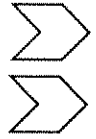


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SECTION 3  
INDEPENDENT COUNTY AUTHORITIES



**HOUSING AUTHORITY**  
Board of Directors



Housing Authority (93001) \$ 1,733,870

**Total** \$ 1,733,870





## Housing Authority Summary

	<u>07/08</u> <u>Actual</u>	<u>08/09</u> <u>Adopted</u>	<u>08/09</u> <u>Estimated</u>	<u>09/10</u> <u>Proposed</u>	<u>09/10</u> <u>Adopted</u>	<u>% Change</u> <u>From Prior</u> <u>Adopted</u>
<b>Revenues</b>						
Taxes	-	-	-	-	-	NA
Licenses, Permits & Franchises	-	-	-	-	-	NA
Fines, Forfeitures, & Penalties	-	-	-	-	-	NA
Use of Money & Property	16,192	15,000	8,252	7,800	7,800	-48.0%
Federal/State Intergovernmental	1,615,200	1,541,194	1,553,436	1,647,956	1,647,956	6.9%
Charges for Services	-	-	-	-	-	NA
Miscellaneous Revenues	2,677	2,500	7,000	4,750	4,750	90.0%
Other Financing Sources	752	-	-	1,000	1,000	NA
General Fund Transfers	-	-	-	-	-	NA
General Fund Allocation	-	-	-	-	-	NA
<b>Total Revenues</b>	<b>1,634,822</b>	<b>1,558,694</b>	<b>1,568,688</b>	<b>1,661,506</b>	<b>1,661,506</b>	<b>7%</b>
<b>Expenses</b>						
Salaries & Benefits	198,121	197,644	192,994	174,102	174,102	-11.9%
Services & Supplies	42,548	43,731	41,519	42,637	42,637	-2.5%
Other Charges	1,299,340	1,318,716	1,437,657	1,467,000	1,467,000	11.2%
Overhead Cost Allocation (A87)	48,145	42,744	42,744	49,131	49,131	14.9%
Capital Assets	-	-	-	-	-	NA
Other Financing Uses	752	-	-	1,000	1,000	NA
Interfund Activity	(33,987)	(38,332)	(38,332)	-	-	-100.0%
Contingency	-	-	-	-	-	NA
<b>Total Expenses</b>	<b>1,554,919</b>	<b>1,564,503</b>	<b>1,676,582</b>	<b>1,733,870</b>	<b>1,733,870</b>	<b>11%</b>
<b>Fund Balance Added (Used)</b>	<b>79,903</b>	<b>(5,809)</b>	<b>(107,894)</b>	<b>(72,364)</b>	<b>(72,364)</b>	
<b>Staffing: None</b>	<b>3.00</b>	<b>3.00</b>	<b>2.50</b>	<b>2.50</b>	<b>2.50</b>	

	June 30, 2009 Projected Fund Balance	FY 09/10 Revenue	FY 09/10 Expense	FY 09/10 Net Change	June 30, 2010 Projected Fund Balance
Section 8 Vouchers	Fund #4462 243,131	1,660,456	1,733,782	(73,326)	169,805
Section 8 FSS Escrow	Fund #4494 398	1,050	88	962	1,360
		<b>1,661,506</b>	<b>1,733,870</b>	<b>(72,364)</b>	



# Housing Authority Section 8 Housing Choice Voucher Program

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## Mission Statement:

The mission of the Nevada County Housing Authority is to provide quality, affordable, housing choices and promotion of self-sufficiency for Nevada County low-income families. This is accomplished through the efficient and effective administration of the Section 8 Housing Choice Voucher (HCV) Program in an environment free from discrimination.

## Service Description:

The Section 8 Housing Choice Voucher Program is funded by the Federal Department of Housing and Urban Development (HUD). The Housing Authority manages 294 Section 8 rental vouchers, 19 of which are unused due to a decrease in federal funding. There is a new and lengthy waiting list of families at this time. Vouchers are assigned to eligible applicants from the waiting list as the vouchers are returned and funding is available.

This program provides Section 8 rental assistance vouchers to very low-income seniors, disabled persons, families and individuals and ensures safe, affordable housing. Also provided are: tenant education and information on successful rental tenancy; landlord education and training on successful property management under the Section 8 program; and information for tenants on the availability of employment services and energy assistance programs.

