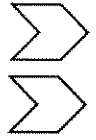


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SECTION 2  
BUDGET SUMMARIES BY  
OFFICE/AGENCY/DEPARTMENT



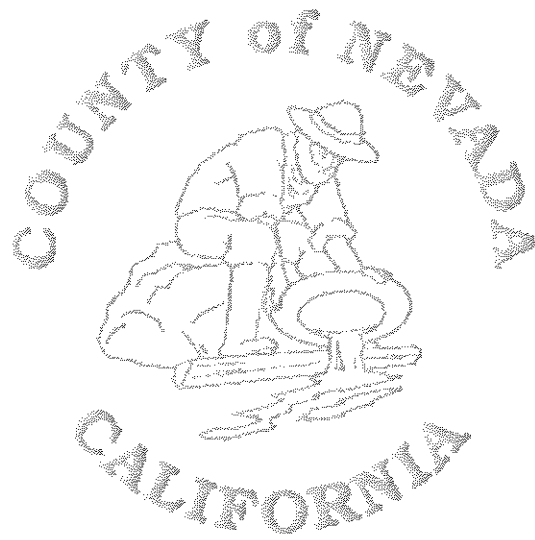
**AIRPORT**  
Gregory Marshall, Airport Manager



Airport (91004) \$ 1,107,712

**Total** \$ 1,107,712





## Airport Summary

|                                  | <u>08/09</u><br><u>Actual</u> | <u>09/10</u><br><u>Adopted</u> | <u>09/10</u><br><u>Estimated</u> | <u>10/11</u><br><u>Proposed</u> | <u>10/11</u><br><u>Adopted</u> | <u>% Change</u><br><u>From Prior</u><br><u>Adopted</u> |
|----------------------------------|-------------------------------|--------------------------------|----------------------------------|---------------------------------|--------------------------------|--------------------------------------------------------|
| <b>Revenues</b>                  |                               |                                |                                  |                                 |                                |                                                        |
| Taxes                            | 71,980                        | 71,800                         | 69,800                           | 69,800                          | 69,800                         | -2.8%                                                  |
| Licenses, Permits & Franchises   | -                             | -                              | -                                | -                               | -                              | NA                                                     |
| Fines, Forfeitures, & Penalties  | -                             | -                              | -                                | -                               | -                              | NA                                                     |
| Use of Money & Property          | 246,914                       | 250,024                        | 246,673                          | 263,465                         | 263,465                        | 5.4%                                                   |
| Federal/State Intergovernmental  | 96,342                        | 230,593                        | 152,530                          | 155,000                         | 155,000                        | -32.8%                                                 |
| Charges for Services             | 19,760                        | 20,000                         | 20,000                           | 20,000                          | 20,000                         | 0.0%                                                   |
| Miscellaneous Revenues           | 667,884                       | 617,850                        | 617,850                          | 606,350                         | 606,350                        | -1.9%                                                  |
| Other Financing Sources          | -                             | -                              | -                                | -                               | -                              | NA                                                     |
| General Fund Transfers           | -                             | -                              | -                                | -                               | -                              | NA                                                     |
| General Fund Allocation          | -                             | -                              | -                                | -                               | -                              | NA                                                     |
| <b>Total Revenues</b>            | <b>1,102,880</b>              | <b>1,190,267</b>               | <b>1,106,853</b>                 | <b>1,114,615</b>                | <b>1,114,615</b>               | <b>-6%</b>                                             |
| <b>Expenses</b>                  |                               |                                |                                  |                                 |                                |                                                        |
| Salaries & Benefits              | 253,293                       | 251,126                        | 241,973                          | 258,198                         | 258,198                        | 2.8%                                                   |
| Services & Supplies              | 651,153                       | 720,400                        | 652,764                          | 738,911                         | 738,911                        | 2.6%                                                   |
| Other Charges                    | 59,905                        | 70,820                         | 59,020                           | 49,741                          | 49,741                         | -29.8%                                                 |
| Overhead Cost Allocation (A87)   | 55,846                        | 63,861                         | 63,861                           | 60,862                          | 60,862                         | -4.7%                                                  |
| Capital Assets                   | 87,385                        | 75,000                         | 75,000                           | -                               | -                              | -100.0%                                                |
| Other Financing Uses             | -                             | -                              | -                                | -                               | -                              | NA                                                     |
| Interfund Activity               | -                             | -                              | -                                | -                               | -                              | NA                                                     |
| Contingency                      | -                             | -                              | -                                | -                               | -                              | NA                                                     |
| <b>Total Expenses</b>            | <b>1,107,582</b>              | <b>1,181,207</b>               | <b>1,092,618</b>                 | <b>1,107,712</b>                | <b>1,107,712</b>               | <b>-6%</b>                                             |
| <b>Fund Balance Added (Used)</b> | <b>(4,702)</b>                | <b>9,060</b>                   | <b>14,235</b>                    | <b>6,903</b>                    | <b>6,903</b>                   |                                                        |
| <b>Staffing:</b>                 | <b>2.50</b>                   | <b>2.40</b>                    | <b>2.00</b>                      | <b>2.00</b>                     | <b>2.00</b>                    |                                                        |
|                                  |                               | June 30, 2010                  |                                  |                                 |                                | June 30, 2011                                          |
|                                  |                               | Projected                      | FY 10/11                         | FY 10/11                        | FY 10/11                       | Projected                                              |
|                                  |                               | Fund Balance                   | Revenue                          | Expense                         | Net Change                     | Fund Balance                                           |
| Airport                          | Fund # 4116                   | 28,785                         | 1,114,615                        | 1,107,712                       | 6,903                          | 35,688                                                 |
|                                  |                               |                                | <b>1,114,615</b>                 | <b>1,107,712</b>                | <b>6,903</b>                   |                                                        |



