

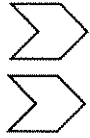
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SECTION 2  
BUDGET SUMMARIES BY  
OFFICE/AGENCY/DEPARTMENT



**AIRPORT**  
Gregory Marshall, Airport Manager



Airport (91004) \$ 1,181,207

**Total** \$ 1,181,207





## Airport Summary

	<u>07/08</u> <u>Actual</u>	<u>08/09</u> <u>Adopted</u>	<u>08/09</u> <u>Estimated</u>	<u>09/10</u> <u>Proposed</u>	<u>09/10</u> <u>Adopted</u>	<u>% Change</u> <u>From Prior</u> <u>Adopted</u>
<b>Revenues</b>						
Taxes	73,253	68,000	72,695	71,800	71,800	5.6%
Licenses, Permits & Franchises	-	-	-	-	-	NA
Fines, Forfeitures, & Penalties	-	-	-	-	-	NA
Use of Money & Property	207,670	242,362	240,362	250,024	250,024	3.2%
Federal/State Intergovernmental	87,743	167,301	91,738	230,593	230,593	37.8%
Charges for Services	18,855	18,500	20,000	20,000	20,000	8.1%
Miscellaneous Revenues	746,405	820,100	725,342	617,850	617,850	-24.7%
Other Financing Sources	-	-	-	-	-	NA
General Fund Transfers	29,908	-	-	-	-	NA
General Fund Allocation	-	-	-	-	-	NA
<b>Total Revenues</b>	<b>1,163,834</b>	<b>1,316,263</b>	<b>1,150,137</b>	<b>1,190,267</b>	<b>1,190,267</b>	<b>-10%</b>
<b>Expenses</b>						
Salaries & Benefits	256,314	255,219	248,004	251,126	251,126	-1.6%
Services & Supplies	813,486	768,520	669,208	720,400	720,400	-6.3%
Other Charges	374,938	70,786	70,786	70,820	70,820	0.0%
Overhead Cost Allocation (A87)	38,730	55,846	55,843	63,861	63,861	14.4%
Capital Assets	7,102	160,000	75,663	75,000	75,000	-53.1%
Other Financing Uses	(50,059)	-	-	-	-	NA
Interfund Activity	-	-	-	-	-	NA
Contingency	-	-	-	-	-	NA
<b>Total Expenses</b>	<b>1,440,511</b>	<b>1,310,371</b>	<b>1,119,504</b>	<b>1,181,207</b>	<b>1,181,207</b>	<b>-10%</b>
<b>Fund Balance Added (Used)</b>	<b>(276,677)</b>	<b>5,892</b>	<b>30,633</b>	<b>9,060</b>	<b>9,060</b>	
<b>Staffing:</b>	<b>2.60</b>	<b>2.60</b>	<b>2.50</b>	<b>2.40</b>	<b>2.40</b>	

	June 30, 2009 Projected Fund Balance	FY 09/10 Revenue	FY 09/10 Expense	FY 09/10 Net Change	June 30, 2010 Projected Fund Balance
Airport Fund # 4116	13,653	1,190,267	1,181,207	9,060	22,713

<b>1,190,267</b>	<b>1,181,207</b>	<b>9,060</b>
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# Airport

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## **Mission Statement:**

Operating as an Enterprise Fund, the Nevada County Airport's mission is to develop and deliver safe and efficient aviation facilities for Nevada County residents, businesses, visitors, the California Department of Forestry fire suppression base and other emergency service providers through a commitment to quality services, professional competence and fiscal responsibility.

## **Service Description:**

This department is responsible for the day-to-day operations of the Nevada County Airport and for planning to ensure the ongoing maintenance and financial viability of the airport. This includes administering hangar and tie down rentals; administering concession agreements with fixed base operators; providing general information about the airport to the public; delivering aviation fuel services and providing for the planning, development and ongoing maintenance of Airport facilities. An additional critical role for both Airport financial viability and the Community is the "dawn to dusk" fuel service support during the fire season to the California Department of Forestry, CalFire tanker base. An Airport Commission provides decision-making support to the Airport Manager and advises the Board of Supervisors on all Airport matters.