The Housing Authority also monitors the Family Self-Sufficiency (FSS) program. This is a voluntary program for Section 8 participants which are no longer separately funded by the federal government. Staff members advise and help the participants in developing a personal plan, which is comprised of goals to improved participants' education, income earning skills and eventual economic self-sufficiency. A component of this program is the Family Self-Sufficiency escrow account for each participant. These funds may be used by FSS graduates to purchase a home, further an education, or purchase a vehicle or equipment for starting or expanding a business. This program continues to experience reductions.

## Major Accomplishments in 2008-09:

- Received a high performance rating for our Section Eight Management Assessment Program.
- Reduced the number of unused vouchers from 39 to 19 by maximizing funding.
- Prepared and submitted the HA Annual Plan and 5-year plan.
- Revitalized the Family Self-Sufficiency program.

## Objectives & Performance Measures for 2009-10:

### Objective:

Assist low-income families and individuals find safe and affordable housing by recruiting more landlords through education and outreach, and by maintaining a list of affordable housing resources.

### Performance Measures:

- 50 people will access the affordable housing resource list off of the County website.
- 100% of 50 applicants who are issued a housing voucher will receive the affordable housing resource list.
- One Public Service Announcement will be issued during the year with a landlord recruitment focus.

### Objective:

Assist Housing Choice Voucher (HCV) applicants and recipients in gaining self-sufficiency and reducing dependency on assistance programs by providing information and referrals regarding employment services.

### Performance Measures:

- Provide 100% of 50 applicant households with information on the employment and training services at the One Stop Center.
- At the time of their annual re-certification, provide 100% of 265 recipient households with information on the employment and training services available at the One Stop Center.
- Provide 100% of 50 applicant households and 265 recipient households with websites they can use to find employment.



## Housing Authority Section 8 Housing Choice Voucher Program

- Two households will return vouchers as a result of increased income.

### Objective:

Provide access to the Housing Choice Voucher program to as many low-income individuals and families as possible by maximizing the use of available funding.

### Performance Measures:

- 93% of vouchers will be in use, maximizing the amount of funding used to assist county residents.
- 100% of 265 re-certifications will be processed within mandated time frames.

### Objective:

Provide positive, accurate and knowledgeable customer service by providing relevant training to staff.

### Performance Measures:

- Staff will maintain an average eligibility accuracy success rate of 95%.
- 80% of clients providing comment cards or feedback on their experience will rate staff good or excellent in:
  - a) Prompt service
  - b) Courteous treatment
  - c) Answered questions

### Objective:

Increase efficiency and bring fiscal functions in-house by transferring financial activities from current processes and systems to Yardi Voyager software.

### Performance Measures:

- Analyze the feasibility of funding the transfer by December 31, 2009.
- Develop a migration plan if financially feasible by June 30, 2010.
- Work with the software company to set up the financial component in the system by June 30, 2010.
- Procure and provide training to staff for use of the financial component by June 30, 2010.
- To ensure accuracy operate parallel systems during a test period.
- Stop use of current processes/systems and go live with the Yardi System by June 30, 2010.

Service Budget Unit Code	- 93001
Office/Department	- Housing Authority
Major Service Area	- Housing Authority





