
SECTION 3
INDEPENDENT COUNTY AUTHORITIES



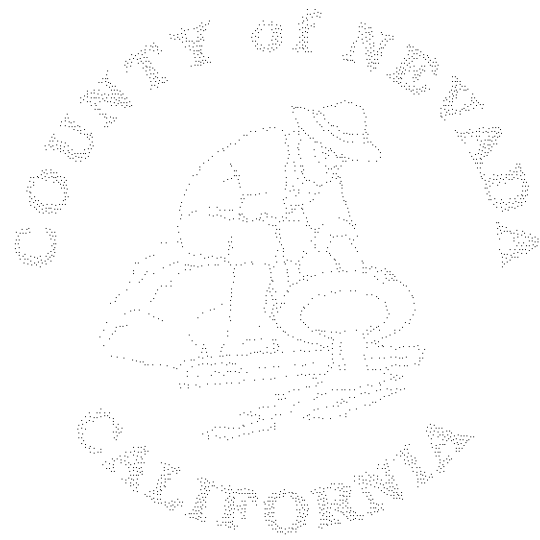
HOUSING AUTHORITY
Board of Directors



Housing Authority (93001) \$ 1,564,503

Total \$ 1,564,503





Housing Authority Summary

	<u>06/07</u>	<u>07/08</u>	<u>07/08</u>	<u>08/09</u>	<u>08/09</u>	<u>% Change</u>
	<u>Actual</u>	<u>Adopted</u>	<u>Estimated</u>	<u>Proposed</u>	<u>Adopted</u>	<u>From Prior</u>
						<u>Adopted</u>
Revenues						
Taxes	-	-	-	-	-	NA
Licenses, Permits & Franchises	-	-	-	-	-	NA
Fines, Forfeitures, & Penalties	-	-	-	-	-	NA
Use of Money & Property	9,823	3,500	16,225	15,000	15,000	328.6%
Federal/State Intergovernmental	1,576,216	1,428,772	1,600,187	1,541,194	1,541,194	7.9%
Charges for Services	-	-	-	-	-	NA
Miscellaneous Revenues	21,695	-	3,566	2,500	2,500	NA
Other Financing Sources	4,537	4,500	-	-	-	-100.0%
General Fund Transfers	-	-	-	-	-	NA
General Fund Allocation	-	-	-	-	-	NA
Total Revenues	1,612,271	1,436,772	1,619,978	1,558,694	1,558,694	8%
Expenses						
Salaries & Benefits	168,177	171,651	194,495	197,644	197,644	15.1%
Services & Supplies	24,546	40,729	39,373	43,731	43,731	7.4%
Other Charges	1,243,766	1,202,760	1,279,837	1,318,716	1,318,716	9.6%
Overhead Cost Allocation (A87)	42,212	49,005	48,145	42,744	42,744	-12.8%
Capital Assets	-	-	-	-	-	NA
Other Financing Uses	4,537	4,500	752	-	-	-100.0%
Interfund Activity	(25,327)	(31,873)	(31,873)	(38,332)	(38,332)	20.3%
Contingency	-	-	-	-	-	NA
Total Expenses	1,457,911	1,436,772	1,530,729	1,564,503	1,564,503	9%
Fund Balance Added (Used)	154,360	-	89,249	(5,809)	(5,809)	
Staffing:	3.00	3.00	3.00	3.00	3.00	

		June 30, 2008	FY 08/09	FY 08/09	FY 08/09	June 30, 2009
		Projected	FY 08/09	FY 08/09	FY 08/09	Projected
		Fund Balance	Revenue	Expense	Net Change	Fund Balance
Section 8 Vouchers	Fund #4462	347,671	1,558,694	1,564,503	(5,809)	341,862
Section 8 FSS Escrow	Fund #4494	12,107	-	-	-	12,107
			1,558,694	1,564,503	(5,809)	



Housing Authority Section 8 Housing Choice Voucher Program

Mission Statement:

The mission of Social Services is to work with many local and regional partners to provide excellent services to county citizens needing social, eligibility, or employment and training services.

The mission of the Housing Authority is the provision of quality, affordable, housing choices and promotion of self-sufficiency for Nevada County low-income families through the efficient and effective administration of the Section 8 Housing Choice Voucher (HCV) Program in an environment free from discrimination.

Service Description:

The Section 8 Housing Choice Voucher Program is funded by the Federal Department of Housing and Urban Development (HUD). The Housing Authority (HA) manages 294 Section 8 rental vouchers, 39 of which are unused due to a decrease in federal funding. A new and lengthy waiting list of families was established in 2007. Vouchers are assigned to eligible applicants from the waiting list as the vouchers are returned and funding is available.

This program provides Section 8 rental assistance vouchers to very low-income seniors, disabled persons, families and individuals, to ensure safe, affordable housing. Also provided are: tenant education and information on successful rental tenancy, landlord education and training on successful property management under the Section 8 program and tenants are provided information on the availability of employment services and energy assistance programs.