The Nevada County Airport continues to play a vital role in the economic and recreational health of Nevada County and is currently the site of several improvement and expansion projects. As such, the airport promises to assume an increasingly important role in meeting the flying needs of the region it serves.

## **Major Accomplishments in 2008-09**

- Authored the Request for Proposals (RFPs) and managed the competitive bid process for hangar development on ramps 1 and 5.
- Authored and negotiated long-term ground leases with the preferred bidder for the hangar development contributing over \$22,000 annually to the airport enterprise fund.
- Using a \$150k FAA grant with CA match, began and completed approximately 50% the

engineering and construction cost estimate (Phase II) for drainage and erosion improvement in the Runway Safety Area. (RSA).

- Using a \$10k FAA grant with CA DOA match completed an asphalt condition and maintenance plan.
- Submitted an application for and received a \$150k FAA grant with CA DOA match for two Environmental Assessments (EAs) and two Categorical Exclusions (CATEXs) for four future projects (47 acre north side property purchase, Lot 6 purchase, perimeter fence upgrade and obstruction removal on the 20 acres on the east end of the airport).
- Prepared and gained approval for a Memorandum of Understanding with the Nevada Irrigation District, NID, for the engineering of, payment for and easement for the proposed Banner Mountain pipeline on airport property.
- Managed the production of an Airport Public Service Announcement DVD.
- Managed the Airport enterprise fund so as to not require any general fund subsidy.

## **Objectives & Performance Measures for 2009-10:**

### **Objective:**

Manage Nevada County Airport so as to ensure that airport users, tenants, pilots, visitors, outside agencies, employees and community members receive airport services and benefits in a safe, responsive, economical, environmentally sound and cooperative manner.

### **Performance Measures:**

- Increase in permanently based aircraft.
- Increase in transient aircraft visits.
- Increase airport visibility within the community.

### **Objective:**

Manage and operate Nevada County Airport in a manner that ensures a financially viable and vital future.

### **Performance Measures:**

- Manage airport without General Fund subsidy.
- Manage Airport fiscal requirements to establish a neutral or cash positive balance sheet.



# Airport

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**Objective:**

Complete the engineering and construction cost estimate (Phase II) of the gully fill RSA improvement project.

**Performance Measures:**

- Complete engineering and construction estimate.
- Prepare and release RFP for construction and determine the preferred bidder using a competitive RFP process.

**Objective:**

Apply for and receive an FAA grant for the construction phase (Phase III) to be completed in FY 2010/2011.

**Performance Measures:**

- Apply for and receive FAA Grant and CA DOA matching grant for the construction.
- Execute contract and begin construction.

**Objective:**

Using FAA grant received in FY 08/09 complete two EAs and two CATEXs for four future projects (47 acre north side property purchase, Lot 6 purchase, perimeter fence upgrade and obstruction removal on the 20 acres on the east end of the airport).

**Performance Measures:**

- Contract with Mead & Hunt and complete EAs and CATEXs.

**Objective:**

Increase airport revenue by completing additional hangars on Ramps 1 and 5.

**Performance Measures:**

- Complete construction per the negotiated long-term ground lease with the developer.

**Objective:**

In accordance with the negotiated Memorandum of Understanding with the Nevada Irrigation District, complete the easement process for the proposed Banner Mountain pipeline on airport property.

**Performance Measures:**

- Negotiate easement with NID.
- Obtain FAA approval for the easement for the use of airport property.
- Monitor construction of pipeline to ensure conformance to FAA requirements.

Service Budget Unit Code	- 91004
Office/Department	- County Executive Office
Major Service Area	- Enterprise/Airport





## Airport (91004)

	<u>07/08</u>	<u>08/09</u>	<u>08/09</u>	<u>09/10</u>	<u>09/10</u>	<u>% Change</u>
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<b>2009/10 Fund Analysis:</b>						
					Fund Balance	
		Revenues	Expenses		Added (Used)	
Airport	Fund # 4116	1,190,267	1,181,207		9,060	
		<b>1,190,267</b>	<b>1,181,207</b>		<b>9,060</b>	

### Comments/Analysis of Differences:

Miscellaneous Revenues down due to reduced estimated gallons sold and significantly reduced price of fuel.

### Public Hearing Comments:

Adopted as proposed.