## Housing Authority (93001)

	07/08 <u>Actual</u>	08/09 <u>Adopted</u>	08/09 <u>Estimated</u>	09/10 <u>Proposed</u>	09/10 <u>Adopted</u>	% Change From Prior <u>Adopted</u>
<b>Revenues</b>						
Taxes	-	-	-	-	-	NA
Licenses, Permits & Franchises	-	-	-	-	-	NA
Fines, Forfeitures, & Penalties	-	-	-	-	-	NA
Use of Money & Property	16,192	15,000	8,252	7,800	7,800	-48.0%
Federal/State Intergovernmental	1,615,200	1,541,194	1,553,436	1,647,956	1,647,956	6.9%
Charges for Services	-	-	-	-	-	NA
Miscellaneous Revenues	2,677	2,500	7,000	4,750	4,750	90.0%
Other Financing Sources	752	-	-	1,000	1,000	NA
General Fund Transfers	-	-	-	-	-	NA
General Fund Allocation	-	-	-	-	-	NA
<b>Total Revenues</b>	<b>1,634,822</b>	<b>1,558,694</b>	<b>1,568,688</b>	<b>1,661,506</b>	<b>1,661,506</b>	<b>7%</b>
<b>Expenses</b>						
Salaries & Benefits	198,121	197,644	192,994	174,102	174,102	-11.9%
Services & Supplies	42,548	43,731	41,519	42,637	42,637	-2.5%
Other Charges	1,299,340	1,318,716	1,437,657	1,467,000	1,467,000	11.2%
Overhead Cost Allocation (A87)	48,145	42,744	42,744	49,131	49,131	14.9%
Capital Assets	-	-	-	-	-	NA
Other Financing Uses	752	-	-	1,000	1,000	NA
Interfund Activity	(33,987)	(38,332)	(38,332)	-	-	NA
Contingency	-	-	-	-	-	NA
<b>Total Expenses</b>	<b>1,554,919</b>	<b>1,564,503</b>	<b>1,676,582</b>	<b>1,733,870</b>	<b>1,733,870</b>	<b>11%</b>
<b>Fund Balance Added (Used)</b>	<b>79,903</b>	<b>(5,809)</b>	<b>(107,894)</b>	<b>(72,364)</b>	<b>(72,364)</b>	
<b>Staffing:</b>	<b>3.00</b>	<b>3.00</b>	<b>2.50</b>	<b>2.50</b>	<b>2.50</b>	
<b>2009/10 Fund Analysis:</b>						
					Fund Balance	
		Revenues	Expenses		Added (Used)	
Section 8 Vouchers	Fund #4462	1,660,456	1,733,782		(73,326)	
Section 8 FSS Escrow	Fund #4494	1,050	88		962	
		<b>1,661,506</b>	<b>1,733,870</b>		<b>(72,364)</b>	

### Comments/Analysis of Differences:

Staffing has been reduced by .5 FTE and the corresponding reimbursement deleted as this budget unit will no longer assist with CDA Housing's LIHEAP Energy Assistance program. This budget is utilizing reserves specifically designated for the payment of housing vouchers and administrative costs.

### Public Hearing Comments:

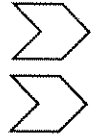
Adopted as proposed.







**FINANCE AUTHORITY**  
Board of Directors



Finance Authority (93010) \$ 1,787,923

**Total** \$ 1,787,923





## Finance Authority Summary

	<u>07/08</u> <u>Actual</u>	<u>08/09</u> <u>Adopted</u>	<u>08/09</u> <u>Estimated</u>	<u>09/10</u> <u>Proposed</u>	<u>09/10</u> <u>Adopted</u>	<u>% Change</u> <u>From Prior</u> <u>Adopted</u>
<b>Revenues</b>						
Taxes	-	-	-	-	-	NA
Licenses, Permits & Franchises	-	-	-	-	-	NA
Fines, Forfeitures, & Penalties	-	-	-	-	-	NA
Use of Money & Property	129,620	129,084	125,100	126,200	126,200	-2.2%
Federal/State Intergovernmental	-	-	-	-	-	NA
Charges for Services	-	-	-	-	-	NA
Miscellaneous Revenues	-	-	-	-	-	NA
Other Financing Sources	1,714,516	1,672,729	1,675,713	1,661,723	1,661,723	-0.7%
General Fund Transfers	-	-	-	-	-	NA
General Fund Allocation	-	-	-	-	-	NA
<b>Total Revenues</b>	<b>1,844,136</b>	<b>1,801,813</b>	<b>1,800,813</b>	<b>1,787,923</b>	<b>1,787,923</b>	<b>-1%</b>
<b>Expenses</b>						
Salaries & Benefits	-	-	-	-	-	NA
Services & Supplies	5,621	5,675	5,675	5,775	5,775	1.8%
Other Charges	1,797,905	1,796,562	1,795,562	1,792,443	1,792,443	-0.2%
Overhead Cost Allocation (A87)	41,701	(424)	(424)	(10,295)	(10,295)	NA
Capital Assets	-	-	-	-	-	NA
Other Financing Uses	-	-	-	-	-	NA
Interfund Activity	-	-	-	-	-	NA
Contingency	-	-	-	-	-	NA
<b>Total Expenses</b>	<b>1,845,227</b>	<b>1,801,813</b>	<b>1,800,813</b>	<b>1,787,923</b>	<b>1,787,923</b>	<b>-1%</b>
<b>Fund Balance Added (Used)</b>	<b>(1,091)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	

Staffing: None

	June 30, 2009 Projected Fund Balance	FY 09/10 Revenue	FY 09/10 Expense	FY 09/10 Net Change	June 30, 2010 Projected Fund Balance
Finance Authority Fund # 3631	17,286	1,787,923	1,787,923	-	17,286
		<u>1,787,923</u>	<u>1,787,923</u>	<u>-</u>	



# Finance Authority

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## Service Description:

The Finance Authority is a component unit of the County established under provisions of the Health and Safety Code to finance and refinance any improved real or personal property for the benefit of Nevada County. The Finance Authority is the lessor for the County's Certificates of Participation. This budget unit makes debt service payments on behalf of the County.