Housing Choice Voucher staff also accepts and processes LIHEAP Energy Assistance applications. One time assistance is available for eligible applicants to help cover electric, wood, oil and propane costs.

Major Accomplishments in 2007-08:

- Received a high performance rating for our Section 8 Management Assessment Program score.

- Reduced the number of unused vouchers from 48 to 39 by maximizing funding.
- Prepared and submitted the HA Annual Plan.
- Updated the HA Administrative Plan.
- Continued the housing payment expenses for the program at a sustainable level based on current funding.

Objectives & Performance Measures for 2008-09:

Objective:

Assist low-income families and individuals to find safe and affordable housing by recruiting more landlords through education and outreach, and by maintaining a list of affordable housing resources.

Performance Measures:

- 50 people will access the affordable housing resource list off of the County website.
- Provide the affordable housing resource list to 100% of 70 applicants who are issued a housing voucher.
- Issue two Public Service Announcements during the year.

Objective:

Assist Housing Choice Voucher (HCV) applicants and recipients in gaining self-sufficiency and reducing dependency on assistance programs by providing information and referrals regarding employment services.

Performance Measures:

- Provide 100% of 70 applicant households with information on the employment and training services at the One Stop Center.
- At the time of their annual re-certification, provide 100% of the 255 recipient households with information on the employment and training services available at the One Stop Center.
- Provide 100% of 70 applicant households and 255 recipient households with websites they can use to find employment.
- Two households will return vouchers as a result of increased income.



Housing Authority Section 8 Housing Choice Voucher Program

Objective:

Provide access to the Housing Choice Voucher program to as many low-income individuals and families as possible by maximizing the use of available funding.

Performance Measures:

- 85% of vouchers in use, maximizing the amount of funding used to assist county residents.
- 100% of 255 re-certifications are processed within mandated time frames.

Objective:

Provide access for qualified individuals and families to utility safety net programs by providing education and outreach on energy assistance programs.

Performance Measure:

- Increase total number of applicant households from 1,038 to 1,100.

Objective:

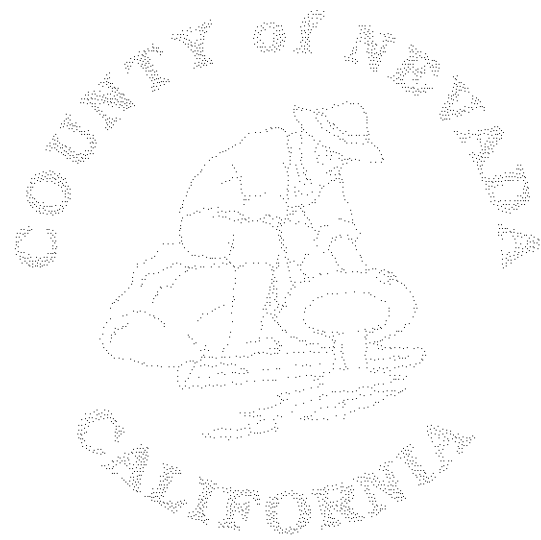
Provide positive, accurate and knowledgeable customer service.

Performance Measures:

- Staff will maintain an average eligibility accuracy success rate of 95%.
- 80% of clients providing comment cards or feedback on their experience rate staff good or excellent in:
 - a) Prompt service
 - b) Courteous treatment
 - c) Answered questions

Service Budget Unit Code	- 93001
Office/Department	- Housing Authority
Major Service Area	- Housing Authority





Housing Authority (93001)

	<u>06/07</u>	<u>07/08</u>	<u>07/08</u>	<u>08/09</u>	<u>08/09</u>	<u>% Change</u>
	<u>Actual</u>	<u>Adopted</u>	<u>Estimated</u>	<u>Proposed</u>	<u>Adopted</u>	<u>From Prior</u>
						<u>Adopted</u>
Revenues						
Taxes	-	-	-	-	-	NA
Licenses, Permits & Franchises	-	-	-	-	-	NA
Fines, Forfeitures, & Penalties	-	-	-	-	-	NA
Use of Money & Property	9,823	3,500	16,225	15,000	15,000	328.6%
Federal/State Intergovernmental	1,576,216	1,428,772	1,600,187	1,541,194	1,541,194	7.9%
Charges for Services	-	-	-	-	-	NA
Miscellaneous Revenues	21,695	-	3,566	2,500	2,500	NA
Other Financing Sources	4,537	4,500	-	-	-	-100.0%
General Fund Transfers	-	-	-	-	-	NA
General Fund Allocation	-	-	-	-	-	NA
Total Revenues	1,612,271	1,436,772	1,619,978	1,558,694	1,558,694	8%
Expenses						
Salaries & Benefits	168,177	171,651	194,495	197,644	197,644	15.1%
Services & Supplies	24,546	40,729	39,373	43,731	43,731	7.4%
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Overhead Cost Allocation (A87)	42,212	49,005	48,145	42,744	42,744	-12.8%
Capital Assets	-	-	-	-	-	NA
Other Financing Uses	4,537	4,500	752	-	-	-100.0%
Interfund Activity	(25,327)	(31,873)	(31,873)	(38,332)	(38,332)	NA
Contingency	-	-	-	-	-	NA
Total Expenses	1,457,911	1,436,772	1,530,729	1,564,503	1,564,503	9%
Fund Balance Added (Used)	154,360	-	89,249	(5,809)	(5,809)	
Staffing:	3.00	3.00	3.00	3.00	3.00	
2008-09 Fund Analysis:						
					Fund Balance	
		Revenues	Expenses		Added (Used)	
Section 8 Vouchers	Fund #4462	1,558,694	1,564,503		(5,809)	
Section 8 FSS Escrow	Fund #4494	-	-		-	
		1,558,694	1,564,503		(5,809)	