# Airport

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## Mission Statement:

Operating as an Enterprise Fund, the Nevada County Airport's mission is to develop and deliver safe and efficient aviation facilities for Nevada County residents, businesses, visitors, the California Department of Forestry fire suppression base and other emergency service providers through a commitment to quality services, professional competence and fiscal responsibility.

## Service Description:

This department is responsible for the day-to-day operations of the Nevada County Airport and for planning to ensure the ongoing maintenance and financial viability of the airport. This includes administering hangar and tie down rentals; administering concession agreements with fixed base operators; providing general information about the airport to the public; delivering aviation fuel services and providing for the planning, development and ongoing maintenance of Airport facilities. An additional critical role for both Airport financial viability and the Community is the "dawn to dusk" fuel service support during the fire season to the California Department of Forestry, CalFire tanker base. An Airport Commission provides decision-making support to the Airport Manager and advises the Board of Supervisors on all Airport matters.

The Nevada County Airport continues to play a vital role in the economic and recreational health of Nevada County and is currently the site of several improvement and expansion projects. As such, the airport promises to assume an increasingly important role in meeting the flying needs of the region it serves.

## Major Accomplishments in 2009-10:

- Negotiated an amendment to the long-term ground leases with the preferred bidder for the hangar development contributing over \$22,000 annually to the airport enterprise fund.
- Began hangar construction on ramp 1 in spring of 2010.
- Using a \$150k FAA grant with CA match, completed the engineering and construction cost

estimate (Phase II) for drainage and erosion improvements in the Runway Safety Area. (RSA).

- Using a \$10k FAA grant with CA DOA match completed an asphalt condition and maintenance plan.
- Submitted and received FAA approval of a revised Airport Layout Plan (ALP).
- Authored, submitted and received a \$150k FAA grant for two Environmental Assessments (EAs) and two Categorical Exclusions (CATEXs) for four future projects (47 acre north side property purchase, Lot 6 purchase, perimeter fence upgrade and obstruction removal on the 20 acres on the east end of the airport).
- Completed negotiations with the Nevada Irrigation District, NID, for the easement for the proposed Banner Mountain pipeline on airport property.
- Completed the production of an Airport promotional video.
- Managed the Airport enterprise fund so as to not require any general fund subsidy.