Service Budget Unit Code	- 93010
Office/Department	- Finance Authority
Major Service Area	- Finance Authority



# Finance Authority (93010)

	07/08 <u>Actual</u>	08/09 <u>Adopted</u>	08/09 <u>Estimated</u>	09/10 <u>Proposed</u>	09/10 <u>Adopted</u>	% Change From Prior <u>Adopted</u>
<b>Revenues</b>						
Taxes	-	-	-	-	-	NA
Licenses, Permits & Franchises	-	-	-	-	-	NA
Fines, Forfeitures, & Penalties	-	-	-	-	-	NA
Use of Money & Property	129,620	129,084	125,100	126,200	126,200	-2.2%
Federal/State Intergovernmental	-	-	-	-	-	NA
Charges for Services	-	-	-	-	-	NA
Miscellaneous Revenues	-	-	-	-	-	NA
Other Financing Sources	1,714,516	1,672,729	1,675,713	1,661,723	1,661,723	-0.7%
General Fund Transfers	-	-	-	-	-	NA
General Fund Allocation	-	-	-	-	-	NA
<b>Total Revenues</b>	<b>1,844,136</b>	<b>1,801,813</b>	<b>1,800,813</b>	<b>1,787,923</b>	<b>1,787,923</b>	<b>-1%</b>
<b>Expenses</b>						
Salaries & Benefits	-	-	-	-	-	NA
Services & Supplies	5,621	5,675	5,675	5,775	5,775	1.8%
Other Charges	1,797,905	1,796,562	1,795,562	1,792,443	1,792,443	-0.2%
Overhead Cost Allocation (A87)	41,701	(424)	(424)	(10,295)	(10,295)	NA
Capital Assets	-	-	-	-	-	NA
Other Financing Uses	-	-	-	-	-	NA
Interfund Activity	-	-	-	-	-	NA
Contingency	-	-	-	-	-	NA
<b>Total Expenses</b>	<b>1,845,227</b>	<b>1,801,813</b>	<b>1,800,813</b>	<b>1,787,923</b>	<b>1,787,923</b>	<b>-1%</b>
<b>Fund Balance Added (Used)</b>	<b>(1,091)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	

Staffing: None

**2009/10 Fund Analysis:**

		Revenues	Expenses	Fund Balance Added (Used)
Finance Authority	Fund # 3631	1,787,923	1,787,923	-
		<b>1,787,923</b>	<b>1,787,923</b>	<b>-</b>

Comments/Analysis of Differences:

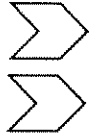
**Public Hearing Comments:**

Adopted as proposed.





**SANITATION DISTRICT NO. 1**  
Board of Directors



<input type="checkbox"/> Sewage Collection, Treatment & Disposal (91005)	\$ 11,529,766
<input type="checkbox"/> Sewer Assessments (91006)	89,319
<b>Total</b>	<b>\$ 11,619,085</b>