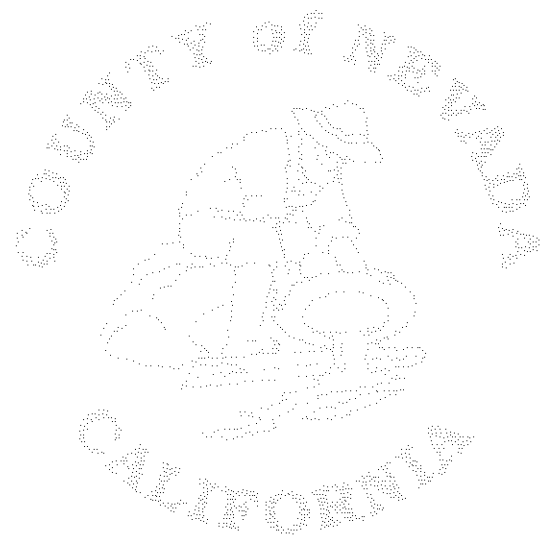
Comments/Analysis of Differences:

Federal funding has not kept pace with available housing vouchers, thus resulting in 39 of the 294 authorized vouchers being left unused until funding comes available. Interfund Activity reflects reimbursements from CDA Housing for staff doing LIHEAP program eligibility.

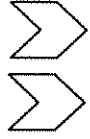
Public Hearing Comments:

Adopted as proposed.





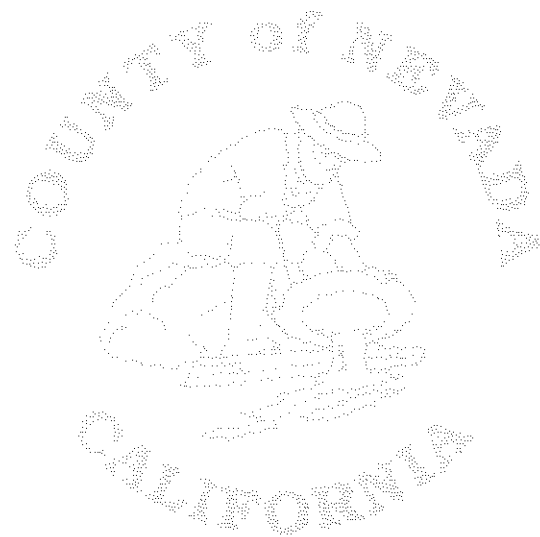
Finance Authority
Board of Directors



Finance Authority (93010) \$ 1,801,813

Total \$ 1,801,813





Finance Authority Summary

	<u>06/07</u> <u>Actual</u>	<u>07/08</u> <u>Adopted</u>	<u>07/08</u> <u>Estimated</u>	<u>08/09</u> <u>Proposed</u>	<u>08/09</u> <u>Adopted</u>	<u>% Change</u> <u>From Prior</u> <u>Adopted</u>
Revenues						
Taxes	-	-	-	-	-	NA
Licenses, Permits & Franchises	-	-	-	-	-	NA
Fines, Forfeitures, & Penalties	-	-	-	-	-	NA
Use of Money & Property	130,551	128,500	129,276	129,084	129,084	0.5%
Federal/State Intergovernmental	-	-	-	-	-	NA
Charges for Services	-	-	-	-	-	NA
Miscellaneous Revenues	582	-	-	-	-	NA
Other Financing Sources	1,818,653	1,716,843	1,714,606	1,672,729	1,672,729	-2.6%
General Fund Transfers	-	-	-	-	-	NA
General Fund Allocation	-	-	-	-	-	NA
Total Revenues	1,949,786	1,845,343	1,843,882	1,801,813	1,801,813	-2%
Expenses						
Salaries & Benefits	-	-	-	-	-	NA
Services & Supplies	105,524	5,667	5,667	5,675	5,675	0.1%
Other Charges	1,846,820	1,797,905	1,796,514	1,796,562	1,796,562	-0.1%
Overhead Cost Allocation (A87)	39,074	41,771	41,701	(424)	(424)	-101.0%
Capital Assets	-	-	-	-	-	NA
Other Financing Uses	-	-	-	-	-	NA
Interfund Activity	-	-	-	-	-	NA
Contingency	-	-	-	-	-	NA
Total Expenses	1,991,417	1,845,343	1,843,882	1,801,813	1,801,813	-2%
Fund Balance Added (Used)	(41,632)	-	-	-	-	

