



**SEWER CONNECTION PERMIT APPLICATION
INSPECTION FORM**

MOUNTAIN LAKE ESTATES

COUNTY OF NEVADA
COMMUNITY DEVELOPMENT AGENCY
SANITATION DISTRICT NO. 1
950 MAIDU AVENUE, NEVADA CITY, CA 95959-8617

COUNTY USE ONLY

FOR COUNTY STAFF USE ONLY

**NEVADA COUNTY SANITATION DISTRICT NO. 1
MOUNTAIN LAKE ESTATES, ZONE 7
SEWER SERVICE INSPECTION**

ZONE: _____ LOT NO.: _____ OWNER: _____

SITE ADDRESS: _____

<u>INSPECTION ITEM</u>	<u>DATE</u>	<u>INITIAL</u>
1. Main line and service valves have been opened or closed so that pumping may occur from the service to the leachfield/treatment plant.	_____	_____
2. Overall field layout is similar to approved site plan.	_____	_____
3. Septic tank has a minimum capacity of 1,000 gallons. Approximate outside dimensions are 8' x 5' x 6'. See site plan for any traffic lid requirement.	_____	_____
4. No leaks in tank(s). All side inlets were plugged and water level was maintained at approximately one (1) inch above the riser connection to the tank lid for a 24-hour test period. Tank will be filled with water to at least one inch into the riser prior to inspection request.	_____	_____
5. 1-1/2 inch (MLE) or 1-1/4 inch (PVC) pressure service is Class 200 (200 psi rating) or Schedule 40. Service line shall be surrounded by a minimum thickness of four (4) inches of sand bedding and backfill with detectable tape or wire buried four (4) to six (6) inches above the pipe. Ditch must be open so pipe can be visually inspected prior to inspection request.	_____	_____
6. 1-1/2 inch (MLE) or 1-1/4 inch (PVC) pressure service held 150 psi for two (2) hours with a maximum drop of five (5) psi to 145 psi (the District accepts either air test or water test). Pipe and pressure gauge will be at the site and ready for inspection prior to inspection request.	_____	_____
7. All-weather access road provides access to within fifty (50) feet of septic tank (minimum acceptable surfacing is gravel – 4 inch minimum thickness).	_____	_____

NOTE: Items 8, 9 and 10 shall be inspected concurrently.

- 8. All electric splices are waterproof. _____
- 9. Electrical conduit coming from tank riser to electrical panel must be sealed (seal should be within ten (10) inches of tank riser). _____
- 10. Verify that the pump is the correct type and size (either 1/2 hp, 3/4 hp, or 1 hp). Tank must be filled with water and pump installed in tank and ready to start prior to inspection request. _____
- 11. Appropriate control panel has been installed for size of pump (1/2 hp – S-IROPRL; 3/4 and 1 hp – S-ROPRL) including time meter and counter. _____
- 12. Backflow prevention device is required if any portion of the dwelling is below the elevation of the septic tank riser rim elevation. _____
- 13. Dwelling or pedestal mounted control panel. Location determined at District discretion. Contractor to verify location with District prior to construction. When control panel is in excess of 50 feet from dwelling, an additional audible alarm shall be installed at the dwelling. _____
- 14. Run the pump and floats through a minimum of two (2) complete cycles to verify that the alarm on and off floats work, as well as the audible and light alarms, counter and elapsed time meter. _____
- 15. Water lines crossing sewer lines shall rest a minimum of 12 inches above sewer line. _____
- 16. Cleanouts: One at upper terminal placed at closest point beyond last angle as close as possible to structure (if no cleanout beneath structure, then cleanout must be two-way); one cleanout each 100 feet or fraction thereof; and an additional cleanout is required for each aggregate direction change exceeding 135 degrees. _____

COMMENTS:

Pump Mfg: _____ Pump Size: _____ Serial No. _____

INSPECTOR: When all items are satisfactory, sign, date, and return this form to the office.

Note: The service valve shall be left in the “ON” position so that sewage may commence to flow to the treatment plant.

Inspected By: _____ Date: _____

H:\PW\X-FORMS\Wastewater\Sewer Connection Permit Masters\Sewer Connection Permit Supplement - Mountain Lake Estates\MLE
Inspection form.doc

MOUNTAIN LAKE ESTATES - SUPPLEMENT

**DO NOT
BEGIN
CONSTRUCTION
PRIOR TO
DISTRICT APPROVAL
OF
SITE PLAN LAYOUT**

**DISTRICT INSPECTION (530) 265-1555
SCHEDULE INSPECTIONS 48 HOURS IN ADVANCE
BETWEEN 8:00 A.M. AND 3:30 P.M. MONDAY THROUGH
FRIDAY. WE DO NOT INSPECT ON HOLIDAYS OR
WEEKENDS**

THE DISTRICT WILL CONTACT YOU WHEN SITE PLAN IS READY.