## Objectives & Performance Measures for 2010-11:

### Objective:

Manage Nevada County Airport so as to ensure that airport users, tenants, pilots, visitors, outside agencies, employees and community members receive airport services and benefits in a safe, responsive, economical, environmentally sound and cooperative manner.

### Performance Measures:

- Increase in permanently based aircraft.
- Increase in transient aircraft visits.
- Increase airport visibility within the community.

### Objective:

Manage and operate Nevada County Airport in a manner that ensures a financially viable and vital future.

### Performance Measures:

- Manage airport without General Fund subsidy.
- Manage Airport fiscal requirements to establish a neutral or cash positive balance sheet.



# Airport

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**Objective:**

Apply for and receive an FAA grant for the engineering and construction cost estimate of a runway repair and rehabilitation project.

**Performance Measures:**

- Apply for and receive FAA Grant.
- Complete engineering in fall of 2010
- Using engineering and construction estimate prepare and release an RFP in early CY 2011 for the construction phase of this project to follow later in 2011.

**Objective:**

Using the final engineering and construction cost estimate (Phase II) completed in spring of 2010 for the RSA improvement project prepare and release RFP in early CY 2011 for the construction Phase (III) on this project to follow later in 2011.

**Performance Measures:**

- Determine the preferred bidder for the construction using a competitive RFP process.

**Objective:**

Using the bid information in the two objectives above, apply for and receive a single FAA grant (est \$2.2M) for the construction phases of the RSA improvement project and runway rehabilitation and repair to be completed in FY 2011/2012.

**Performance Measures:**

- Apply for and receive FAA Grant for the construction on both projects.
- Execute contract and begin construction in spring of 2011, fall of 2011 or spring of 2012 (dependent on bids and CalFire schedule).

**Objective:**

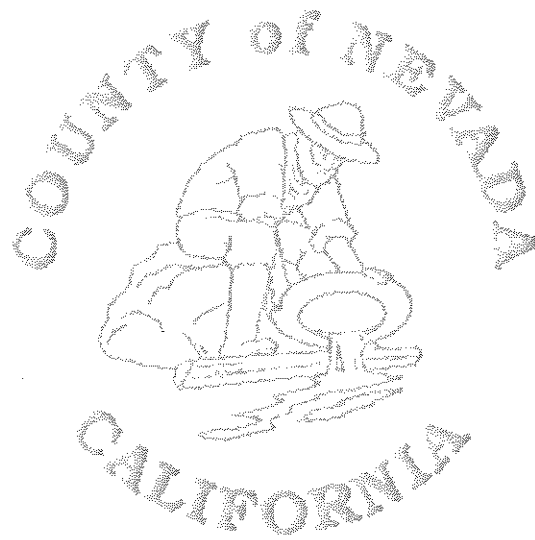
Using FAA grant received in FY 09/10 complete two EAs and two CATEXs for four future projects (47 acre north side property purchase, Lot 6 purchase, perimeter fence upgrade and obstruction removal on the 20 acres on the east end of the airport).

**Performance Measures:**

- Complete all environmental assessments and reports per the contract.

|                          |                           |
|--------------------------|---------------------------|
| Service Budget Unit Code | - 91004                   |
| Office/Department        | - County Executive Office |
| Major Service Area       | - Enterprise/Airport      |