Staffing: None

		June 30, 2008				June 30, 2009
		Projected	FY 08/09	FY 08/09	FY 08/09	Projected
		Fund Balance	Revenue	Expense	Net Change	Fund Balance
Finance Authority	Fund #3631	-	1,801,813	1,801,813	-	-

1,801,813	1,801,813	-
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Finance Authority

Service Description:

The Finance Authority is a component unit of the County established under provisions of the Health and Safety Code to finance and refinance any improved real or personal property for the benefit of Nevada County. The Finance Authority is the lessor for the County's Certificates of Participation. This budget unit makes debt service payments on behalf of the County.

Service Budget Unit Code	- 93010
Office/Department	- Finance Authority
Major Service Area	- Finance Authority



Finance Authority (93010)

	<u>06/07</u>	<u>07/08</u>	<u>07/08</u>	<u>08/09</u>	<u>08/09</u>	<u>% Change</u>
	<u>Actual</u>	<u>Adopted</u>	<u>Estimated</u>	<u>Proposed</u>	<u>Adopted</u>	<u>From Prior</u>
						<u>Adopted</u>
Revenues						
Taxes	-	-	-	-	-	NA
Licenses, Permits & Franchises	-	-	-	-	-	NA
Fines, Forfeitures, & Penalties	-	-	-	-	-	NA
Use of Money & Property	130,551	128,500	129,276	129,084	129,084	0.5%
Federal/State Intergovernmental	-	-	-	-	-	NA
Charges for Services	-	-	-	-	-	NA
Miscellaneous Revenues	582	-	-	-	-	NA
Other Financing Sources	1,818,653	1,716,843	1,714,606	1,672,729	1,672,729	-2.6%
General Fund Transfers	-	-	-	-	-	NA
General Fund Allocation	-	-	-	-	-	NA
Total Revenues	1,949,786	1,845,343	1,843,882	1,801,813	1,801,813	-2%
Expenses						
Salaries & Benefits	-	-	-	-	-	NA
Services & Supplies	105,524	5,667	5,667	5,675	5,675	0.1%
Other Charges	1,846,820	1,797,905	1,796,514	1,796,562	1,796,562	-0.1%
Overhead Cost Allocation (A87)	39,074	41,771	41,701	(424)	(424)	-101.0%
Capital Assets	-	-	-	-	-	NA
Other Financing Uses	-	-	-	-	-	NA
Interfund Activity	-	-	-	-	-	NA
Contingency	-	-	-	-	-	NA
Total Expenses	1,991,417	1,845,343	1,843,882	1,801,813	1,801,813	-2%
Fund Balance Added (Used)	(41,632)	-	-	-	-	

Staffing: None

2008-09 Fund Analysis:

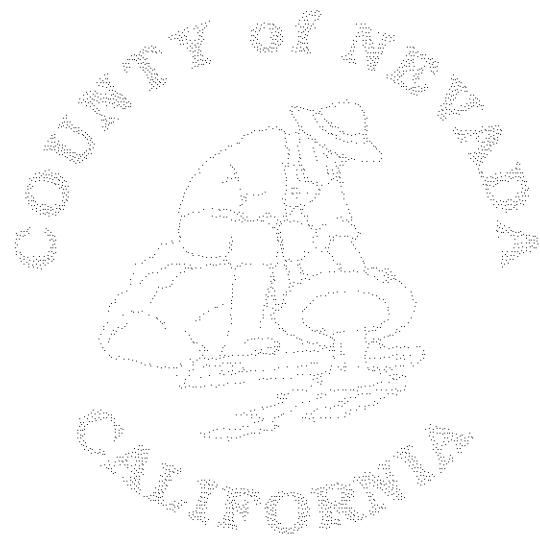
		Revenues	Expenses	Fund Balance Added (Used)
Finance Authority	Fund #3631	1,801,813	1,801,813	-
		1,801,813	1,801,813	-

Comments/Analysis of Differences:

Public Hearing Comments:

Adopted as proposed.