WE MAY BE ABLE TO SAVE YOU SOME CONSTRUCTION COSTS.



**SEWER CONNECTION RIGHT-OF-ENTRY
MOUNTAIN LAKE ESTATES**

COUNTY OF NEVADA
COMMUNITY DEVELOPMENT AGENCY
SANITATION DISTRICT NO. 1
950 MAIDU AVENUE, NEVADA CITY, CA 95959-8617
(530) 265-1411 FAX (530) 265-9849 www.mynevadacounty.com

COUNTY USE ONLY

A. TO BE COMPLETED BY APPLICANT

Sanitation District **Zone 7, Mountain Lake Estates**

Lot No. _____ APN: _____

Site Address: _____

Owner: _____ Phone: _____

Type of Service: Septic Tank Effluent Pump (STEP)

Applicant Signature: _____ Date: _____

.....
1. THE FOLLOWING MUST BE SUBMITTED PRIOR TO FINAL APPROVAL OF YOUR SEWER SERVICE:

- a. Offer of Dedication (enclosed)
- b. Recorded Easement with Exhibits "A" and "B" for On-Site Facility (sample enclosed)
- c. Recorded Easement(s) (perpetual public utility easement and right of entry) with appropriate exhibits for any off-site construction, maintenance and repair (sample enclosed)

2. THE FOLLOWING WILL REQUIRE DISTRICT INSPECTION:

- Septic Tank, Pressure Sewer Piping, Sewage Effluent Pump, Pump Electrical Control Panel, all-weather Access Road, and, if required, a Backflow Prevention Device.
- Installation of all the above described items and appurtenances thereto shall be constructed and installed in accordance with the design criteria and standards set out in the enclosed manual entitled "Mountain Lake Estates-Lot Sewer Facilities Installation and Materials Specifications."
- All requests for inspection shall be scheduled between 8:00 a.m. and 3:30 p.m., Monday through Friday, by calling (530) 265-1555. Inspections shall be scheduled 48 hours in advance. We do not inspect on holidays or weekends.

B. TO BE COMPLETED BY THE SANITATION DISTRICT:

Sewer Connection Permit Number: _____ Effluent Pump Size: _____

Backflow Prevention Device Required: _____

Permit issued by: _____ Date: _____



**SEWER CONNECTION RIGHT-OF-ENTRY
MOUNTAIN LAKE ESTATES**

COUNTY OF NEVADA
COMMUNITY DEVELOPMENT AGENCY
SANITATION DISTRICT NO. 1
950 MAIDU AVENUE, NEVADA CITY, CA 95959-8617
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Recording Requested By:

Board of Directors
Nevada County Sanitation District No. 1

SAMPLE DOCUMENT

Return to:

Nevada County Sanitation District No. 1
c/O Board of Supervisors
950 Maidu Ave
Nevada City, CA 95959-9517

EASEMENT DEED

Documentary Transfer Tax \$NONE
UNDERSIGNED DECLARANT(S)
APN 000-000-000

Recording fee free pursuant to Government Code 6103

FOR A VALUABLE CONSIDERATION, receipt of which is hereby acknowledged, We

John Q. Citizen and Sara J. Citizen

Hereby grant to the NEVADA COUNTY SANITATION DISTRICT NO.1

A perpetual public utility easement and right-of-entry as shown on the attached map to construct, install, lay, operate, maintain, use, inspect and repair, and from time to time reconstruct, modify, alter, enlarge, add to, remove or replace, one or more pipelines for the transportation of wastewater effluent, together with any pumps, manholes, fixtures, devices and/or appurtenances used or useful in connection therewith, including electrical lines, panels, alarms systems to be installed and permanently affixed on or in any improvements, all of which will be on, over, under and across that certain real property described in Exhibit "A" attached hereto. Said easement is within a strip of land shown on Exhibit "B" attached hereto.

Said easement includes reasonable access *over* existing driveways and open areas for maintenance and repair.

Together with a temporary working easement for the installation and construction of said pipelines and facilities along and adjacent to the hereinabove described easement as shown on the attached map. Said temporary working easement shall terminate upon completion of construction and acceptance of sewer facilities within the hereinabove described easement and right of entry by the NEVADA COUNTY SANITATION DISTRICT NO. 1.

Said easement shall be binding upon all heirs, successors and assigns of the grantor.