## Airport (91004)

|                                  | <u>08/09</u><br><u>Actual</u> | <u>09/10</u><br><u>Adopted</u> | <u>09/10</u><br><u>Estimated</u> | <u>10/11</u><br><u>Proposed</u> | <u>10/11</u><br><u>Adopted</u> | <u>% Change</u><br><u>From Prior</u><br><u>Adopted</u> |
|----------------------------------|-------------------------------|--------------------------------|----------------------------------|---------------------------------|--------------------------------|--------------------------------------------------------|
| <b>Revenues</b>                  |                               |                                |                                  |                                 |                                |                                                        |
| Taxes                            | 71,980                        | 71,800                         | 69,800                           | 69,800                          | 69,800                         | -2.8%                                                  |
| Licenses, Permits & Franchises   | -                             | -                              | -                                | -                               | -                              | NA                                                     |
| Fines, Forfeitures, & Penalties  | -                             | -                              | -                                | -                               | -                              | NA                                                     |
| Use of Money & Property          | 246,914                       | 250,024                        | 246,673                          | 263,465                         | 263,465                        | 5.4%                                                   |
| Federal/State Intergovernmental  | 96,342                        | 230,593                        | 152,530                          | 155,000                         | 155,000                        | -32.8%                                                 |
| Charges for Services             | 19,760                        | 20,000                         | 20,000                           | 20,000                          | 20,000                         | 0.0%                                                   |
| Miscellaneous Revenues           | 667,884                       | 617,850                        | 617,850                          | 606,350                         | 606,350                        | -1.9%                                                  |
| Other Financing Sources          | -                             | -                              | -                                | -                               | -                              | NA                                                     |
| General Fund Transfers           | -                             | -                              | -                                | -                               | -                              | NA                                                     |
| General Fund Allocation          | -                             | -                              | -                                | -                               | -                              | NA                                                     |
| <b>Total Revenues</b>            | <b>1,102,880</b>              | <b>1,190,267</b>               | <b>1,106,853</b>                 | <b>1,114,615</b>                | <b>1,114,615</b>               | <b>-6%</b>                                             |
| <b>Expenses</b>                  |                               |                                |                                  |                                 |                                |                                                        |
| Salaries & Benefits              | 253,293                       | 251,126                        | 241,973                          | 258,198                         | 258,198                        | 2.8%                                                   |
| Services & Supplies              | 651,153                       | 720,400                        | 652,764                          | 738,911                         | 738,911                        | 2.6%                                                   |
| Other Charges                    | 59,905                        | 70,820                         | 59,020                           | 49,741                          | 49,741                         | -29.8%                                                 |
| Overhead Cost Allocation (A87)   | 55,846                        | 63,861                         | 63,861                           | 60,862                          | 60,862                         | -4.7%                                                  |
| Capital Assets                   | 87,385                        | 75,000                         | 75,000                           | -                               | -                              | -100.0%                                                |
| Other Financing Uses             | -                             | -                              | -                                | -                               | -                              | NA                                                     |
| Interfund Activity               | -                             | -                              | -                                | -                               | -                              | NA                                                     |
| Contingency                      | -                             | -                              | -                                | -                               | -                              | NA                                                     |
| <b>Total Expenses</b>            | <b>1,107,582</b>              | <b>1,181,207</b>               | <b>1,092,618</b>                 | <b>1,107,712</b>                | <b>1,107,712</b>               | <b>-6%</b>                                             |
| <b>Fund Balance Added (Used)</b> | <b>(4,702)</b>                | <b>9,060</b>                   | <b>14,235</b>                    | <b>6,903</b>                    | <b>6,903</b>                   |                                                        |
| <b>Staffing:</b>                 | <b>2.50</b>                   | <b>2.40</b>                    | <b>2.00</b>                      | <b>2.00</b>                     | <b>2.00</b>                    |                                                        |
| <b>2010/11 Fund Analysis:</b>    |                               |                                |                                  |                                 |                                |                                                        |
|                                  |                               |                                |                                  |                                 | Fund Balance                   |                                                        |
|                                  |                               | Revenues                       | Expenses                         |                                 | Added (Used)                   |                                                        |
| Airport                          | Fund # 4116                   | 1,114,615                      | 1,107,712                        |                                 | 6,903                          |                                                        |
|                                  |                               | <b>1,114,615</b>               | <b>1,107,712</b>                 |                                 | <b>6,903</b>                   |                                                        |

### Comments/Analysis of Differences:

Use of Money & Property Revenue Increase due to ground lease for new hangers.

### Public Hearing Comments:

Adopted as proposed.