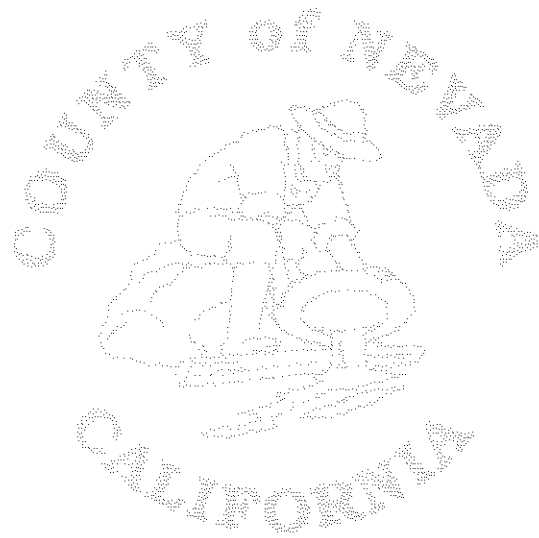
SANITATION DISTRICT NO. 1
Board of Directors



<input type="checkbox"/> Sewage Collection, Treatment & Disposal (91005)	\$ 16,468,179
<input type="checkbox"/> Sewer Assessments (91006)	133,721

Total \$ 16,601,900





Sanitation District No. 1 Summary

	<u>06/07</u> <u>Actual</u>	<u>07/08</u> <u>Adopted</u>	<u>07/08</u> <u>Estimated</u>	<u>08/09</u> <u>Proposed</u>	<u>08/09</u> <u>Adopted</u>	<u>% Change</u> <u>From Prior</u> <u>Adopted</u>
Revenues						
Taxes	-	-	-	-	-	NA
Licenses, Permits & Franchises	-	-	-	-	-	NA
Fines, Forfeitures, & Penalties	-	-	-	-	-	NA
Use of Money & Property	550,408	86,268	494,448	160,846	160,846	86.4%
Federal/State Intergovernmental	250,361	-	-	2,159,702	2,159,702	NA
Charges for Services	6,551,983	6,522,206	6,008,094	7,125,092	7,125,092	9.2%
Miscellaneous Revenues	1,601,627	171,467	1,445,894	5,500	5,500	-96.8%
Other Financing Sources	29,994,136	50,798,065	60,188,025	4,888,640	4,888,640	-90.4%
General Fund Transfers	-	-	-	-	-	NA
General Fund Allocation	-	-	-	-	-	NA
Total Revenues	38,948,515	57,578,006	68,136,461	14,339,780	14,339,780	-75%
Expenses						
Salaries & Benefits	1,814,012	1,875,740	2,030,327	2,136,641	2,136,641	13.9%
Services & Supplies	4,027,911	4,665,709	4,823,490	5,267,797	5,267,797	12.9%
Other Charges	5,204,976	14,265,538	10,818,127	2,581,231	2,581,231	-81.9%
Overhead Cost Allocation (A87)	108,538	311,734	303,093	297,665	297,665	-4.5%
Capital Assets	17,263,679	18,468,836	15,464,854	4,888,479	4,888,479	-73.5%
Other Financing Uses	8,369,078	29,328,199	41,635,488	4,624,845	4,624,845	-84.2%
Interfund Activity	(2,357,113)	(2,719,794)	(3,023,119)	(3,194,758)	(3,194,758)	17.5%
Contingency	-	-	-	-	-	NA
Total Expenses	34,431,081	66,195,962	72,052,260	16,601,900	16,601,900	-75%
Fund Balance Added (Used)	4,517,434	(8,617,956)	(3,915,799)	(2,262,120)	(2,262,120)	
Staffing:	22.50	22.50	22.50	22.50	22.50	

		June 30, 2008 Projected Fund Balance	FY 08/09 Revenue	FY 08/09 Expense	FY 08/09 Net Change	June 30, 2009 Projected Fund Balance
11 Wastewater Zones	Fund # Vary	15,734,321	14,210,733	16,468,179	(2,257,446)	13,476,875
PV Sewer Assessment	Fund # 4227	105,465	124,102	128,506	(4,404)	101,061
NSJ Sewer Assessment	Fund # 4201	14,101	4,945	5,215	(270)	13,831
			14,339,780	16,601,900	(2,262,120)	



Sewage Collection, Treatment and Disposal

Mission Statement:

To administer, operate, and maintain wastewater collection systems, treatment and disposal facilities in a safe, efficient, and cost effective manner for Nevada County Sanitation District No. 1 customers in compliance with local, State, and Federal requirements.

Background:

Nevada County Sanitation District No. 1 was formed on August 2, 1965, (Nevada County Board of Supervisor's Resolution (BOS Res. 65-135) to provide for construction, operation, and maintenance of the Glenbrook Sewer Assessment District. The City of Grass Valley operates, maintains, and administers the Glenbrook zone through an agreement with the District adopted on November 26, 1968, (Sanitation District Resolution SD Res. 68-4). This agreement was later amended by SD Res. 69-1 on March 18, 1969. The next zone, Lake Wildwood, was annexed into the District on June 23, 1970 (SD Res. 70-1), and was followed by the Lake of the Pines zone on June 13, 1972, (SD Res. 72-3). Over the years, nine more zones (Kingsbury Greens, North San Juan, Gold Creek, Penn Valley, Mountain Lakes Estates, Cascade Shores, Eden Ranch, Higgins Village, and Valley Oak Court) were annexed into the District. DarkHorse is a pending annexation. Kingsbury Greens was detached from the District in 1995.