## Sanitation District No. 1 Summary

	<u>07/08</u> <u>Actual</u>	<u>08/09</u> <u>Adopted</u>	<u>08/09</u> <u>Estimated</u>	<u>09/10</u> <u>Proposed</u>	<u>09/10</u> <u>Adopted</u>	<u>% Change</u> <u>From Prior</u> <u>Adopted</u>
<i>Revenues</i>						
Taxes	-	-	-	-	-	NA
Licenses, Permits & Franchises	-	-	-	-	-	NA
Fines, Forfeitures, & Penalties	-	-	-	-	-	NA
Use of Money & Property	607,382	160,846	124,927	44,535	44,535	-72.3%
Federal/State Intergovernmental	-	2,159,702	491,423	295,000	295,000	NA
Charges for Services	5,969,966	7,125,092	6,561,625	6,476,342	6,476,342	-9.1%
Miscellaneous Revenues	1,470,110	5,500	149,791	507	507	-90.8%
Other Financing Sources	40,820,957	4,888,640	8,587,841	2,798,476	2,798,476	-42.8%
General Fund Transfers	614,211	-	-	-	-	NA
General Fund Allocation	-	-	-	-	-	NA
<b>Total Revenues</b>	<b>49,482,626</b>	<b>14,339,780</b>	<b>15,915,607</b>	<b>9,614,860</b>	<b>9,614,860</b>	<b>-33%</b>
<i>Expenses</i>						
Salaries & Benefits	2,074,616	2,136,641	2,070,866	2,127,330	2,127,330	-0.4%
Services & Supplies	5,045,965	5,267,797	5,112,660	5,318,612	5,318,612	1.0%
Other Charges	11,106,091	2,580,460	2,428,170	1,996,778	1,996,778	-22.6%
Overhead Cost Allocation (A87)	304,789	298,436	302,714	172,626	172,626	-42.2%
Capital Assets	15,587,508	4,888,479	4,481,751	2,255,763	2,255,763	-53.9%
Other Financing Uses	14,818,919	4,624,845	6,294,397	2,798,476	2,798,476	-39.5%
Interfund Activity	(2,940,552)	(3,194,758)	(3,211,471)	(3,050,500)	(3,050,500)	-4.5%
Contingency	-	-	-	-	-	NA
<b>Total Expenses</b>	<b>45,997,336</b>	<b>16,601,900</b>	<b>17,479,087</b>	<b>11,619,085</b>	<b>11,619,085</b>	<b>-30%</b>
<b>Fund Balance Added (Used)</b>	<b>3,485,290</b>	<b>(2,262,120)</b>	<b>(1,563,480)</b>	<b>(2,004,225)</b>	<b>(2,004,225)</b>	
<b>Staffing:</b>	<b>22.50</b>	<b>22.50</b>	<b>22.00</b>	<b>22.00</b>	<b>22.00</b>	

		June 30, 2009 Projected Fund Balance	FY 09/10 Revenue	FY 09/10 Expense	FY 09/10 Net Change	June 30, 2010 Projected Fund Balance
11 Wastewater Zones	Fund # Vary	5,410,542	9,610,118	11,529,766	(1,919,648)	3,490,894
PV Sewer Assessment	Fund # 4227	<b>(34,845)</b>	464	85,041	(84,577)	(119,422)
NSJ Sewer Assessment	Fund # 4201	<b>(17,861)</b>	4,278	4,278	-	(17,861)
			<b>9,614,860</b>	<b>11,619,085</b>	<b>(2,004,225)</b>	



# Sewage Collection, Treatment and Disposal

## Mission Statement:

To administer, operate, and maintain wastewater collection systems, treatment and disposal facilities in a safe, efficient, and cost effective manner for Nevada County Sanitation District No. 1 customers in compliance with local, State, and Federal requirements.

## Background:

Nevada County Sanitation District No. 1 was formed on August 2, 1965, (Nevada County Board of Supervisor's Resolution (BOS Res. 65-135) to provide for construction, operation, and maintenance of the Glenbrook Sewer Assessment District. The City of Grass Valley operates, maintains, and administers the Glenbrook zone through an agreement with the District adopted on November 26, 1968, (Sanitation District Resolution SD Res. 68-4). This agreement was later amended by SD Res. 69-1 on March 18, 1969. The next zone, Lake Wildwood, was annexed into the District on June 23, 1970 (SD Res. 70-1), and was followed by the Lake of the Pines zone on June 13, 1972, (SD Res. 72-3). Over the years, nine more zones (Kingsbury Greens, North San Juan, Gold Creek, Penn Valley, Mountain Lakes Estates, Cascade Shores, Eden Ranch, Higgins Village, and Valley Oak Court) were annexed into the District. DarkHorse is a pending annexation. Kingsbury Greens was detached from the District in 1995.

An agreement dated March 1, 1972, (SD Res. 72-1) between the District and Nevada County directs County staff to provide operation, maintenance, and administration of all the District's facilities except the Glenbrook zone. This original agreement was supplemented by two subsequent agreements adopted in 1973 (SD Res. 73-12) and 1988 (SD Res. 88-6).

On May 12, 1992, (SD Res. 92-7) the Sanitation District Advisory Committee was formed by the District Board providing a vehicle for District zone customers to formally communicate their recommendations to the District Board. The Committee's activities include the annual review and recommendation of the proposed District budgets and sewer charges to the Board.

