upgrade and repair of the airport perimeter fencing.

Performance Measure:

- Submit the CATEX request to the FAA no later than Oct 31, 2013.

Service Budget Unit Code	- 91004
Office/Department	- Information & General Services
Major Service Area	- Enterprise/Airport





Airport (91004)

	11/12 <u>Actual</u>	12/13 <u>Adopted</u>	12/13 <u>Estimated</u>	13/14 <u>Proposed</u>	13/14 <u>Adopted</u>	% Change From Prior <u>Adopted</u>
Revenues						
Taxes	61,293	57,300	55,916	54,300	54,300	-5.2%
Licenses, Permits & Franchises	-	-	-	-	-	NA
Fines, Forfeitures, & Penalties	-	-	-	-	-	NA
Use of Money & Property	270,540	250,041	239,541	236,187	236,187	-5.5%
Federal/State Intergovernmental	1,758,587	58,688	846,312	208,450	208,450	255.2%
Charges for Services	9,945	12,000	20,565	12,000	12,000	0.0%
Miscellaneous Revenues	597,232	588,260	706,072	581,340	581,340	-1.2%
Other Financing Sources	-	-	-	-	-	NA
General Fund Transfers	-	-	-	-	-	NA
General Fund Allocation	-	-	-	-	-	NA
Total Revenues	2,697,597	966,289	1,868,406	1,092,277	1,092,277	13%
Expenses						
Salaries & Benefits	267,752	243,693	235,595	244,305	244,305	0.3%
Services & Supplies	599,216	619,668	701,696	600,768	600,768	-3.1%
Other Charges	29,107	33,482	33,482	31,472	31,472	-6.0%
Overhead Cost Allocation (A87)	46,762	32,385	32,385	30,036	30,036	-7.3%
Capital Assets	1,799,855	50,000	873,578	210,000	210,000	320.0%
Other Financing Uses	-	-	-	-	-	NA
Interfund Activity	-	-	-	(46,705)	(46,705)	NA
Contingency	-	-	-	-	-	NA
Total Expenses	2,742,692	979,228	1,876,736	1,069,876	1,069,876	9%
Fund Balance Added (Used)	(45,095)	(12,939)	(8,330)	22,401	22,401	
Staffing:	2.00	2.00	1.60	2.00	2.00	
2013/14 Fund Analysis:						
					Fund Balance	
		Revenues	Expenses		Added (Used)	
Airport	Fund # 4116	1,092,277	1,069,876		22,401	
		1,092,277	1,069,876		22,401	

Comments/Analysis of Differences:

Public Hearing Comments:

Adopted as proposed.