An agreement dated March 1, 1972, (SD Res. 72-1) between the District and Nevada County directs County staff to provide operation, maintenance, and administration of all the District's facilities except the Glenbrook zone. This original agreement was supplemented by two subsequent agreements adopted in 1973 (SD Res. 73-12) and 1988 (SD Res. 88-6).

On May 12, 1992, (SD Res. 92-7) the Sanitation District Advisory Committee was formed by the District Board providing a vehicle for District zone customers to formally communicate their recommendations to the District Board. The Committee's activities include the annual review and recommendation of the proposed District budgets and sewer charges to the Board.

The government of the Sanitation District operating zones is provided by the Nevada County Board of

Supervisors acting in their capacity as the Board of Directors of the Sanitation District. The District's formation and operation is in accordance with California Health and Safety Code Sections 4700 through 4858. District's rate-setting capability is in accordance with Health and Safety Code Section 5470 through 5474.10 and subject to Proposition 218. District policies and procedures have been established by ordinances adopted by the District Board. These ordinances were compiled into a code format and adopted by the District Board (SD Ordinance 28 effective February 9, 1995); now known as the Nevada County Sanitation District No. 1 Code. All subsequent ordinances have been incorporated into this Code. All other District actions are adopted by resolution.

Service Description:

Administer, operate, and maintain wastewater collection systems, treatment and disposal facilities in compliance with Nevada County Department of Environmental Health, California Department of Health Services, California Regional Water Quality Control Board- Central Valley Region, and Federal Environmental Protection Agency rules, regulations, certifications, and permits in the following areas of Western Nevada County served by Nevada County Sanitation District No. 1:

- Lake Wildwood, Zone 1
- Lake of the Pines, Zone 2
- North San Juan, Zone 4
- Gold Creek, Zone 5
- Penn Valley, Zone 6
- Mountain Lakes Estates, Zone 7
- Cascade Shores, Zone 8
- Eden Ranch, Zone 9
- DarkHorse, Zone 10 (pending)
- Higgins Village, Zone 11
- Valley Oak Court, Zone 12

The Sanitation District Division of the Nevada County Department of Sanitation accomplishes the above by providing:

- Wastewater collection system maintenance staff with background and/or training in plumbing, pipeline maintenance and repair and pump station maintenance and repair.
- State certified wastewater treatment operations staff with background and/or training in treatment and disposal facilities operation,



Sewage Collection, Treatment and Disposal

maintenance, repair and laboratory testing in State certified labs.

- Wastewater electrical/mechanical staff with background and/or training in motors, controls, pumps, and generators that provides support to both wastewater collections system maintenance and treatment operations.
- Appropriate training, tools, equipment, and vehicles.
- Administrative, management, financial, clerical, and engineering support staff to facilitate and support the wastewater collection system maintenance, treatment and disposal facilities operation, and electrical/mechanical functions.

Major Accomplishments in 2007-08:

Lake Wildwood, Zone 1:

- Completed State Revolving Fund (SRF) Loan Agreement for funding construction of the first phase of the Wastewater Treatment Facility Improvement Project.
- Completed construction of the first phase of the Wastewater Treatment Facility Improvement Project.
- Received consultant proposals for the planning and design of the second phase of the Lake Wildwood Wastewater Treatment Plant Improvement Project.

Lake of the Pines, Zone 2:

- Received RWQCB approval of Time Schedule Order extending the permit compliance date.
- Completed SRF Loan Agreement for funding construction of Wastewater Treatment Facility Improvement Project.
- Completed construction of the Wastewater Treatment Facility Improvement Project.

North San Juan, Zone 4:

- Replaced automatic transfer switch at plant.

Penn Valley, Zone 6:

- Awarded a consultant contract for the facility planning to evaluate needed wastewater treatment facility improvements and the feasibility for expansion and completed Phase IA of said planning
- Submitted a Sierra Nevada Conservancy Grant Application for planning and design of Wastewater Improvements/Expansion Project.

Mountain Lakes Estates, Zone 8:

- Adopted sewer charge increases to provide adequate funding for estimated expenditures and

maintenance of reserves for future repairs and replacement of equipment and facilities.

Cascade Shores, Zone 8:

- Received State Water Resources Control Board Small Community Wastewater Design Grant.
- Received extension of SCWG Construction Grant.
- Completed negotiations for an insurance settlement.
- Negotiated a contract for construction of Wastewater Treatment Plant that substantially reduced the estimated construction cost.
- Completed a financial plan for the construction of Wastewater Treatment Plant subject to approval of proposed sewer charge increase at February 5, 2008, public hearing.
- Submitted a Sierra Nevada Conservancy Grant Application for construction administration of Wastewater Treatment Plant Project.

Eden Ranch Zone 9:

- Adopted sewer charge increases to provide adequate funding for estimated expenditures and maintenance of reserves for future repairs and replacement of equipment and facilities.