GRANTOR(S):

Dated: _____

THIS DOCUMENT MUST BE NOTARIZED

It is important you read the note on the reverse.

FROM THE: State of California Department of Consumer Affairs
Board of Registration for Professional Engineers and Land Surveyors

S.B.1123 amended Section 8726 to add subdivision (k) to that a person engages in the practice land surveying where he or she:

“(k) Determines that information shown or to be shown within the description of any deed, trust deed, or other tile document prepared for the purpose of describing the limit of real property in connection with any one or more of the functions described in subdivisions (a) to (f), inclusive.

In addition, subdivision © of Section 8726 provides that a person engages in the practice of land surveying where he or she:

“(c) Locates, relocates, establishes, reestablishes, or retraces any property line or boundary Of any parcel of land, right-of-way, easement, or alignment of those lines or boundaries.”

A title company or any attorney does not engage in the practice of land surveying where, in preparing deeds of Conveyance or other documents of title, he or she extracts a property description from recorded documents. However, any new property description which creates a new or different boundary that is not recorded in the County Recorder’s Office would constitute the practice of land surveying.

SAMPLE

SAMPLE

Assessor's Parcel Number 000-000-000

STATE OF CALIFORNIA
COUNTY OF NEVADA

Portion of the Southeast one-quarter of Section 34, Township 16 North, Range 7 East, M.D.M described as follows to-wit:

Beginning at a point in the center line of that certain private road known as Candy Road from which the southeast corner of said Section 34 bears SOUTH 48 degrees 15' 05" East 1488.67 feet distant; thence from said point of commencement with TRUE BEARINGS along the center line of said road South 64 degrees 06' East 78.42 feet; thence leaving said private road and running South 42 degrees 38' West 673.94 feet; thence North 53 degrees 01' West 113.61 feet; thence North 65 degrees 43' West 138.21 feet; thence North 49 degrees 14' West 30.76 feet, thence North 48 degrees 54 East 704.78 feet to a point in the center of the said Candy Road; thence along said center line South 50 degrees 24' 09 East 123.14 feet to the place of beginning. Containing 3.654 acres.

SUBJECT TO a right-of-way for roadway purposes 20 feet in width the Northeasterly lines of which being identical with the Northeasterly line of the parcel of land herein described.

FROM THE: State of California Department of Consumer Affairs
Board of Registration for Professional Engineers and Land Surveyors

S.B.1123 amended Section 8726 to add subdivision (k) to that a person engages in the practice land surveying where he or she:

"(k) Determines that information shown or to be shown within the description of any deed, trust deed, or other tile document prepared for the purpose of describing the limit of real property in connection with any one or more of the functions described in subdivisions (a) to (f), inclusive.

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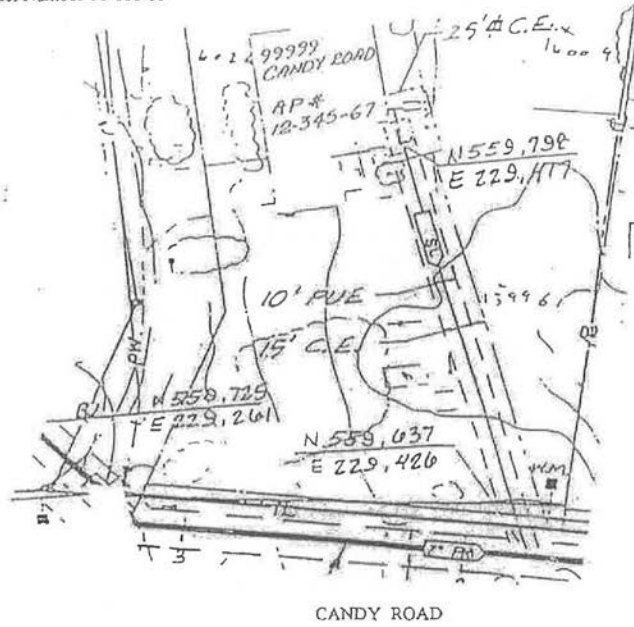
SAMPLE

Assessor's Parcel Number 000-000-000

SAMPLE

SAMPLE

Assessor's Parcel Number 00-000-00



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Recording Requested By:

Board of Directors
Nevada County Sanitation District No. 1

SAMPLE DOCUMENT

Return to:

Nevada County Sanitation District No. 1
c/O Board of Supervisors
950 Maidu Ave
Nevada City, CA 95959-9517

OFFER OF DEDICATION

Recording fee free pursuant to Government Code 6103

APN 000-000-000

We, *John Q. Citizen and Sara J. Citizen*

DO HEREBY OFFER FOR DEDICATION TO THE Nevada County Sanitation District No. 1 for public use upon satisfactory completion of construction, the septic tank and all appurtenances thereto, including the sewage effluent pump and all pump electrical controls and panel(s) and all pressure sewer piping more commonly known as the Septic Tank Effluent Pump (S.T.E.P) system located within the above referenced Assessor's Parcel Number and as described on Exhibit 'A' attached hereto and made a part of hereof.

