



COUNTY OF NEVADA Penn Valley Area Municipal Advisory Council

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*Michael Mastrodonato, Chair
Gordon Beatie, Vice - Chair
Susan Hoek, Member
Michael Sullivan, Member
Stephanie Stevens, Member
Susan George, Member
Richard Nolle, Member
Andrew Burton, Alternate Member
Nancy Peirce, Alternate Member*

REGULAR MEETING: Nevada County Penn Valley Area Municipal Advisory Council

DATE: November 16, 2017, **6:00 p.m.**

PLACE: Buttermaker's Cottage, Western Gateway Park, 18560 Penn Valley Drive, Penn Valley, CA

IN ATTENDANCE: Supervisor Hank Weston, Gordon Beatie, Michael Mastrodonato, Susan Hoek, Susan George, Andrew Burton, Nancy Peirce

SUMMARY MINUTES

1. **Call to Order, Roll Call and Pledge of Allegiance**

Chair Mastrodonato called the meeting to order at 6:01 p.m.

Roll Call for attendance was done. All MAC Members except for Michael Sullivan and Stephanie Stevens; Alternates were present and were roll called in as voting members.

Pledge of Allegiance was led by Richard Nolle.

2. **Consent Agenda**

a. **Approval of Agenda and Orders of Business**

The Agenda was approved as is.

b. **Approval of Minutes from 7/20/2017 and 8/17/2017**

Corrections to the minutes were noted. Several typos need correction by Susan Hoek .

Richard Nolle motioned to approve the Consent Agenda as Amended; Susan Hoek seconded; Motion Passed 7-0.

3. **Public Comment**

Gladys Martines spoke during public comment regarding the need and a request for a loitering ordinance. Specifically, she reported that she continually has loiterers at her shopping center that panhandle, urinate and have no respect. Some discussion ensued regarding the topic. It was noted that there is no current loitering ordinance within the unincorporated area of the County. For enforcement purposes, no loitering signs would need a code reference. It was also noted that the MAC could provide a recommendation for a loitering ordinance.

Discussion ensued regarding whether the Sheriff's Office or the Community Development Agency Code Compliance would be the appropriate authority over such an ordinance. Supervisor Weston noted that this is a huge issue in North San Juan near the Brass Rail. Gladys also mentioned that there are illegal encampments. Discussion ensued regarding affidavits being filed with the Sheriff's Office. The question was raised regarding whether affidavits need to be renewed every 30 days. Gladys also reported that she believes there should be a good

neighborhood policy. It was noted that this is what Neighborhood Watch programs are for. The Chair directed staff to research and identify the necessary steps to create an ordinance change and recommendation.

4. Bylaws – Bylaws Ad Hoc Subcommittee Present Draft 1 of Bylaws

Members of the MAC went in order identifying any issues, concerns, or corrections regarding the second draft of the Bylaws. Richard Nolle identified the following typos:

1. Section III (B)(3) should be corrected to read, “The MAC shall convene a meeting at least quarterly...”
2. Section V (A)(3) should be corrected to read, “All members of the MAC shall be appointed, and may be removed, by a newly elected District IV Supervisor...”
3. Section VIII (A)(2) should be corrected to read, “...at which time the MAC may tentatively accept, reject, or...:

Discussion ensued and it was noted that Section V – Membership should list the term limit for each MAC member, which is two (2) years. This led to a robust discussion on the need for staggered terms in order to prevent membership issues. Andrew Burton noted that the difference between high functioning Boards versus low performing Boards is institutional knowledge, which is a critical component. It was also noted that high functioning Boards have new people and that having a maximum term limit may be worth consideration to build in informal change when new members serve on the MAC. Further discussion ensued and it was noted by Staff that the MAC is a two year pilot program and thus everyone’s terms were setup for a two year period for the duration of the pilot program. It was noted that the MAC pilot period extends beyond Supervisor Weston’s last year as Supervisor. Supervisor Weston noted that he will be providing an update to the Board of Supervisors at their January workshop and may make a recommendation to end the MAC as a pilot program and instead formalize it as a permanent committee. Members further discussed the staggering members terms including the idea of not staggering the years served but rather the appointment times themselves. The discussion ended with the decision to amend the Bylaws to include staggering terms/appointments when the pilot program has ended and the MAC is formally established as a permanent committee.

5. Communication/MAC PR Follow Up

The Chair outlined the need for increased communication to inform the public on what the MAC does and its role for the District IV Supervisor. Moreover, the Penn Valley Chambers of Commerce will be hosting a Town Hall meeting in January and someone from the MAC should present at that time. Richard Nolle noted that the MAC needs an elevator pitch on what it does. He explained that the Fire Safe Council developed one and it was very successful.

Supervisor Weston suggested that the MAC should reach out to other organizations and request to make a presentation at the organization’s regular meeting to increase exposure. It was suggested that a MAC talking point sheet might be useful with 5 main bullet points. Andrew Burton explained that he has been attending a lot of different meetings in response to the recent fires and this is a great opportunity for the MAC to review various issues, such as Code Red, to provide recommendations for the Board to consider. Further discussion ensued and it was decided that the Town Hall Meeting would be a perfect introduction to the community. It was noted that homeowners associations (Penn Valley, and Rough and Ready) should be contacted. It was also noted that Susan George lives in Lake Wildwood and could coordinate information through their email system. Also it was noted that the MAC could publish their meeting dates in the Lake Wildwood Independent.

Supervisor Weston provided the group with a brief summary regarding the issues regarding the fires. Specifically there were nine main issues identified during the evacuation that the County needs to improve on. Lake Wildwood will begin doing a monthly evacuation test. It was noted

that Rough and Ready is now working on becoming a Firewise community and that Nevada County has the most Firewise communities in the state.

Further discussion ensued regarding the communication strategy and the town hall. Andrew Burton noted that the presentation should be simple to be effective and address the core issues of who, what and where. It was decided that an ad hoc Town Hall subcommittee should be formed to develop and provide a presentation.

Nancy Peirce motioned to establish a Town Hall Subcommittee to develop talking points for the Penn Valley Chamber of Commerce Town Hall meeting that will include Rick Nolle, Susan George and Susan Hoek. Motion seconded by Susan Hoek. Motion passes 7-0. The group set a date in December to meet.

6. Next MAC Meeting December 21, 2017, 6:00 p.m. at the Buttermaker's Cottage, located at 18560 Penn Valley Drive, Penn Valley, CA.

Supervisor Weston suggest that the group cancel their December meeting for the Holidays. Discussion ensued and staff confirmed that at the January meeting they will approve the 2018 meeting scheduled which shall be the third Thursday of every month.

The group decided to cancel the December Regular Meeting of the MAC on December 21, 2017.

7. Adjournment

Gordon Beatie motioned to adjourn the meeting; Susan Hoek seconded; Motion passes 7-0. Meeting Adjourned