DarkHorse, Zone 10:

- Prepared punch list of remaining construction for bonding companies.

Higgins Village Zone 11:

- Repaired baffle walls in tanks at Wastewater Treatment Plant.

Valley Oak Court, Zone 12:

- Initiated operation of treatment and disposal facilities.

General:

- Began development of Sewer System Management Plan for District wastewater collection systems.
- Completed purchase of 80 KW portable emergency power generator.
- Completed purchase of pipeline television inspection system.
- Continued correspondence, public meetings, and web sites to keep customers informed about project status.
- Maintained effective working relationships with Nevada County Environmental Health Department, State Department of Health Services, and State Regional Water Quality Control Board.
- Worked closely throughout the year with the Sanitation District Advisory Committee and



Sewage Collection, Treatment and Disposal

several wastewater treatment facilities Working Groups.

- Perpetuated effective communication with the Sanitation District Board and its staff.
- Actively participated in Water Environment Federation, California Water Environment Association, Northern Sacramento Valley Section of CWEA, Central Valley Clean Water Association, and Mountain Counties Water Resources Association in their wastewater programs.

Objectives and Performance Measures for 2008-09:

Objective:

Effectively communicate with all interested parties on wastewater issues for Sanitation District No. 1 customers by the end of Fiscal Year 2008-09.

Performance Measures:

- Keep Sanitation District Board of Directors, Advisory Committee, Working Groups, Customers, and Legislators informed of wastewater problems, solutions, projects and associated costs of implementation.
- Maintain contact with associations actively involved in wastewater issues including California State Association of Counties, Regional Council of Rural Counties, California Association of Sanitation Agencies, California Coalition for Clean Water, Tri-TAC, and League of California Cities.
- Maintain websites and mail newsletters to residents.

Objective:

Complete planning and upgrade of wastewater facilities for District customers during Fiscal Year 2008-09.

Performance Measures:

- Complete construction of Cascade Shores Wastewater Treatment Facility Improvements by December 2008.
- Complete planning for second phase of Lake Wildwood Wastewater Treatment Facility by September 2008.
- Complete short-term and develop long-term odor control solutions for Lake Wildwood.
- Complete facilities planning needed for implementation of best practicable treatment and control assessment and expansion feasibility report for the Penn Valley Wastewater Treatment Facilities by December 2008.

Objective:

To effectively operate and maintain Sanitation District wastewater collection system and treatment and disposal facilities in accordance with local, State and Federal rules regulations and permits.

Performance Measures:

- Complete permitting of Lake Wildwood Wastewater Treatment Facility by October 2008.
- Complete permitting of Lake of the Pines Wastewater Treatment Facility by December 2008.
- Complete permitting of Cascade Shores Wastewater Treatment Facility by July 2008 and begin operation of new improvements by January 2009.
- Complete development of District Annexation Policy.
- Continue development of Sewer System Management Plan for District wastewater collection systems and implement changed or new procedures identified in Plan.
- Development of District Operator-In-Training Program.
- Evaluate alternative methods for spreading District administration, operation and maintenance costs to the zones.
- Collect and treat 455,000,000 gallons of sewage by June 2009.
- Clean 375,000 linear feet of sewer main by June 2009.
- Facilitate new customer connections adding 50 EDUs by June 2009.
- Inspect by TV 25,000 linear feet of sewer main by June 2009.
- Smoke testing of 60,000 linear feet of sewer main by June 2009.
- Initiate the operation and maintenance of the DarkHorse Phase I wastewater collection system and treatment and disposal facilities.
- Initiate the operation and maintenance of upgraded wastewater treatment facilities at Cascade Shores.

Service Budget Unit Code	- 91005
Office/Department	- Sewage
Major Service Area	- Sewage Collection & Disposal



Sewage Collection, Treatment and Disposal (91005)