This STEP system has been constructed and installed in accordance with the design criteria and standards set out in the manual on file with the District and entitled, 'Installation and Materials Specifications – Penn Valley/Valley Oak Court On-Lot Sewer Facilities... December 1990' and such other provisions as the District Board may adopt by ordinance or resolution.

The offer provided for herein is a divisible offer as to each of the purposes set forth hereinabove and the Sanitation District may accept an and/or all of the portions of this offer in any combination that it deems appropriate.

GRANTOR(S):

Dated: _____

THIS DOCUMENT MUST BE NOTARIZED

It is important you read the note on the reverse.

SAMPLE

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COUNTY OF NEVADA

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WANT YOUR DOCUMENT ACCEPTED?

LAY OUT is easy

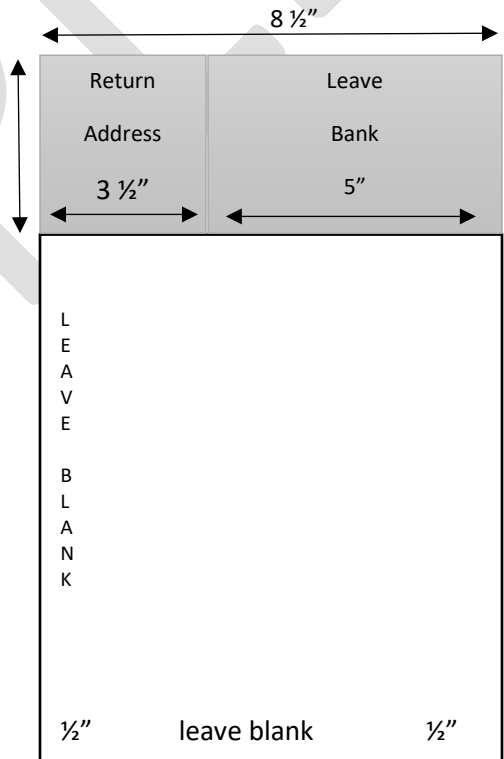
- 8 ½" x 11" paper is the standard size (Govt. Code 27361.5)
- A document including ANY sheet not exactly 8 ½" x 11" will cost the regular recording fee PLUS an ADDITIONAL \$3.00 PER PAGE to record. (Govt Code 27361)
- Maximum sheet size is 8 ½" x 14".
- Exhibits should be on separate pages and properly marked.

FORMAT is critical

- **First page** should look like this:
If it does not, a separate page with these requirements shall be attached to the front of the document (27361.6)
- **Name and address** on left. (Govt. Code 27361.6.27321.5)
- ½" **Margin** on all pages (27361.6)
- **Title** of the document shall appear on the first page immediately below the spaces reserved for the return address and the recorder (G.C. 27324)

CLARITY is assured if you use:

- Originals
- White paper 16lb bond or heavier
- Dark ink of one color
- Print as clear as this page



FORMS STANDARDIZATION

- **BILL NUMBER:** AB 689
- **CHAPTER:** 87 (1992)

SECTIONS AFFECTED:

Amends 27201 & 27361 & To Repeal & Add 27324, 27361.5, & 27361.6
Of The Government Code

IMPACT: MAJOR

EFFECTIVE: July 1, 1994

SUMMARY:

This bill will require recorded documents to comply with specified standards respecting format, size, quality of paper, and other related matters.

Provides for a surcharge of \$3.00 per page for every page of a document in which any portion of the document is not 8 ½" by 11". This surcharge is credited to the modernization funds.

Requires Recorder to index only those titles identified on the first page of a document. Other titles may be indexed at the option of the Recorder.

Requires original signatures unless otherwise provided for in statute

Requires recording reference on all documents affecting a previously recorded document. A list of documents which are affected follows the sample of an Abandonment of Homestead. The sample is included to illustrate that this additional requirement will be incorporated in the Document Reference Manual to be issued in 1994

Recording Requested By:

Return to:

DOCUMENT TITLE

Recording fee free pursuant to Government Code 6103

APN 000-000-000

GRANTOR(S):

Dated: _____

COMPARATIVE TYPE SIZES

This is an example of 6 point

This is an example of 8 point

This is an example of 10 point

This is an example of 12 point

This is an example of 12-point bold type

This is an example of 14-point bold type

This is an example of 18-point bold type

This is an example of 24-point bold type.

