NEVADA COUNTY SHERIFF'S OFFICE

DIVISION DIRECTIVE
17
Effective Date 01/01/00

SUBJECT **FIREARM SERIAL NUMBER RESTORATION PLAN**

POLICY The procedure to be used when submitting a firearm to the Evidence Technician for restoration of a serial number.

PURPOSE To determine the prior owners or origin of the item from which the number has been recovered. Property can then be returned to rightful owners or investigations can be initiated to curb illegal trade of contraband items.

CODE REFERENCE

CASE LAW

DEFINITIONS

PROCEDURE

A. When a firearm is received by the Evidence Technician that is to be submitted to the Department of Justice (DOJ) for restoration of a serial number, the following procedure will be used:

1. The deputy submitting the firearm will complete a BFS-1 form.

3. The BFS-1 form also includes a "chain of custody" area. This must be completed by the deputy, Evidence Technician, and whoever is transporting the firearm to DOJ.

4. The BFS-1 form and firearm are both delivered to the Forensic area at DOJ. The "chain of custody" area will be signed by the person in the Forensic Unit who is accepting these items; and the deputy may request a copy of the form for documentation.