	<u>06/07</u> <u>Actual</u>	<u>07/08</u> <u>Adopted</u>	<u>07/08</u> <u>Estimated</u>	<u>08/09</u> <u>Proposed</u>	<u>08/09</u> <u>Adopted</u>	<u>% Change</u> <u>From Prior</u> <u>Adopted</u>
Revenues						
Taxes	-	-	-	-	-	NA
Licenses, Permits & Franchises	-	-	-	-	-	NA
Fines, Forfeitures, & Penalties	-	-	-	-	-	NA
Use of Money & Property	547,469	84,330	492,130	159,148	159,148	88.7%
Federal/State Intergovernmental	250,361	-	-	2,159,702	2,159,702	NA
Charges for Services	6,459,250	6,398,428	5,884,696	6,997,743	6,997,743	9.4%
Miscellaneous Revenues	1,571,105	171,467	1,445,894	5,500	5,500	-96.8%
Other Financing Sources	29,994,136	50,798,065	60,188,025	4,888,640	4,888,640	-90.4%
General Fund Transfers	-	-	-	-	-	NA
General Fund Allocation	-	-	-	-	-	NA
Total Revenues	38,822,321	57,452,290	68,010,745	14,210,733	14,210,733	-75%
Expenses						
Salaries & Benefits	1,814,012	1,875,740	2,030,327	2,136,641	2,136,641	13.9%
Services & Supplies	4,019,112	4,661,141	4,818,922	5,258,555	5,258,555	12.8%
Other Charges	5,114,531	14,144,390	10,702,621	2,456,752	2,456,752	-82.6%
Overhead Cost Allocation (A87)	108,538	311,734	303,093	297,665	297,665	-4.5%
Capital Assets	17,263,679	18,468,836	15,464,854	4,888,479	4,888,479	-73.5%
Other Financing Uses	8,369,078	29,328,199	41,635,488	4,624,845	4,624,845	-84.2%
Interfund Activity	(2,357,113)	(2,719,794)	(3,023,119)	(3,194,758)	(3,194,758)	NA
Contingency	-	-	-	-	-	NA
Total Expenses	34,331,837	66,070,246	71,932,186	16,468,179	16,468,179	-75%
Fund Balance Added (Used)	4,490,484	(8,617,956)	(3,921,441)	(2,257,446)	(2,257,446)	
Staffing:	22.50	22.50	22.50	22.50	22.50	

2008-09 Fund Analysis:

		Revenues	Expenses	Fund Balance Added (Used)
11 Wastewater Zones	Fund # Vary	14,210,733	16,468,179	(2,257,446)
		14,210,733	16,468,179	(2,257,446)

Comments/Analysis of Differences:

FY 07/08: Revenues and expenditures reflect the completion of the Lake of the Pines and Lake Wildwood Wastewater treatment facility projects. Also in 07/08, the Board of Supervisors abated \$614,211 in loans to Sanitation District #1 due to impaired assets.

FY 08/09: The District continues to pursue grant and loan resources to fund ongoing development and improvement projects for the Cascade Shores and Penn Valley Wastewater Treatment Facilities. Both equity adjustments and recruitment and retention adjustments, will allow the district to retain certified staff that might have left for higher paying jobs in other jurisdictions.

Public Hearing Comments:

Adopted as proposed.



Sewer Assessment

Service Description:

Special revenue funds presented here are for repayment of sewer assessment bond indebtedness related to the Nevada County Sanitation District No. 1 North San Juan, Zone 4, and Penn Valley, Zone 6, wastewater capital improvement projects that were completed in 1989 and 1990.

Service Budget Unit Code	-91006
Office/Department	-Sewer Assessment
Major Service Area	-Special Board Governed District



Sewer Assessment (91006)

	<u>06/07</u>	<u>07/08</u>	<u>07/08</u>	<u>08/09</u>	<u>08/09</u>	<u>% Change</u>
	<u>Actual</u>	<u>Adopted</u>	<u>Estimated</u>	<u>Proposed</u>	<u>Adopted</u>	<u>From Prior</u>
						<u>Adopted</u>
Revenues						
Taxes	-	-	-	-	-	NA
Licenses, Permits & Franchises	-	-	-	-	-	NA
Fines, Forfeitures, & Penalties	-	-	-	-	-	NA
Use of Money & Property	2,939	1,938	2,318	1,698	1,698	-12.4%
Federal/State Intergovernmental	-	-	-	-	-	NA
Charges for Services	92,733	123,778	123,398	127,349	127,349	2.9%
Miscellaneous Revenues	30,522	-	-	-	-	NA
Other Financing Sources	-	-	-	-	-	NA
General Fund Transfers	-	-	-	-	-	NA
General Fund Allocation	-	-	-	-	-	NA
Total Revenues	126,194	125,716	125,716	129,047	129,047	3%
Expenses						
Salaries & Benefits	-	-	-	-	-	NA
Services & Supplies	8,799	4,568	4,568	9,242	9,242	102.3%
Other Charges	90,445	121,148	115,506	124,479	124,479	2.7%
Overhead Cost Allocation (A87)	-	-	-	-	-	NA
Capital Assets	-	-	-	-	-	NA
Other Financing Uses	-	-	-	-	-	NA
Interfund Activity	-	-	-	-	-	NA
Contingency	-	-	-	-	-	NA
Total Expenses	99,244	125,716	120,074	133,721	133,721	6%
Fund Balance Added (Used)	26,950	-	5,642	(4,674)	(4,674)	

Staffing: None

2008-09 Fund Analysis:

		Revenues	Expenses	Fund Balance Added (Used)
PV Sewer Assessment	Fund # 4227	124,102	128,506	(4,404)
NSJ Sewer Assessment	Fund # 4201	4,945	5,215	(270)
		129,047	133,721	(4,674)

Comments/Analysis of Differences:

These funds support the repayment of debt for North San Juan (Zone 4) and Penn Valley (Zone 6) in Sanitation District No. 1. This budget has been reviewed and approved by the Sanitation District Advisory Board.

Public Hearing Comments:

Adopted as proposed.



