

NEVADA COUNTY COMMUNITY DEVELOPMENT AGENCY
PLANNING DEPARTMENT
ERIC ROOD ADMINISTRATION BUILDING
950 Maidu Avenue, Suite 170
Nevada City, California 95959-8617
Phone: (530) 265-1222 FAX: (530) 265-9851

PRIVATE ROAD NAME APPLICATION

Chapter VII of the Nevada County Land Use and Development Code establishes regulations for the naming of private roads within the unincorporated portion of the County. All roads providing access to more than two lots are required to have a name. The primary purpose of road naming is to facilitate property location for emergency service providers. The requirement to name a road does not in any way alter the legal status of the road or dictate any type of road improvements.

The attached application form must be filed with the Planning Department, accompanied by the current filing fee. Roads that are required to be named as part of a County-approved land division are not required to pay filing fees.

Private roads signs are the responsibility of the property owner(s). They can be ordered from a private sign company or you can contact your local fire district. Most fire districts in Nevada County will place your order for you. County ordinance requires signs be placed as follows:

1. Signs shall be located at the convergence of your road with another named road, eight feet off the traveled way or two feet from a curb or dike face. The base of the street sign shall be a minimum of seven feet above the plane level with the edge of traveled way.
2. All lettering shall be a silver scotchlite or non-reflective white. Letters shall be a minimum 4" in height for the road name and a maximum of 2" in height for the designation (Road, Street, Way, Court, etc.).
3. Sign backgrounds should be a dark, non-reflective color (you may use the same color as County signs, dark green).
4. The standard road sign size varies between 30" to 36" wide x 6" high.

PRIVATE ROAD NAME APPLICATION

1. All landowners must agree to the name change.
2. Try to think of a road name that describes your neighborhood or road. Personal names should be avoided unless denoting area history; derogatory names will not be approved nor will duplicate road names. Variances in designation (Street, Road, Way, etc.) are not considered different names. For example, if you propose Dizzybird Road and there is already a Dizzybird Avenue, your suggestion is considered a duplicate. Designate your names as follows:
 - a. Street or Road for north-south roads
 - b. Avenue or Way for east-west roads
 - c. Drive or Lane for curving or winding roads
 - d. Court or Place for cul-de-sacs or deadends
 - e. Loop or Circle for roads that come off a named road and re-access onto that named road.

Existing road name to be changed: _____

List, in order of preference, three proposed names: _____

List the Assessor's Parcel Numbers (APN) and property owner of each parcel with legal access off this road (including unimproved property). Signatures from each property owner, or a signed letter stating the name approved, is required. Attach a separate sheet if necessary.

APN	OWNER & MAILING ADDRESS	SIGNATURE
1. _____		
2. _____		
3. _____		
4. _____		
5. _____		
6. _____		
7. _____		

**NEVADA COUNTY PLANNING DEPARTMENT
LAND USE APPLICATION**

Please print or type in black ink

Type of application(s) for which you are applying:

- | | | |
|---|---|--|
| <input type="checkbox"/> Tentative Map | <input type="checkbox"/> Ordinance Amendment | <input type="checkbox"/> Certificate of Compliance |
| <input type="checkbox"/> Use Permit | <input type="checkbox"/> Zone Change | <input type="checkbox"/> Voluntary Merger |
| <input type="checkbox"/> Development Permit | <input type="checkbox"/> General Plan Amendment | <input type="checkbox"/> Home Business |
| <input type="checkbox"/> Administrative Dev. Permit | <input type="checkbox"/> Variance | <input type="checkbox"/> Temporary Commercial Permit |
| <input type="checkbox"/> Boundary Line Adjustment | <input type="checkbox"/> Setback Easement | <input type="checkbox"/> Management Plan |
| <input type="checkbox"/> Other (specify): _____ | | |

PROJECT DESCRIPTION: _____

Assessor's Parcel No(s): _____

Applicant Name(s): _____

Applicant Mailing Address: _____

Telephone #: () _____ E-Mail: _____ FAX#: _____

Property Owners Full Names: _____

Property Owner Mailing Address: _____

Telephone #: () _____ E-Mail: _____ FAX#: _____

Name of Representative (if applicable): _____

Address of Representative: _____

Telephone #: () _____ E-Mail: _____ FAX#: _____

Site address(es): _____ Acreage(s): _____

Water Source: _____ Method of Sewage Disposal: _____

I hereby acknowledge that I have read the instructions for filing this application and state under penalty of perjury that the information provided on all attached documents is correct.

Signature of () Property Owner(s) or () Authorized Representative*

_____ Date: _____

_____ Date: _____

***Representative may sign application if a Letter of Authorization from the owner(s) is provided.**



**COUNTY OF NEVADA
COMMUNITY DEVELOPMENT AGENCY**

950 MAIDU AVENUE, SUITE 170, NEVADA CITY, CA 95959-8617
(530) 265-1222 FAX (530) 265-9854 <http://mynevadacounty.com>

Agricultural Commissioner

Building Department

Environmental Health

Planning Department

Dept. of Public Works

AGREEMENT TO PAY FORM

Nevada County Community Development Agency fees are based on Board of Supervisor approved fee schedules. Hourly fees and fees for services in excess of a minimum fee collected, including re-inspections, are billed to the applicant based on the Board approved fee schedule in effect at the time the work is performed by staff. This *Agreement To Pay Form* must be signed and original signatures submitted to the NCCDA along with the completed permit forms and the initial payment of fees. Copies of current fee schedules are available from our Customer Service Staff or on the web at <http://www.mynevadacounty.com>

I/We understand that the NCCDA will bill as services are rendered, and I/We agree to pay such billing within thirty (30) days of the mailing of such billing for the project/permit. If payments on outstanding invoices are not made within thirty (30) days after the date of the invoice, County staff may cease work on the project until the required payment is made, subject to any other provision of the law. All fees must be paid prior to the granting of any permits, approvals, or any land use entitlement for which services are required. The collection of fees, however, does not guarantee the granting of any permits, approvals, or land use entitlements for which I/We are applying.

Site Information:

Invoices and/or notices to be mailed to:

APN: _____	Name: _____
Property Owner/Business Name (if applicable): _____	Address: _____
Address: _____	Telephone: _____
Email: _____	Email: _____

I would like to opt out of receiving County emails related to this project.

NCCDA Staff is authorized to consult with necessary governmental agencies and the following individuals concerning this project: _____

I certify under proof of perjury that I am the property owner or that I am authorized to enter into this fee agreement on his/her behalf. I have read the conditions concerning Nevada County Community Development Agency Fees and I understand that in the event that the billing party I have indicated does not pay required fees, I will be responsible for payment. I further agree to advise the department in writing should I no longer be associated with the above referenced project/property, rendering this agreement invalid as of the change of the date that the letter is received by the Nevada County Community Development Agency.

Signature

Printed Name

Dated: _____ CDL# _____
Tel #: _____

THIS SECTION FOR OFFICE USE ONLY

Service: _____	Program: _____	Job No: _____
DPW #: _____	Project File #: _____	Billing Code: _____
Amount Collected: \$ _____	Receipt #: _____	Date of Receipt: _____
Service: _____	Program: _____	Job No: _____
DPW #: _____	Project File #: _____	Billing Code: _____
Amount Collected: \$ _____	Receipt #: _____	Date of Receipt: _____