The government of the Sanitation District operating zones is provided by the Nevada County Board of Supervisors acting in their capacity as the Board of Directors of the Sanitation District. The District's formation and operation is in accordance with California Health and Safety Code Sections 4700 through 4858. District's rate-setting capability is in accordance with Health and Safety Code Section 5470 through 5474.10 and subject to Proposition 218. District policies and procedures have been established by ordinances adopted by the District Board. These ordinances were compiled into a code format and adopted by the District Board (SD Ordinance 28 effective February 9, 1995); now known as the Nevada County Sanitation District No. 1 Code. All subsequent ordinances have been incorporated into this Code. All other District actions are adopted by resolution.

## Service Description:

Administer, operate, and maintain wastewater collection systems, treatment and disposal facilities in compliance with Nevada County Department of Environmental Health, California Department of Health Services, California Regional Water Quality Control Board- Central Valley Region, and Federal Environmental Protection Agency rules, regulations, certifications, and permits in the following areas of Western Nevada County served by Nevada County Sanitation District No. 1:

Lake Wildwood, Zone 1  
Lake of the Pines, Zone 2  
North San Juan, Zone 4  
Gold Creek, Zone 5  
Penn Valley, Zone 6  
Mountain Lakes Estates, Zone 7  
Cascade Shores, Zone 8  
Eden Ranch, Zone 9  
DarkHorse, Zone 10 (pending)  
Higgins Village, Zone 11  
Valley Oak Court, Zone 12

The Sanitation District Division of the Nevada County Department of Sanitation accomplishes the above by providing:

- Wastewater collection system maintenance staff with background and/or training in plumbing,



# Sewage Collection, Treatment and Disposal

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pipeline maintenance and repair and pump station maintenance and repair.

- State certified wastewater treatment operations staff with background and/or training in treatment and disposal facilities operation, maintenance, repair and laboratory testing in State certified labs.
- Wastewater electrical/mechanical staff with background and/or training in motors, controls, pumps, and generators that provides support to both wastewater collections system maintenance and treatment operations.
- Appropriate training, tools, equipment, and vehicles.
- Administrative, management, financial, clerical, and engineering support staff to facilitate and support the wastewater collection system maintenance, treatment and disposal facilities operation, and electrical/mechanical functions.

## Major Accomplishments in 2008-09:

### Lake Wildwood, Zone 1:

- Completed construction of the first phase of the Wastewater Treatment Facility Improvement Project and it is successfully operating, including the annual SRF loan repayment.
- Modified operations for short-term and completed design for long-term odor control solutions.
- Completed the permitting renewal process for the Wastewater Treatment Facility.
- Initiated planning of the second phase of the Lake Wildwood Wastewater Treatment Plant Improvement Project, with the filter media replacement completed as an important first step in that process.

### Lake of the Pines, Zone 2:

- Completed construction under budget and successfully began operation of the new Wastewater Treatment Plant.
- Completed the permitting renewal process for the Wastewater Treatment Facility.

### Penn Valley, Zone 6:

- Advanced the facilities planning for implementation of best practicable treatment and control assessment and expansion feasibility for

the Wastewater Treatment Facilities is underway.

### Cascade Shores, Zone 8:

- Completed challenging construction of the Wastewater Treatment Facility Improvement Project.
- Completed the permitting renewal process for the Wastewater Treatment Facility.
- Overcame cash flow challenge of the State freezing the SCWG Construction Grant funds.

### DarkHorse, Zone 10:

- Developed alternative solutions to inadequate system abandoned by insolvent developer.

### General:

- Completed District Annexation Policy
- Completed development of District Operator-In-Training Program.
- Submitted alternative methods for spreading District administration, operation, and maintenance costs to the zones.
- Continuing development of Sewer System Management Plan for District wastewater collection systems and will implement changed or new procedures identified in the Plan.
- Successfully collected and treated approximately 455,000,000 gallons of sewage.
- Cleaned approximately 375,000 linear feet of sewer main.
- Enhanced effective working relationships with Nevada County Environmental Health Department, State Department of Health Services, and State Regional Water Quality Control Board.

## Objectives and Performance Measures for 2009-10:

### Objective:

Increase public awareness through information programs by effectively communicating with all interested parties on wastewater issues for Sanitation District No. 1 customers by the end of Fiscal Year 2009-10.

### Performance Measures:

- Keep Sanitation District Board of Directors, Advisory Committee, Working Groups, Customers, and Legislators informed of



# Sewage Collection, Treatment and Disposal

wastewater problems, solutions, projects and associated costs of implementation.