SAMPLE

GOVERNMENT CODE

Section 27361
(Also see OP. 1)
(Becomes inoperative
7/1/95 c. 87 '92 Stats)

Section 27361
(Also see OP. 1)
(Becomes inoperative
7/1/95 c. 87 '92 Stats)

27361.1
(Also see OP.16)

RECORDATION FEE: The fee for recording and indexing every instrument, paper, or notice required or permitted by law to be recorded is as follows: (a) Four dollars (\$4) for recording the first page and two dollars (\$2) for each additional page or fraction of a page. (b) One-dollar (\$1) of each three-dollar (\$3) fee for each additional page shall be transmitted by the County Auditor monthly to the Controller and deposited in the General Fund. (c) if the printing on printed forms is spaced more than nine lines per vertical inch or more than 22 characters and space per inch measured horizontally for not less than three inches in one sentence the Recorder shall charge one dollar (\$) additional for each page on which the printing appears excepting, however, the additional charge shall not apply to printed words which are directive or explanator in nature for completion of the form or on vital statistics forms.

One dollar (\$1) for recording the first page and one dollar (\$1) for each additional page or fraction of a page shall be available solely to support, maintain, improve, and provide for the full operation for modernized creation, retention, and retrieval of information in each County's system of recorded documents.

(Amended, operative 10/14/91)

RECORDATOIN FEE: (a) The fee for recording and indexing every instrument, paper, or notice required or permitted by law to be recorded is four dollars (\$4) for recording the first page and three dollars (\$3) for each additional page, except the Recorder may charge additional fees as follows:

1. If the printing on printed forms is spaced more than nine lines per vertical inch or more than 22 characters and spaces per inch measured horizontally for not less than 3 inches in one sentence, the Recorder shall charge one dollar (\$) extra for each page or sheet on which printing appears excepting, however, the extra charge shall not apply to printed words which are directive or explanatory in nature for completion of the form or on vital statistics forms. Fees collected under this paragraph are not subject to subdivision (b) or (c).

2. If a page or sheet does not conform with the dimensions described in subdivision (a) of Section 27361.5, the Recorder shall charge three dollars (\$3) extra per page or sheet of the document. The extra charge authorized under this paragraph shall be available solely to support, maintain, improve, and provided for the full operation for modernized creation, retention, and retrieval of information in each County's system of recorded documents. Fees collected under this paragraph are not subject to subdivision (b) or (c).

(b) Once dollar (\$1) of each three dollars (\$3) fee for each additional page shall be transmitted by the County Auditor monthly to the Controller and deposited in the General Fund.

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(Amended, operative 7/1/94)

RECORDATION FEE FOR TWO OR MORE DOCUMENTS SERIALLY INCORPORATED:

Whenever two or more instruments, papers, or notices are serially incorporated on one form or sheet, or are attached to one another, except as an exhibit marked as such, each instrument, paper, or notice shall be a separate instrument, paper, or notice for the purpose of computing the fee established by Section 27361 pf this code.

	(Added 1967)
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SAMPLE



REPAIR AND MAINTENANCE AGREEMENT
COUNTY OF NEVADA
COMMUNITY DEVELOPMENT AGENCY
SANITATION DISTRICT NO. 1
950 MAIDU AVENUE, NEVADA CITY, CA 95959-8617
(530) 265-1411 FAX (530) 265-9849 www.mynevadacounty.com

COUNTY USE ONLY

INFORMATION SHEET

**CRITERIA FOR A REPAIR AND MAINTENANCE AGREEMENT
FOR A PRIVATE SEWER LINE**

An agreement may be written in any manner as long as it meets the following criteria:

1. All concerned parcels are identified by their Assessor's Parcel Numbers (APN), lot numbers, street addresses, and current property owners' names.
2. Responsibility must be stated in percentages and shall total one hundred percent.
3. Agreement must be signed by respective parcel owners, notarized, recorded in Nevada County and a copy forwarded to Nevada County Sanitation District No. 1, County of Nevada Department of Public Works, 950 Maidu Avenue, Nevada City, CA 95959-8617.

Upon receipt of the recorded Repair and Maintenance Agreement, the District shall direct the Building Department to issue final occupancy papers, if applicable.

4. A sample Repair and Maintenance Agreement has been provided on the reverse side for your convenience.

FOR COUNTY STAFF USE ONLY