

person and the Corrections Division Safety Officer for corrective actions.

5. Completed safety inspection sheets will be maintained in the housing unit.

B. Items to be checked monthly are:

1. Fire extinguishers

- a. Properly charged
- b. Hose and general condition

2. Fire hoses and valves

- a. Look for cracks in hose and water leaks by valves
- b. Make sure hose storage is free of debris and not used as a storage area.

3. Evacuation Masks will be checked for tampering and expiration date.

4. Fire and smoke detectors will be periodically tested. With this testing, all detectors will be tested each year.

5. Sprinkler Heads

- a. Check for leaks
- b. Check for tampering

6. The Corrections Division Safety Officer will retain all monthly inspection sheets for a period of two (2) years.

C. Fire Suppression and Detection equipment will be periodically inspected as required by law.

1. Heat and smoke detectors
2. Fire hoses
3. Standpipes
4. Ansul
5. Annunciators
6. Extinguishers

MONTH _____

YEAR _____

SAFETY INSPECTION SHEET

ITEMS	DAY 1	DATE	DAY 2	DATE	NIGHT 1	DATE	NIGHT 2	DATE
	OFFICER #		OFFICER #		OFFICER #		OFFICER #	
FIRST AID KIT								
CPR MASK								
PATHOGEN KIT								
SOLLABLE BAGS								
BROWN PAPER BAGS								
MEDICAL SCISSORS								
AMBU BAGS								
EVAAC MASK								
10% BLEACH SOLUTION								
EMERGENCY EXIT LIGHTS								
SPRINKLER HEADS								
STANDPIPE/HOSES								
ELECTRIC CORDS								
HEAT/SMOKE DETECTORS								
FIRE EXTINGUISHER								
WAIST RESTRAINTS								
ANKLE RESTRAINTS								

DAY 1 SHIFT SERGEANT APPROVAL _____ DAY 2 SHIFT SERGEANT APPROVAL _____ NIGHT 1 SHIFT SERGEANT APPROVAL _____ NIGHT 2 SHIFT SERGEANT APPROVAL _____
#2 OUT OF SERVICE #3 MISSING #4 REPLACED #5 N/A FOR POD #6 DAMAGED/NEEDS REPLACED