- Maintain contact with associations actively involved in wastewater issues including California State Association of Counties, Regional Council of Rural Counties, California Association of Sanitation Agencies, California Coalition for Clean Water, Tri-TAC, and League of California Cities.
- Maintain websites and mail newsletters to residents.

## Objective:

Complete planning and upgrade of wastewater facilities for District customers during Fiscal Year 2009/10.

## Performance Measures:

- Complete planning for second phase of Lake Wildwood Wastewater Treatment Facility.
- Implement long-term odor control solutions for Lake Wildwood.
- Complete removal, dewatering, and disposal of sludge in Lake of the Pines aeration pond.
- Complete facilities planning needed for implementation of best practicable treatment and control assessment and expansion feasibility for the Penn Valley Wastewater Treatment Facility.

## Objective:

Efficiently and effectively operate and maintain Sanitation District wastewater collection system and treatment and disposal facilities in accordance with local, State and Federal rules, regulations and permits.

## Performance Measures:

- Review wastewater operations to determine which operations may cost-effectively be provided by contract services.
- Continue development of a long range Sewer System Management Plan for District wastewater collection systems and implement changed or new procedures identified in Plan.
- Work with Grass Valley to investigate connection of the Loma Rica industrial area to GV wastewater facilities
- Collect and treat 455,000,000 gallons of sewage.
- Clean 375,000 linear feet of sewer main.
- Inspect by TV 25,000 linear feet of sewer main.
- Smoke test of 60,000 linear feet of sewer main.

- Facilitate the operation and maintenance of the DarkHorse Phase wastewater system.

## Objective:

Explore opportunities for privatizing the operation and maintenance of the wastewater collection system and treatment and disposal facilities.

## Performance Measures:

- Research privatization case studies of other districts and prepare a summary of pros and cons, and a financial analysis
- Develop requirements and criteria for evaluation of potential vendors.
- Identify potential vendors.
- Obtain District Advisory Board's recommendation to the District Board of Directors.
- Discuss staff and District Advisory Committee recommendations with the District Board of Directors and receive direction.

Service Budget Unit Code	-91005
Office/Department	-DOS Sanitation District Division
Major Service Area	-Nevada County Sanitation District No. 1



## Sewage Collection, Treatment and Disposal (91005)

	<u>07/08</u> <u>Actual</u>	<u>08/09</u> <u>Adopted</u>	<u>08/09</u> <u>Estimated</u>	<u>09/10</u> <u>Proposed</u>	<u>09/10</u> <u>Adopted</u>	<u>% Change</u> <u>From Prior</u> <u>Adopted</u>
<b>Revenues</b>						
Taxes	-	-	-	-	-	NA
Licenses, Permits & Franchises	-	-	-	-	-	NA
Fines, Forfeitures, & Penalties	-	-	-	-	-	NA
Use of Money & Property	604,158	159,148	123,927	43,944	43,944	-72.4%
Federal/State Intergovernmental	-	2,159,702	491,423	295,000	295,000	-86.3%
Charges for Services	5,883,839	6,997,743	6,458,405	6,472,191	6,472,191	-7.5%
Miscellaneous Revenues	1,470,110	5,500	149,791	507	507	-90.8%
Other Financing Sources	40,820,957	4,888,640	8,587,841	2,798,476	2,798,476	-42.8%
General Fund Transfers	614,211	-	-	-	-	NA
General Fund Allocation	-	-	-	-	-	NA
<b>Total Revenues</b>	<b>49,393,275</b>	<b>14,210,733</b>	<b>15,811,387</b>	<b>9,610,118</b>	<b>9,610,118</b>	<b>-32%</b>
<b>Expenses</b>						
Salaries & Benefits	2,074,616	2,136,641	2,070,866	2,127,330	2,127,330	-0.4%
Services & Supplies	5,037,747	5,258,555	5,104,376	5,310,875	5,310,875	1.0%
Other Charges	11,026,414	2,456,752	2,347,060	1,915,915	1,915,915	-22.0%
Overhead Cost Allocation (A87)	303,093	297,665	301,918	171,907	171,907	-42.2%
Capital Assets	15,587,508	4,888,479	4,481,751	2,255,763	2,255,763	-53.9%
Other Financing Uses	14,880,919	4,624,845	6,294,397	2,798,476	2,798,476	-39.5%
Interfund Activity	(2,940,552)	(3,194,758)	(3,211,471)	(3,050,500)	(3,050,500)	NA
Contingency	-	-	-	-	-	NA
<b>Total Expenses</b>	<b>45,969,745</b>	<b>16,468,179</b>	<b>17,388,897</b>	<b>11,529,766</b>	<b>11,529,766</b>	<b>-30%</b>
<b>Fund Balance Added (Used)</b>	<b>3,423,530</b>	<b>(2,257,446)</b>	<b>(1,577,510)</b>	<b>(1,919,648)</b>	<b>(1,919,648)</b>	
<b>Staffing:</b>	<b>22.50</b>	<b>22.50</b>	<b>22.00</b>	<b>22.00</b>	<b>22.00</b>	
<b>2009/10 Fund Analysis:</b>						
		<u>Revenues</u>	<u>Expenses</u>	<u>Fund Balance</u> <u>Added (Used)</u>		
11 Wastewater Zones	Various	9,610,118	11,529,766	(1,919,648)		
		<b>9,610,118</b>	<b>11,529,766</b>	<b>(1,919,648)</b>		

### Comments/Analysis of Differences:

Decrease in Federal/State Intergovernmental revenue due to one time capital improvement grant for the Cascade Shores plant in 08/09. Decrease in Other Financing Sources and related Uses is due to completion of various capital projects in 08/09 and related interfund transfers.

### Public Hearing Comments:

Adopted as proposed.



# Sewer Assessment

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## Service Description:

Special revenue funds presented here are for repayment of sewer assessment bond indebtedness related to the Nevada County Sanitation District No. 1 North San Juan, Zone 4, and Penn Valley, Zone 6, wastewater capital improvement projects that were completed in 1989 and 1990.

Service Budget Unit Code	- 91006
Office/Department	- DOS
Major Service Area	- Enterprise



## Sewer Assessment (91006)

	07/08 <u>Actual</u>	08/09 <u>Adopted</u>	08/09 <u>Estimated</u>	09/10 <u>Proposed</u>	09/10 <u>Adopted</u>	% Change From Prior <u>Adopted</u>
<b>Revenues</b>						
Taxes	-	-	-	-	-	NA
Licenses, Permits & Franchises	-	-	-	-	-	NA
Fines, Forfeitures, & Penalties	-	-	-	-	-	NA
Use of Money & Property	3,224	1,698	1,000	591	591	-65.2%
Federal/State Intergovernmental	-	-	-	-	-	NA
Charges for Services	86,127	127,349	103,220	4,151	4,151	-96.7%
Miscellaneous Revenues	-	-	-	-	-	NA
Other Financing Sources	-	-	-	-	-	NA
General Fund Transfers	-	-	-	-	-	NA
General Fund Allocation	-	-	-	-	-	NA
<b>Total Revenues</b>	<b>89,351</b>	<b>129,047</b>	<b>104,220</b>	<b>4,742</b>	<b>4,742</b>	<b>-96%</b>
<b>Expenses</b>						
Salaries & Benefits	-	-	-	-	-	NA
Services & Supplies	8,218	9,242	8,284	7,737	7,737	-16.3%
Other Charges	79,677	123,708	81,110	80,863	80,863	-34.6%
Overhead Cost Allocation (A87)	1,696	771	796	719	719	-6.7%
Capital Assets	-	-	-	-	-	NA
Other Financing Uses	(62,000)	-	-	-	-	NA
Interfund Activity	-	-	-	-	-	NA
Contingency	-	-	-	-	-	NA
<b>Total Expenses</b>	<b>27,591</b>	<b>133,721</b>	<b>90,190</b>	<b>89,319</b>	<b>89,319</b>	<b>-33%</b>
<b>Fund Balance Added (Used)</b>	<b>61,760</b>	<b>(4,674)</b>	<b>14,030</b>	<b>(84,577)</b>	<b>(84,577)</b>	

Staffing: None

### 2009/10 Fund Analysis:

		Revenues	Expenses	Fund Balance Added (Used)
PV Sewer Assessment	Fund # 4227	464	85,041	(84,577)
NSJ Sewer Assessment	Fund # 4201	4,278	4,278	-
		<b>4,742</b>	<b>89,319</b>	<b>(84,577)</b>

### Comments/Analysis of Differences:

The reduction of Other Charges is due to the elimination of assessments for the Penn Valley Zone and full extinguishment of the assessment bonds.

### Public Hearing Comments:

Adopted as proposed.





